

**Administration Committee/Budget Hearings
October 14, 2019
Minutes**

Committee members present: Chairman Dave Hintz, Billy Fried, Bob Mott and Robb Jensen.

Excused Absent: Ted Cushing

Call to order and announcements: Chairman Hintz called the meeting to order at 9:00 a.m. in the County Board Room of the Oneida County Courthouse. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.

Approve agenda: Motion by Mott/Fried to approve today's agenda. All aye; motion carried.

Capital Improvements Program (CIP) Projects

Impervious Surface Mapping Project – Smith reported that this project will be funded 100% through the department budget and a grant, however, it wasn't included in the motion last week for approval of CIP projects. Motion by Jensen/Mott to include the impervious surface mapping project Capital Improvement Project for \$66,000 with \$24,000 coming from aids and \$42,000 coming from department fund balance. All aye; motion carried.

Borrowing – Smith stated that last week there was a discussion of borrowing \$2.2 million and using \$4.1 million from the general fund for CIP projects. Smith gave handouts that analyzed the general fund this year and next and the proposed uses of the general fund. Smith expressed concern with the balance in the general fund next year if only \$2.2 million is borrowed. Smith would like the board to consider borrowing \$4 million. Smith presented the three types of borrowing – 1) Capital Market Note Issue, 2) Bank Loan, 3) State Trust Fund Loan. Smith reviewed the pros and cons of each type of borrowing. Discussion regarding the types of borrowing and the amount to borrow. Motion by Jensen/Mott to borrow up to \$4 million at a rate not to exceed 3.25 to apply towards the 2020 capital improvement projects and the anticipated 2021 capital improvement projects. Discussion regarding the borrowing and the interest rate. Discussion regarding the impact this will have on the property tax rate. All aye; motion carried.

Review of General Fund – Smith reviewed the general fund and the impact that the CIP projects have on the general fund.

Economic Development Budget – Stacey Johnson reported that she met with the president and the treasurer regarding the bank account balance and presented the committee with a handout outlining their funding. Johnson reported that they would like to accept the budget as presented by the committee, however, they would like to be allowed to use their continuing appropriation if needed. Discussion regarding the economic development budget. Smith reported that the continuing appropriation for Economic Development was originally designated for land purchase and Smith reported that this committee has the authority to leave it there or return it to the general fund. Discussion regarding the continuing appropriation fund and what should be done. Motion by Fried to apply \$25,000 of the Economic Development continuing appropriation account towards the 2020 budget. Motion fails without a second.

Motion Jensen/Fried to reduce the Economic Development budget by \$10,000 and to use the continuing appropriation fund for that \$10,000. Smith clarified that this will reduce the levy amount to \$71,000. All aye; motion carried.

Motion by Fried to put the remaining balance of that continuing appropriations account into the general fund. Motion fails without a second.

Reserve for Contingency Budget

Contingency

Health Insurance - Implementation of Carlson-Dettmann Adjusted Wage Schedule -Cost of Living Adjustment

Charbarneau reported that the LRES Committee has recommended a 2% cost of living increase at a cost of \$201,000. Charbarneau reported that the LRES Committee has recommended the Carlson Dettman study be implemented at the next highest step within their grade level that affords them an increase of at least \$.15/hour and anyone that has been with the County for at least two years in their current position would be placed at Step 3 or higher. Smith reported that this would cost \$317,816. Charbarneau reported that for health insurance there is going to be an 8% increase (\$286,800) to the health insurance premiums for 2020. Jennifer Luenenberg presented the committee with handouts regarding the increase of health insurance to the county and employees. Discussion regarding the MERP funding and the workers compensation dividend check. Public comments – Tracy Hartman spoke in support of the county maintaining the current insurance package and funding the increase. Dan Semmerling expressed concern with the increase in the premiums. Nancy Reclau spoke regarding the increase to health insurance. Tyler Young spoke regarding health insurance increase and the Carlson Dettman Study. Jill Butzlaff spoke regarding the proposed increases to health insurance and the Carlson Dettman Study. Erin Bjorkman spoke regarding the increases to health insurance. Jim Adams spoke regarding health insurance premiums and the cost to the family. Keith Fabianski spoke regarding the wages and the impact low wages and the health insurance package is having on the hiring process. Sara Wolocek spoke regarding the high deductible insurance and the impact this has had on her family. Fried spoke regarding the health insurance cost and the savings that have been found during the last few days of hearings and would like to consider getting to a cost neutral plan. Jensen spoke regarding maintaining a cost neutral plan. Discussion of savings - \$74,000 in MERP, \$76,000 from an insurance dividend check, \$137,000 that is currently in the budget which equals \$287,000. Mott stated that he has concerns with giving the employees a wage increase and taking all of it and more away to pay for insurance. Smith expressed concern with the MERP savings that have been reported. Hintz stated that he believes insurance is the biggest concern that needs to be addressed. Discussion regarding funding the insurance.

