

MINUTES
Oneida County Board of Supervisors
Tuesday, November 9, 2021 – 9:30 a.m.
County Board Meeting Room - 2nd Floor Oneida County Courthouse

CALL TO ORDER.

Chairman Hintz called the meeting to order at 9:30 a.m. in the County Board Meeting Room of the Oneida County Courthouse. There was a brief moment of silence for our troops, law enforcement officers and emergency responders followed by the Pledge of Allegiance.

Members Present: Bob Almekinder, Russ Fisher, Mike Roach, Greg Pence, Bob Mott, Alan VanRaalte, Sonny Paszak, Greg Oettinger, Lance Krolczyk, Scott Holewinski, Bob Thome Jr., Jim Winkler, Ted Cushing, Tom Kelly, Billy Fried, Dave Hintz, Jack Sorensen, Mike Timmons, Mitch Ives, Bill Liebert and Steven Schreier.

Members Present: 21

ANNOUNCEMENTS BY CHAIR, CORRESPONDENCE AND COMMUNICATIONS:

- Sign attendance form at the podium.
- Please use a microphone when speaking.

ACCEPT THE MINUTES OF THE OCTOBER 19, 2021 MEETING:

Motion/Second: Sorensen/Cushing to accept the minutes of the October 19, 2021 meeting as presented. All "Aye", Motion approved.

Oettinger logged in via Zoom at 9:34 a.m.

Roach entered at 9:37 a.m.

REPORTS/PRESENTATIONS:

- Treasurer's Annual Report – Treasurer Tara Ostermann asked if anyone had questions regarding the annual Treasurers Report.

9:45 a.m. – PUBLIC HEARING ON 2022 ONEIDA COUNTY BUDGET:

- Call to order at 9:45 a.m.
- Presentation to the public of the proposed 2022 Oneida County Budget – Chairman Hintz stated that the bottom line on the budget is a 4.8% increase in the levy for 2022. Per Hintz, 80% of the increase is due to the purchase of two ambulances as they are outside of the levy limit. Hintz explained the levy limit and what items would be considered outside of that limit. Finance Director Tina Smigielski gave a brief overview of the 2022 budget, she stated this is also posted to the County website. Smigielski stated that the revenue estimate for 2022 is \$62.2 Million and expenses are \$65.1 Million. Per Smigielski, the General Fund is balanced at \$27.5 Million in revenues and expenses. Smigielski stated the proposed tax levy is \$17.7 Million. Smigielski reported that there has been a significant increase in sales tax in the current year with \$5.5 Million in sales tax budgeted for next year. Smigielski reported changes in the budget, all state inmate revenues have been removed from next year's budget. Smigielski stated that there will be an increase in the biannual spending associated with local elections. Per Smigielski, Information Technology server replacements in the past were considered a CIP item and are now considered an operating expense, Public Safety expenditures are up slightly and Public Works expenses are expected to decrease. Smigielski stated that across all departments personnel related expenses are expected to be \$25.6 Million of the \$65 Million total budget, this is inclusive of wages, health insurance, dental insurance, life insurance, income continuation, workers compensation, payroll taxes and employer pension contributions. Smigielski reported that the county is expected to receive \$6.9 Million in ARPA funds, some can be used for capital projects. Hintz stated that as a county we are in very good financial status. Discussion regarding the General Fund being used to fund operating costs.
- Public Hearing opened at 10:07 a.m. - Call for Public Comment at 10:07 a.m. Amber Rehberg read a letter regarding the UW Extension and the Design Wisconsin's team efforts with the town of Three Lakes. Terri Kolb of UW Extension spoke regarding the Strong Bodies class and read some testimonials. Tom Jerow spoke in support of the UW Extension and cited the help they have given to the Rhinelander Food Pantry.
- Public Hearing closed at 10:17 a.m.
- Reconvene Regular County Board at 10:17 a.m. for the purpose of taking action on the resolutions/ordinance amendments and the 2022 Oneida County Budget.

CONSENT AGENDA:

Resolution # 109 – 2021/Ordinance Amendment #08 – 2021: Resolution offered by the Supervisors of the Redistricting Committee to adopt the final Oneida County Redistricting Plan.

**Resolution to adopt the final Oneida County Redistricting Plan.
Ordinance Amendment offered by the Supervisors of the Redistricting Committee.**

WHEREAS, WI Statutes 59.10(3)(b) requires in part: "each board shall propose a tentative county supervisory district plan setting forth the number of supervisory districts and tentative boundaries or a description of boundary requirements, hold a public hearing and adopt a tentative plan", and

WHEREAS, on September 21, 2021, the Oneida County Board did adopt a tentative redistricting plan, Resolution #92-2021, and

WHEREAS, a copy of the plan was provided to each town and the City of Rhinelander for their review and comment, and

WHEREAS, the Redistricting Committee, after deliberating the concerns of several town officials, has proposed a final county redistricting plan.

NOW, THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Section 2.01 of the General Code of Oneida County, Wisconsin, is amended as follows [additions noted by underline, deletions noted by strikethrough]:

2.01 RULE 1: GOVERNING BODY

(1) TITLE. The governing body of Oneida County as constituted by law shall be known as the "Oneida County Board of Supervisors," hereafter referred to as the "County Board" or "Board".

