

**BOARD OF HEALTH COMMITTEE
MEETING MINUTES
June 14, 2022**

COMMITTEE MEMBERS PRESENT: Chairperson Tom Kelly, Vice Chairperson Billy Fried, Dr. Amy Slette, Mike Roach, Ryan Zietlow; Marcy Davies, Debbie Condado

COMMITTEE MEMBERS EXCUSED:

STAFF PRESENT: Linda Conlon, Marta McMillion, Brittany Servent, Ann Huntoon and Joneil Tess

OTHERS PRESENT:

Call to order: Chairman Kelly called the meeting to order at 9:00 a.m. on the second floor of the Health & ADRC Building, 100 W. Keenan Street, Rhinelander, WI. The meeting was posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

Minutes of May 10, 2022: Motion by Fried/Zietlow to approve the May 10, 2022, Board of Health Committee minutes. All ayes; motion carried.

Approval of agenda: Motion by Fried/Zietlow to approve today's agenda with the order of items at the Chair's discretion to move around. All ayes; motion carried.

Public Comment/Communications: None

Introduction of New Staff:

- Brittany Servent – Conlon introduced Servent as the new Environmental Health Specialist. Servent said she has a biology degree from UW River Falls and just moved back to the area from Seattle.

Renewal of Board of Health Community Member:

- Ryan Zietlow - Motion by Kelly/Condado to renew Zietlow's term for 60 days and to start procedures to recruit for a replacement. All ayes; motion carried.

Staff Report – Ann Huntoon: Huntoon handed out a brochure and introduced herself as the Wisconsin Well Woman Program (WWWP) Coordinator. Huntoon reviewed what the WWWP program is with the accomplishments and challenges there have been in the program this year.

2022 Fee Schedule: McMillion reviewed fee schedule and highlighted the only change as an increase in price on the shingles vaccine. McMillion stated there was a \$10.00 increase in price from the manufacturer and the current fee of \$175.00 was not covering the amount it now costs the health department to provide the vaccine. It was proposed to increase the price to the public to \$185.00 to cover the \$10.00 increase from the manufacturer. Discussion followed. Motion by Kelly/Condado to increase the price for shingles vaccine. All ayes; motion carried.

Ford Fusion: Conlon reviewed an email sent from mechanic, Layne Sass, regarding the necessary repairs for the Ford Fusion and recommendation for replacement. Discussion followed. Motion made by Kelly/Fried to begin process to purchase a new vehicle. All ayes; motion carried

Health & ADRC Building Cleaning: Conlon said Buildings & Grounds is looking at options for cleaning the building. Discussion followed.

Monthly Updates:

Coronavirus (COVID-19) Update: McMillion reviewed the new COVID-19 data on the DPH website www.dhs.wisconsin.gov/covid-19/vaccine-status/htm.

Health Hazards: McMillion handed out quarterly health hazard report and reviewed. Discussion followed.

Vouchers, purchase orders, line item transfers and other fiscal matters: Conlon discussed the purchase orders, vouchers and line item transfers in detail. Motion by Kelly/Condado to accept the purchase orders and vouchers as presented. All ayes; motion carried.

Agenda items for next meeting: Next meeting: July 12, 2022 at 9am; Fusion; new BOH applicants; TRH how they are communicated to Planning and Zoning

Public comment/communications: None



Committee Chairman or Designee



Committee Secretary