Motion by Hintz/Jensen to reduce the premiums to the employees by \$136,000 with \$76,000 to come from workers compensation and \$60,000 to come from the MERP fund. All aye; motion carried.

Motion by Fried/Jensen to adjust the Carlson Dettman implementation number by \$20,000 from \$337,000 to \$317,000. All aye; motion carried.

Additional Adjustments to Contingency – Smith brought up the ADRC implementation and a previous discussion regarding putting money in contingency in case the cost savings of \$130,000 is not realized. Discussion regarding the estimated savings to the ADRC. Dianne Jacobson expressed concern with the proposed merger and the proposed savings of \$130,000. Motion by Mott/Fried to put \$68,000 into contingency for the ADRC Reorganization. All aye; motion carried.

Fried spoke regarding the \$50,000 that is currently in contingency for the tri-tribal counsel and would recommend removing that \$50,000. Motion by Fried/Hintz to remove \$50,000 from the contingency fund, return it to the general fund and increase by \$50,000 that amount taken from the general fund towards operations in 2020. All aye; motion carried.

Revenues – Smith presented the revenues that are budgeted in contingency. Smith reported that sales tax revenue was budgeted for \$4,450,000 and is estimated to come in at \$4,600,000 for 2019.

Smith has budgeted \$4,550,000 for 2020. Discussion regarding the estimated sales tax and the proposed increase. Smith reported that in 2019 interest was budgeted to come in at \$200,000 and as of 9 months interest has come in at \$824,000 and is estimated to come in at \$600,000. Smith has budgeted the 2020 interest at \$300,000. Motion by Mott/Fried to increase interest revenue by \$50,000 to \$350,000. All aye; motion carried. Discussion regarding sale of county land revenue. Discussion regarding interest payment from the Expera loan and from the human service center loan.

General Fund Transfers Budget – Smith reported that this documents money that is transferred to other budgets. Motion by Hintz/Fried to increase the general fund transfers by \$740,000 in the budget and it would have an offset to fund balance applied in the general fund. All aye; motion carried.

Tax Levy Chargebacks for Refunded or Rescinded Taxes – Smith explained the tax levy chargebacks. Motion by Fried/Hintz to add \$1,380.04 to the tax levy for chargebacks. All aye; motion carried.

Health insurance discussion and adjusting the amount that the County will pay towards the health insurance package. Discussion regarding wages, health insurance and comp time. Motion by Jensen/Mott to increase the health insurance option by \$149,585 to reduce the overall impact to the staff. All aye; motion carried.

Motion by Jensen/Mott to increase the Buildings and Grounds budget \$4500.00 to be applied to the costs to move UW-Extension from the Airport to Nicolet College. Jensen stated that he would like to see UW-Extension be allowed to move to Nicolet and get the department out of the Airport. Discussion regarding the move and how that would be funded. Fried expressed concern with this motion. All aye; motion carried.

Finalize 2020 Budget to be brought before the County Board – All department budgets/other budgets may be discussed/changed.

Dianne Jacobson expressed concern with taking \$130,000 from the 2020 ADRC budget and where they document these changes. Discussion regarding the funding that has been set aside in contingency and how their budget will be impacted. Smith reported that the budget will need to be adjusted in the future once the plan is determined. Fried stated that this budget decrease shouldn't impact 2020 services and if it does then it will come back to the committee. Jensen stated that the intention is to fully fund the services. Mott stated that the way the money has been allocated is different, however, there are no plans to cut the services that the ADRC is providing. Discussion with the cut of \$62,000 that has been proposed by the ADRC.

Motion by Hintz/Mott to add \$15,076 to the contingency budget. All aye; motion carried.

Motion by Jensen/Hintz to forward onto the full county board for their consideration the proposed 2020 budget. All aye; motion carried.

There will be a meeting on Tuesday, October 15th at 8:45 a.m. to review the budget summary

Chairman Hintz adjourned the meeting at 12:19 p.m.