(2) SUPERVISORY DISTRICTS. ~~(Rep. and recr. #47-2011)~~ (Amended by Res #109-2021) The County Board shall consist of 21 supervisors to be elected from the supervisory districts as provided on the maps adopted by reference herein and available for inspection in the office of the County Clerk.

[The remainder of section 2.01 is to remain unchanged.]

**Approved for presentation to the County Board by the Redistricting Committee this 25th day of September, 2021.
Offered and passage moved by: Ted Cushing, Russ Fisher, Jim Winkler, Bob Mott.**

Resolution # 110 – 2021: Resolution offered by the Supervisors of the Land Records Committee approving the conveyance of part of PIN # PL-417-3 to Todd Mohr.

Resolution to convey excess county lands to Mohr.

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Land Records Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, Oneida County retained a 100 foot strip of land on each side of the center line of existing roads crossing part of the Northeast ¼ - Northeast ¼ of Section 17, Township 37 North, Range 9 East, as recorded in Volume 64 of Deeds, Page 164, Document Number 106672, together with timber rights on said land, recorded in the Register of Deeds on January 26th, 1940; and,

WHEREAS, a request has been made to Oneida County from the adjoining landowner listed in Exhibit A below requesting that a portion of said strip of land described above adjacent to **Pine lake RD** be conveyed to them as they are the present adjoining owner of the land, and have paid the administrative fee to process this request; and,

WHEREAS, the Town of Pine Lake has been notified of such request, and if the Town has no objection to conveying the excess lands, the Land Records Committee recommends that the parcels described in Exhibit A be conveyed to the adjoining landowner.

THEREFORE, BE IT RESOLVED, that the Oneida County Board of Supervisors hereby approves conveying the parcel described in Exhibit A below to the adjoining landowner, and authorizes the County Clerk, upon receipt of the \$30 deed recording fee, to issue a quit claim deed conveying any interest the County has in the description noted below in Exhibit A.

**Approved for presentation to the County Board by the Land Records Committee this 3rd day of November, 2021.
Offered and passage moved by: Sonny Paszak, Bill Liebert, Mike Timmons, Greg Pence, Greg Oettinger.**

Resolution # 111 – 2021: Resolution offered by the Supervisors of the Land Records Committee approving the conveyance of part of PIN # CA-921-1 to the Town of Cassian and part of PIN # CA-921-1 to Tad R Schmidt.

Resolution to convey excess county lands to Schmidt.

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Land Records

Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, Oneida County retained a 100 foot strip of land on each side of the center line of existing roads crossing the SW ¼ - NE ¼ of Section 28, Township 37 North, Range 7 East, as recorded in the Register of Deeds, Volume 64 of Deeds on Page 26, Document # 102551, recorded on June 16th, 1938; and,

WHEREAS, a request has been made to Oneida County from the adjoining landowner listed in Exhibit A below requesting that a portion of said strip of land described above adjacent to **Horsehead Lake RD** be conveyed to the them as they are the present adjoining owners of the land, and they have paid the \$100.00 administrative fee to process this request; and,

WHEREAS, the Town of Cassian has been notified of such request, and if the Town has no objection to conveying the excess lands to the adjoining landowner; and if the Town has no objection to accepting a conveyance for **Horsehead Lake RD** right-of-way, the Land Records Committee recommends that the parcels described in Exhibit A be conveyed to the adjoining landowner and the Town.

THEREFORE, BE IT RESOLVED, that the Oneida County Board of Supervisors hereby approves conveying the parcel described in Exhibit A below to the adjoining landowner and the Town as listed in Exhibit A, and the Board authorizes the County Clerk, upon receipt of the \$30 deed recording fees, to issue a quit claim deed conveying any interest the County has in the description described in Exhibit A.

**Approved for presentation to the County Board by the Land Records Committee this 3rd day of November, 2021.
Offered and passage moved by: Sonny Paszak, Bill Liebert, Mike Timmons, Greg Pence, Greg Oettinger.**

Resolution # 112 – 2021: Resolution offered by the Supervisors of the Land Records Committee approving the conveyance of the following tax parcel #'s: PIN # PL-476-9 to Cynthia Ballinger; PIN # RH-1640 to Vital Properties, LLC; PIN # RH-2318 to Jason Schuler and Becki J Hoppe-Schuler; PIN # RH-2319 to Jason Schuler and Becki J Hoppe-Schuler; and PIN #RH-2320 to Jason Schuler & Becki J Hoppe-Schuler.

Resolution to convey tax foreclosed and other county real estate.

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Land Records Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the tax foreclosed real estate parcels identified in Exhibit A listed below have been offered for public sale pursuant to the procedures in Chapter 18 of the General Code of Oneida County, WI; and,

WHEREAS, the Land Records Committee has determined it would be in the best interest of Oneida County to convey the parcels by quit claim deed to the successful bidders listed in Exhibit A.

THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Oneida County hereby approve the sale of the parcels listed in Exhibit A below to the successful bidders listed with any condition or terms listed in Exhibit A; and,

BE IT FURTHER RESOLVED, that upon receipt of the bid amount and recording fee from the successful bidders listed in Exhibit A, the County Clerk is authorized to sign and place the county seal upon a quit claim deed for the parcels listed in Exhibit A; and,

BE IT FURTHER RESOLVED, that the County Treasurer is authorized and instructed to assign to the successful bidder, at the time of issuance of the quit claim deed, all county certificates on the property sold.

