

**BOARD OF HEALTH COMMITTEE
MEETING MINUTES
July 11, 2023**

COMMITTEE MEMBERS PRESENT: Chairperson Tom Kelly, Vice Chairperson Billy Fried, Debbie Condado, Marcy Davies, William Crump, Dr. Amy Slette

COMMITTEE MEMBERS EXCUSED: Mike Roach

STAFF PRESENT: Linda Conlon, Rebecca Wold, Jennifer Chiamulera, Abby Baker, Lydia Schult, Brittany Servent and Joneil Tess

OTHERS PRESENT: Petra Pietrzak, Dorothy Skye

Call to order: Chairman Kelly called the meeting to order at 9:01 a.m. on the second floor of the Health & ADRC Building, 100 W. Keenan Street, Rhinelander, WI. The meeting was posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

Minutes of May 9, 2023: Fried/Kelly Motion by to approve the May 9, 2023, Board of Health Committee minutes. All ayes; motion carried.

Approval of agenda: Motion by Fried/Kelly to approve today's agenda with the order of items at the Chair's discretion to move around. All ayes; motion carried.

Public Comment/Communications: None

Iowa State University Contract: Conlon reviewed the Iowa State University Contract, which Corp Counsel previously reviewed. Discussion followed. Motion made by Fried/Crump to accept the contract as presented. All ayes; motion carried.

Introduction of New Staff:

Abby Baker: Conlon introduce Baker as the new Account Technician. Baker is currently going to school at Nicolet Area Technical College for Business Management. Baker previously did merchandising and inventory management.

Lydia Schult: Conlon introduced Schult as the summer AHEC intern. Schult is a student at UW La Crosse where she is studying biology and Spanish on the Pre-Physician Assistant Track. Schultz is working with several areas at the health department from tobacco compliance checks, environmental health inspections, community health assessment, quality improvement and observing in many of the other areas in public health.

Staff Report – Jennifer Chiamulera: Chiamulera introduced herself and reviewed handout for Overdose Data Action Community Prevention Grant. Chiamulera gave an

update on what they were working on and how they plan to sustain what they are doing after the grant ends on August 31, 2023.

Monthly/Quarterly Updates:

Environmental Health: Brittany Servent introduced herself as an Environmental Health Specialist. Servent reviewed handout on Top 5 Risk Factors Contributing for Foodborne Illnesses.

Health Hazards: Wold reviewed the 2023 quarterly Health Hazard report for quarter 1 and discussion followed.

Community Health Assessment Update: Conlon gave an update on the Community Health Assessment. Conlon said the health department is hosting their second community conversation for input on the Community Health Assessment on Wednesday, July 12, 2023, at Nicolet Area Technical College and invited everyone to attend.

2024 LTE Requests: Conlon reviewed the 2024 LTE Requests and discussion followed. Motion by Fried/Kelly to approve LTE requests as presented. All ayes; motion carried.

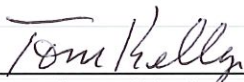
Capital Improvement Requests: Conlon reviewed capital improvement requests sent to Buildings & Grounds and discussion followed.

Health Officer of the Year Award: Wold stated Conlon's peers nominated her for the Health Officer of the Year Award. Wold read a letter of recognition for Conlon's nomination from one of her peers about why she deserved to receive the award.

Vouchers, purchase orders, line item transfers and other fiscal matters: Conlon said the county has a new electronic accounting system. Conlon said due to this change, there are some county code changes on how financial matters are presented to the board. Conlon reviewed the 2023 budget report and reviewed the invoices paid report. Motion by Fried/Kelly to accept the budget update and vouchers as presented.

Agenda items for next meeting: Next meeting Thursday, August 8th @ 9:00am

Public comment/communications: Dr. Skye spoke in person at the meeting. Skye stated she found this meeting very informative. Skye commended the public health staff and Conlon on her award.



Committee Chairman or Designee



Committee Secretary