**Approved for presentation to the County Board by the Land Records Committee this 3rd day of November, 2021.
Offered and passage moved by: Sonny Paszak, Bill Liebert, Mike Timmons, Greg Pence, Greg Oettinger.**

Resolution # 113 – 2021: Offered by the Supervisors of the Administration Committee delegating the authority to invest county funds to the Oneida County Auditor/Finance Director.

Resolution to: DELEGATE ONEIDA COUNTY INVESTMENT AUTHORITY.

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Administration Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, pursuant to Sec. 59.62(1)(2), Wis. Stats., the Oneida County Board may delegate to any officer or employee any authority assigned by law to the Board to invest County funds. Further, if the Board delegates authority under this section, the Board shall periodically review the exercise of the delegated authority by the officer or employee.

WHEREAS, pursuant to Oneida County Code 1.27(2), the Oneida County Board has delegated this authority to the Oneida County Auditor/Finance Director with the restriction that the County Board shall review the County Auditor/Finance Director's exercise of this authority annually at the November meeting of the Board.

WHEREAS, the Oneida County Board hereby confirms that they have reviewed their delegation of the authority to invest

County funds.

THEREFORE, BE IT RESOLVED that the Oneida County Board affirms that the authority assigned by law to the Board to invest County funds is hereby delegated to the Oneida County Auditor/Finance Director.

BE IT FURTHER RESOLVED,

Offered and passage moved by: Dave Hintz, Bob Mott, Billy Fried, Ted Cushing, Alan VanRaalte.

Resolution # 114 – 2021: Offered by the Supervisors of the Administration Committee regarding the approval of the County Board designating named banks, credit unions, savings and loan assoc., trust companies and mutual savings banks as County depositories under Section 59.61 and 34.05, Wis. Stats.

Resolution to: DESIGNATE ONEIDA COUNTY PUBLIC DEPOSITORIES.

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Administration Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the governing body of each county is required by Secs. 34.05 and 59.61, Wis. Stats. to designate, by resolution, one or more public depositories, organized and doing business under Wisconsin or U.S. laws and located in Wisconsin; and

WHEREAS, one or more county depositories is required to be designated as a “working bank” under Sec. 59.61, Wis. Stats., and Associated Bank North located at 8 West Davenport Street in the City of Rhinelander, Wisconsin has been so designated; and

WHEREAS, every federal or state credit union, state bank, federal or state savings and loan association, savings and trust company and mutual savings bank and every national bank, located in this State which complies in all respects as to public deposits with Chapter 34, Wis. Stats. and which will accept payments made by the State under sec. 16.412, Wis. Stats., may be designated as a public depository and may receive and hold public deposits; and

WHEREAS, all those banks, credit unions, savings and loan associations, trust companies and mutual savings banks which are state and federally chartered and are located in the State of Wisconsin, are qualified to be a public depository of County funds not immediately needed which funds may be invested in time deposits by the Investment Officer under the authority granted by Secs. 59.61, 59.62, Wis. Stats., and sec.1.27 (2) of the Oneida County General Code.

NOW, THEREFORE, BE IT RESOLVED, by the Oneida County Board of Supervisors that it hereby designates all those banks, credit unions, savings and loan associations, trust companies and mutual savings banks chartered under state and U.S. laws and located in the State of Wisconsin, and the Local Government Investment Pool as County depositories under Secs. 59.61 and 34.05, Wis. Stats.

For purposes of enumeration, the financial institutions (and/or their successors or assigns) below will be named an Oneida County depository upon filing of the appropriate paperwork with the County and are so designated by way of this resolution:

Associated Bank NA, 304 Lincoln Street Rhinelander, WI 54501
Associated Bank, Minocqua Branch, 8683 Highway 51N & 70W, Minocqua, WI 54548
Associated Bank, 200 N Adams St. Green Bay, WI 54301
BMO Harris Bank, N.A., 7 N Brown St., Rhinelander, WI 54501
BMO Harris Bank N.A, 790 North Water Street Floor 11 Milwaukee, WI 53202
CoVantage Credit Union, 905 Boyce Dr., Rhinelander WI 54501
Incredible Bank 8590 Hwy 51 North, Minocqua, WI 54548
~~M Bank~~ NKA Nicolet National Bank, 400 East Wall St., Eagle River, WI 54521
~~M Bank~~, 1811 Superior St. Three Lakes, WI 54562
~~M Bank~~, 240 Hwy 70 E, St. Germain, WI 54558
Nicolet National Bank, 2170 Lincoln St., Rhinelander, WI 54501
Nicolet National Bank, 8744 US Hwy 51 N, Minocqua, WI 54548
Peoples State Bank, 8 E Anderson St., Rhinelander, WI 54501
Ripco Credit Union, 121 Sutliff Ave., Rhinelander, WI 54501
US Bank, 9670 Hwy 70 W, Minocqua, WI 54548
US Bank Institutional Trust & Custody, West Side Flats, 60 Livingston Ave., St. Paul, MN 55107
Prudent Man Advisors, 770 N. Jefferson St. Suite 200, Milwaukee, WI 53202
Wisconsin Investment Series Cooperative along with PMA Financial Network, Inc. and/or PMA Securities, Inc.,
770 N. Jefferson St. Suite 200, Milwaukee, WI 53202

This resolution shall be effective until the County Board annual budget hearing.

Offered and passage moved by: Dave Hintz, Bob Mott, Billy Fried, Ted Cushing, Alan VanRaalte.

Resolution # 115 – 2021: Offered by the Supervisors of the Administration Committee cancelling stale dated checks.

Resolution to: CANCEL STALE DATED CHECKS.

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Administration Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the following Oneida County checks, being two years old or more, shall be written off the outstanding check record prescribed in Section 59.64(4)(e) of the Wisconsin Statutes, and shall be credited to the accounts of Oneida County by the Oneida County Treasurer with the exception that unclaimed wages outstanding longer than one year shall be reported and remitted pursuant to the State of Wisconsin's Unclaimed Property law, Chapter 177.

Date	Number	Amount	Name
11/1/2018	342442	-20.59	BARBIAN, ALAN G
11/8/2018	342734	-133.49	ZEMAN, JEFFREY
12/6/2018	343124	-5.67	COFFEN, MARGARET A
2/14/2019	344522	-19.52	BLASZKE, THOMAS
2/28/2019	344850	-6.08	SPIEGELBERG, MELANIE
3/7/2019	345076	-8.4	SPAFFORD, MICHAEL J
4/4/2019	345595	-6.5	MARX, KELLY
4/11/2019	345866	-33.64	PARKER, KELLY M
4/17/2019	345953	-21.97	WERNER, CODY
5/2/2019	346150	-17	SMITH-BEMI, MARGARET E
5/2/2019	346193	-16.4	MOHR, DAN J
5/9/2019	346461	-44.8	VASSAR, JACOB S
5/23/2019	346708	-225	MARATHON CO TREASURER
5/30/2019	346754	-30.96	TUMBLEWEED EXPRESS
5/30/2019	346777	-40.74	MEYER, DAVID
7/4/2019	347379	-48.73	HOGAN, JUDITH A
7/25/2019	347893	-32.32	MARTIN, MARY L
8/8/2019	348255	-61	KEYT, MARCIA OR BRYAN
8/8/2019	348256	-6.37	KRESSMAN, ALBERT
9/5/2019	348815	-45.60	RATAJCZYK, DANIEL M

THEREFORE, BE IT RESOLVED, by the Oneida County Board of Supervisors that it hereby writes off the listed Oneida County checks, being two years old or more, as prescribed in Section 59.64(4)(e) of the Wisconsin Statutes, and shall be credited to the accounts of Oneida County by the Oneida County Treasurer with the exception that unclaimed wages outstanding longer than one year shall be reported and remitted pursuant to the State of Wisconsin's Unclaimed Property law, Chapter 177.

Offered and passage moved by: Dave Hintz, Bob Mott, Billy Fried, Ted Cushing, Alan VanRaalte.

Resolution # 116 – 2021: Offered by the Supervisors of the LRES Committee to create a full-time Dementia Care Specialist (DCS) position and eliminate a part-time ADRC Specialist position.

Resolution to create a full time Dementia Care Specialist (DCS) position and eliminate a part-time ADRC Specialist position.

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Labor Relations Employee Services (LRES) Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the Department of Social Services (DSS) has received grant funding to create a Dementia Care Specialist position in the ADRC Division; and

WHEREAS, the grant funding to create a Dementia Care Specialist is insufficient to provide for a full time employee; and

WHEREAS, the Department has an approved part-time, .6 FTE, ADRC Specialist position; and
WHEREAS, the job duties of a Dementia Care Specialist and an ADRC Specialist serve the same population; and
WHEREAS, the Aging and Disability Resource Center (ADRC) Committee recommends combining the part-time ADRC Specialist position to create a full time DCS position to allow the ADRC to be dementia friendly, and provide dementia-specific information and resources to providers, agencies, persons with dementia, caregivers, and the community in addition to providing part-time ADRC Specialist duties; and
WHEREAS, the LRES Committee is in agreement and recommends the creation of the full time, 2080 hour, DCS position; and

THEREFORE, BE IT RESOLVED, by the Oneida County Board of Supervisors that effective on December 25, 2021, a full time DCS position shall be created at Grade Level I of the Non-Exempt Wage Schedule and the part-time, .6 FTE, ADRC Specialist position will be eliminated; and
BE IT FURTHER RESOLVED, by the Oneida County Board of Supervisors that by adoption of this resolution it shall be deemed that all related costs are non-tax levy, as set forth in the fiscal impact statement which is attached hereto and made a part hereof.

Approved for presentation to the County Board by the LRES Committee this 13th day of October, 2021.
Offered and passage moved by: Ted Cushing, Scott Holewinski, Sonny Paszak, Dave Hintz, Billy Fried, Bob Mott, Alan VanRaalte.

Resolution # 118 – 2021: Resolution offered by the Supervisors of the Land Records Committee approving the conveyance of part of PIN # NE-687-1 to Richard M. Good or Lori J. Good.

Resolution to convey excess county lands to Good.

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Land Records Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, Oneida County retained a 100 foot strip of land on each side of the center line of existing roads crossing the SE ¼ - NW ¼ of Section 21, Township 38 North, Range 8 East, as recorded in the Register of Deeds, Volume 64 of Deeds on Page 463, Document # 113205, recorded on May 19th, 1942; and,

WHEREAS, a request has been made to Oneida County from the adjoining landowner listed in Exhibit A below requesting that a portion of said strip of land described above adjacent to **Black Lake RD** be conveyed to the them as they are the present adjoining owners of the land, and they have paid the \$100.00 administrative fee to process this request; and,
WHEREAS, the Town of Newbold has been notified of such request, and if the Town has no objection to conveying the excess lands to the adjoining landowner, the Land Records Committee recommends that the parcels described in Exhibit A be conveyed to the adjoining landowner.

THEREFORE, BE IT RESOLVED, that the Oneida County Board of Supervisors hereby approves conveying the parcel described in Exhibit A below to the adjoining landowner as listed in Exhibit A, and the Board authorizes the County Clerk, upon receipt of the \$30 deed recording fees, to issue a quit claim deed conveying any interest the County has in the description described in Exhibit A.

Approved for presentation to the County Board by the Land Records Committee this 3rd day of November, 2021.
Offered and passage moved by: Sonny Paszak, Bill Liebert, Mike Timmons, Greg Pence, Greg Oettinger.

- Appointments to Committees, Commissions and other Organizations:
 - Re-appoint Harry Whidden to the Civil Service Commission with a term to expire in December 2026.

Motion/Second: VanRaalte/Sorensen to accept the Consent Agenda as presented.

Roll Call Vote: 20 Aye, 1 Absent, Oettinger (Due to Zoom connection issues)

Consent Agenda: Adopted

Supervisor Fried requested that Resolution # 119 – 2021 be pulled from the Consent Agenda.

Supervisor Winkler requested that Resolution # 117 – 2021 be pulled from the Consent Agenda.

CONSIDERATION OF RESOLUTIONS & ORDINANCES

Resolution # 117 – 2021/Ordinance Amendment # 09 – 2021: Offered by the Supervisors of the LRES and Administration Committee to update Chapter 3.10 of the General Code of Oneida County – Reimbursement for Expenses.

Resolution to update Chapter 3.10 Reimbursement for Expenses.

Ordinance Amendment offered by the Labor Relations Employee Services (LRES) and Administration

Committees.

WHEREAS, the LRES Committee conducted bargaining for a successor agreement with the Deputy Sheriff Association; and

WHEREAS, the new agreement updated the section regarding reimbursement of meals in accordance with the United States General Services Administration (GSA) which provides for the federal per diem reimbursement rate based on the location where the expense occurred; and

WHEREAS, using GSA will allow reimbursement without submission and verification of receipts for meals as long as expense reports include purpose date and location of the travel, making the procedure more efficient and cost effective.

NOW, THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect ~~the day after passage and publication as required by law~~ January 1, 2022.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Section of the General Code of Oneida County, Wisconsin, is amended as follows [additions noted by underline, deletions noted by strikethrough]:

§ 3.10 Reimbursement for Expenses.

[Amended by Ord. No. 31-90; Ord. No. 71-91; Ord. No. 110-91; Ord. No. 39-93; Ord. No. 59-93; Ord. No. 17-95; Ord. No. 37-97; Ord. No. 105-98; Ord. No. 127-2001; Ord. No. 96-2003; Ord. No. 112-2003; Ord. No. 14-2004; Ord. No. 79-2004; Ord. No. 102-2007; Ord. No. 68-2008; Res. No. 43-2009; Ord. No. 53-2010; Ord. No. 46-2011; Res. No. 017-2012; Res. No. 37-2012]

(1) Application. This section shall apply to the following:

- (a) County Board Supervisors.
 - (b) Citizen members of committees.
 - (c) Elected County officials.
 - (d) All County employees if authorized by County Board resolution or ordinance, or by authorization of the committee in charge of the department in which the person is employed.
- (2) Mileage Reimbursement.
- (a) Privately Owned Vehicles.
 1. All persons shall be reimbursed at the Internal Revenue standard mileage rate for each mile actually traveled in their privately owned vehicle, as calculated herein, subject to the exceptions set forth below. [Amended by Ord. No. 02-2015]
 2. Exceptions.
 - a. No person shall be entitled to mileage reimbursement in County owned vehicles when the expense of operation is borne by the County.
 - b. The County Clerk or his/her designee shall be compensated a total of \$50 per month for the use of their vehicle in collecting and depositing mail. In the event the County Clerk and his/her designee both use their respective vehicles in the same month for this purpose, the \$50 shall be distributed on a pro rata basis.
 - c. The County Treasurer or his/her designee shall be compensated a total of \$50 per month for the use of their vehicle in providing daily banking services. In the event the County Treasurer and his/her designee both use their respective vehicles in the same month for this purpose, the \$50 shall be distributed on a pro rata basis.
 - d. Witnesses in court matters shall receive the mileage rate authorized pursuant to § 814.67, Wis. Stats., as amended from time to time.
 - e. One Charge per Vehicle. Only one mileage charge shall be permitted for each privately owned vehicle used for County business, even though there may be more than one qualifying.
 3. Commuting expenses between an employee's residence and his/her assigned work site are not reimbursable, regardless of whether the working hours would be within or outside the regular work schedule.
 4. If an employee is required to work at a location other than his/her normal work site, only the mileage along the most reasonable route incurred above and beyond the normal commuting trip will be reimbursed.
 5. County Board Supervisors and citizen Committee members are considered not to have a work site, therefore, mileage commuting to and from their home on official County business is reimbursable.

(b) County Owned Vehicles.

1. Daily Mileage Log. All qualifying persons using County owned vehicles on County business, which are not assigned to the employee as a "take home" vehicle, shall keep daily records showing the date, destination, mileage and purpose of trips as a public record, unless the use of such vehicles is so limited that all of the aforementioned details can be included directly on the monthly expense vouchers. Such records shall be entered on forms provided by the Finance Department. Completed forms provided by the Finance Department, shall be submitted to the Finance Department in a timely manner, and after review and approval by the employee's supervisor, and the Finance Department will keep the eCompleted forms for a period of seven years will be retained as required by state law.
2. All qualifying persons assigned a County-owned vehicle as a "take home car" may be subject to taxation relative to

the Internal Revenue Service rules, regulations and publications regarding personal use of said vehicle. At least annually, said person must submit to the Finance Department a log showing beginning and ending mileage of the vehicle, and a delimitation between personal and County-business use. The County-business use must be supported by recorded date, destination, mileage and purpose of trip as a matter of public record. These Records will be retained as required by state law.

- 3.2. Fuel. All County-owned vehicles, except Highway Department vehicles, shall use fuel from the County fuel pump unless the County Board has approved the purchase of fuel with credit cards.
- (3) Carpooling. If two or more employees from the same work site are required to work or attend a meeting at a location outside the County that requires the use of a personal vehicle, they shall make reasonable efforts to travel together. When several employees from the same general work site are required to work or attend a meeting outside the County, they shall make reasonable efforts to use as few vehicles as possible. Employees who, for personal reasons, drive their own vehicles to such locations without carrying other employees, when the transportation is otherwise available, shall not be reimbursed for mileage.
- (4) Vehicle Rental. A rental vehicle may be used in situations where it is the most cost-effective means of transportation. The vehicle rental program is managed by the Finance Department. The Rent-a-Car forms are to be completed and submitted to the Finance Department for approval at least two days prior to the departure date except for good cause as determined by the department head.
- (5) Reporting. Claims for mileage travel reimbursement (e.g. personal vehicle mileage, tolls, parking) shall be made on one of the two County approved forms provided by the Finance Department. The claim must be authorized (signed) by the employee's department head or immediate supervisor. The committee of jurisdiction shall determine which of the two forms shall be used by a particular department. Mileage expenses, except for daily postal pick up and banking services, will be reimbursed under the in accordance with Internal Revenue Code Service standard business rates definition of an accountable plan. Therefore, the date and business purpose of the trip will be required on the mileage reimbursement forms. The time of departure and return is required when claiming meal reimbursements.
- (6) Meals, Tips and Lodging.
 - (a) County Board Meetings. No County Board Supervisor shall be permitted meal expenses while attending a County Board session.
 - (b) Committee Meetings.
 1. Committee Members. Committee members shall be permitted a noon meal expense at the federal per diem rate assigned to the location in which the expenses occur. Receipts are not required as long as a record showing date, time and purpose of the meeting is recorded on forms provide by the Finance Department. The allowed meal rates can be found online at <https://www.gsa.gov/travel/plan-book/per-diem-rates> ~~not to exceed \$8~~, including tips, or an evening meal expense at the federal per diem rate assigned to the location in which the expenses occur, receipts are not required as long as a record showing date, time, and purpose of the meeting is recorded on forms provided by the Finance Department. The allowed meal rates can be found online at <https://www.gsa.gov/travel/plan-book/per-diem-rates> ~~not to exceed \$16~~, including tips, provided that:
 - a. The committee convenes a minimum of two hours prior to the recess.
 - b. The minutes of the committee set forth a determination that the unfinished business was sufficient to require the committee to reconvene for further work.
 - c. The committee minutes reflect the times the committee was convened, recessed and reconvened.
 2. Department Heads or Employees. Any department head or employee shall be entitled to the same meal allowance permitted committee members above if their attendance is requested and approved by the committee at the reconvening of the meeting.
 3. Attendance at More Than One Meeting. If a committee member attends more than one meeting of separate committees of which he is a member on any one date, he shall have the option of receiving mileage for two meetings or mileage for one meeting and expenses for one meal.
 4. Other County Business within the County. Persons qualifying under this section shall be permitted a noon meal expense at the federal per diem rate assigned to the location in which the expenses occur, receipts are not required as long as a record showing date, time and purpose of the meeting is recorded on forms provided by the Finance Department. The allowed meal rates can be found online at <https://www.gsa.gov/travel/plan-book/per-diem-rates> not to exceed \$8, including tips, or an evening meal expense at the federal per diem rate assigned to the location in which the expenses occur, receipts are not required. The allowed meal rates can be found online at <https://www.gsa.gov/travel/plan-book/per-diem-rates> not rates not to exceed \$16, including tips, while working in the County on committee or Board authorized County business other than as limited by Subparagraph (b)2, provided no more than five such meals shall be billed to the County in any month.
 5. County Business ~~Outside~~ the County. Persons who qualify under this section shall be allowed the following outside the County:
 - a. Lodging. Actual lodging expenses shall be allowed subject to the following:
 - 1) County Board Members. Actual lodging expenses not to exceed either the negotiated conference site rate or the prevailing state rate shall be allowed if authorized in advance by the committee of jurisdiction and the check is made payable directly to the lodging facility. No out-of-state lodging expense incurred by a Board member shall be paid

- unless approved by the Board prior to the expense being incurred.
- 2) Other Qualified Persons. Actual lodging expenses not to exceed either the negotiated conference site rate or the prevailing state rate shall be allowed if authorized in advance by the committee of jurisdiction or the County Board and the check is made payable directly to the lodging facility. No out of state travel, lodging or meal expenses for training, conferences and/or conventions incurred by Other Qualified Persons shall be paid unless approved by the Finance and Insurance Committee prior to the expense being incurred.
 - b. Meals. ~~Actual breakfast, lunch and dinner expenses shall be allowed up to \$7, \$8 and \$16, respectively will be reimbursed by the County at the federal per diem rate assigned to the location in which the expenses occur, receipts will not be required as long as a record showing date, time and purpose of travel is recorded on forms provided by the Finance Department. The allowed meal rates are as issued by the U.S. General Services Administration. Such expenses shall be allowed only if the person was required to be at the out-of-County business site or in transit by 6:00 a.m. for breakfast, 10:00 a.m. for lunch or if the person does not expect to return to the County prior to 2:30 p.m. for lunch or 6:30 p.m. for dinner. Such person may have the option of combining one or more eligible meal allowances if the total expense does not exceed \$31 the total of eligible meals per the federal reimbursement rate, in any one day and the requirements of this section are otherwise met.~~ Whenever the cost of a meal is included as part of registration, the option of combining the allowance for that meal with another shall not be available.
 - c. Maximum Allowance. No County supervisor, except the County Board Chairman, may incur out-of-County expenses, including lodging, meals, mileage or per diem in excess of 12 such events per calendar year, not including the WI Counties Association annual conference, without prior approval of the Finance Administration Committee or the County Board.
 - d. Permission to Attend Out of County Meetings. All Supervisors and employees shall seek prior approval from the appropriate committee of jurisdiction prior to attending any out of County meeting. If time does not permit permission to be granted by the appropriate committee a County Board Supervisor or employee may seek permission from the County Board Chairman, if he should be unavailable permission may be sought from the 1st Vice-Chairman of the Board or 2nd Vice-Chairman of the Board (in that order). If permission is not granted prior to attendance of an out of County meeting, per diems and expenses may not be approved.
- (7) Procedures for ~~per Diem~~ Stipend and Expense Payment.
- (a) ~~Per Diem Stipend.~~ Qualified persons who incur ~~per diem stipend~~ expenses shall submit ~~vouchers~~ documentation to the Finance Department. The Finance Department shall pay the ~~per diem vouchers stipend~~ submitted after confirming the business has been authorized by a committee or the Board. Any such qualified person who receives ~~per diem reimbursement for expenses~~ or other compensation from another entity will not be entitled to receive a ~~per diem stipend~~ from the County. Attendance at County Board meetings and the meetings of committees or commissions shall be allowed in person or by telephonic or other electronic means. When attending a meeting by telephonic or other electronic means, ~~per diem stipends~~ shall be allowed. ~~Per diems Stipends~~ shall be allowed for meetings attended by telephone or other electronic means dating back to June 16, 2020. [Amended 8-18-2020 by Res. No. 62-2020, effective 9-4-2020]
 - (b) Mileage for Supervisors. Supervisors shall submit mileage ~~vouchers~~ records on forms provided by and to the Finance Department for attendance at committee and Board meetings or business in or out of the County on an occurrence basis. The Finance Department shall pay such ~~vouchers reimbursements~~ upon confirming that such meetings were convened or such business authorized by committee or Board action.
 - (c) Mileage for Citizen Members. Elected and Appointed Officials and Employees. Such persons shall submit mileage ~~vouchers~~ records on forms provided by and to the Finance Department for attendance at committee and Board meetings or other authorized business in or out of the County on an occurrence basis. The Finance Department shall pay such ~~vouchers reimbursements~~ upon confirming that such meetings were convened or such business authorized by committee or Board action.
 - (d) Meals, Tips and Lodging.
 1. In-County Business. Qualified persons who incur meal and tip expenses under the provisions of Subsections (6)(b)1, 2, 3 or 4 shall submit ~~vouchers~~ required forms as provided by the Finance Department with necessary receipts and/or certifications supported by receipts to the Finance Department. The Finance Department shall pay the ~~vouchers reimbursements~~ in the amounts of ~~the receipts indicated~~ up to the stated maximums upon confirming that the expenses were incurred in the course of performing business authorized by a committee or the Board.
 2. Out-of-County Business. Qualified persons who incur expenses for meals, tips and lodging under the provisions of Paragraph (6)(b)5, a or b shall submit ~~vouchers~~ required form as provided by the Finance Department with necessary receipts and/or certifications supported by receipts to the Finance Department on an occurrence basis. The Finance Department shall pay the ~~vouchers reimbursement~~ in the amount of ~~the receipts indicated~~ up to the stated maximums upon confirming that the expenses were incurred in the course of performing business authorized by a committee or the Board.
- (8) ~~Per Diem Stipend.~~
- (a) County Board Meetings. County Board supervisors shall be paid \$70 per day for actual attendance at meetings of the County Board. Supervisors shall not be allowed any other ~~per diem stipend~~ on the day of a board meeting but may be entitled to additional reimbursements as provided in this Code.
 - (b) Committee Meetings. As used in this section, committee meeting means the convening of a standing or special

committee of the County Board for an authorized purpose and in public session pursuant to the provisions of Ch. 19, Subchapter IV, Wis. Stats., and pursuant to the rules of the County Board wherein an agenda is prepared and regular business is conducted. Committee meeting also includes attendance at any school, institute, conference or meeting which the County Board or the committee of which the individual is a member directs him to attend. This includes, without enumeration, all boards, councils, commissions and committees to which any supervisor or citizen member has been appointed by the County Board or the Board Chair to represent the County.

1. County Board Supervisors. For each committee meeting attended, a County Board supervisor shall receive a ~~per diem~~ stipend of \$40.
2. Citizen Members. For each meeting attended of less than three hours, a citizen member of a committee, commission or board shall receive a ~~per diem~~ stipend of \$35. For each meeting attended of three hours or more, a citizen member of a committee, commission or board shall receive a per diem of \$55.
3. County Board Chair. In addition to the ~~per diem~~ stipend payments received, the County Board Chair shall be compensated at the annual rate of \$3,600 payable in 26 equal installments on the same payroll schedule which applies to County employees. Such compensation shall be for all services to the County excluding attendance at Board meetings and meetings of committees to which he is appointed.
4. Chairs and Acting Chairs of Committees, Commissions and Boards. County Board supervisors or citizen members who are chairs of any Oneida County committees, commissions or boards shall receive an additional ~~per diem~~ stipend of \$10 for each meeting they preside over. This section shall not apply to the County Board Chair when conducting County Board meetings. This section shall not apply to County Board supervisors presiding over committee, commission or board meetings held on County Board meeting days.
5. Condemnation Commissioners. Commissioners appointed by the Oneida County Circuit Court Judges pursuant to § 2.34 of this Code and § 32.08, Wis. Stats., shall be compensated for actual service in that capacity at an hourly rate of \$35. Commissioners shall be entitled to reimbursement for mileage, meals, tips and lodging expenses at the same rates and pursuant to the same procedures as are provided for citizen members, elected and appointed officials and employees under this chapter.
6. Board of Adjustment. The Board of Adjustment Secretary or another member acting in his/her place shall receive an additional ~~per diem~~ stipend of \$10 for each meeting at which they are the Secretary. On days when the Board of Adjustment has an appeal hearing in the afternoon in addition to a morning business meeting the Board of Adjustment members shall be paid a per diem of \$55 and receive an \$8 allotment for lunch. [Amended by Ord. No. 39-2015; 11-12-2019 by Res. No. 91-2019 (Ord. No. 16-2019), effective 12-5-2019]

Approved for presentation to the County Board by the LRES Committee this 26th day of October, 2021.

Approved for presentation to the County Board by the Administration Committee this 2nd day of November, 2021.

Offered and passage moved by: Ted Cushing, Scott Holewinski, Sonny Paszak, Dave Hintz, Billy Fried, Bob Mott, Alan VanRaalte.

Discussion: Supervisor Winkler stated that he did not intend to pull this Resolution

Roll Call Vote on Resolution # 117 – 2021/Ordinance Amendment # 09 – 2021: 20 Aye; 1 Absent, Oettinger (Due to Zoom connection issues)

Resolution # 117 – 2021/Ordinance Amendment # 09 – 2021: Adopted

Resolution # 119 – 2021: Resolution offered by the Supervisors of the Labor Relations Employee Services (LRES) and Administration Committee to provide a general wage increase for general municipal employees.

Resolution to provide a general wage increase for general municipal employees.

Resolution offered by the Supervisors of the Labor Relations Employee Services (LRES) and Administration Committees.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the Labor Relations Employee Services Committee (hereinafter LRES Committee), has reviewed the Consumer Price Index-Urban (CPIU) increase of 2.33% as prepared by the Wisconsin Employment Relations Commission for 2022; and

WHEREAS, the wage increase set forth below has been recommended by the LRES Committee and included in the 2022 Contingency Budget.

NOW, THEREFORE, BE IT RESOLVED, by the Oneida County Board of Supervisors effective December 26, 2021; and

BE IT FURTHER RESOLVED, by the Oneida County Board of Supervisors that the general municipal employees shall receive the following:

- Exempt and Non-exempt wage schedules shall include an increase of 2.0% to the control point (Step 6) with all other steps to be calculated based on such increase effective December 25, 2021.

A fiscal impact statement which is attached hereto and made apart thereof with monies to come from Contingency Fund with the approval of the 2022 budget.

Approved by the Labor Relations Employee Services Committee this 26th day of October, 2021.

Approved by the Administration Committee this 2nd day of November, 2021.

Offered and passage moved by: Ted Cushing, Scott Holewinski, Sonny Paszak, Dave Hintz, Billy Fried.

Discussion: Fried stated that the COLA adjustment is something that is done each year. Per Fried, the January 2022 projected cost of living adjustment is listed at 2.33 and this is the guideline that is used each year. Fried stated this Resolution is important to keep the wage scale in line.

Motion/Second: Fried/Cushing to add \$70,000 to the Contingency budget for 2022 in order to fund the January 1st across-the-board general wage increase at 2.33% versus the currently budgeted 2.00% in order to be consistent with past-practice. This addition to the 2022 budget will be funded via unrestricted General Fund balance (or funded via countywide Vacancy Allowance credits determined by the Finance Director during the first quarter of the year). This change will have no impact on the proposed tax levy for 2021, collected in 2022.

Discussion: Fried stated that this cost should be funded with vacancy dollars. Liebert stated that each year there is an increase in wages.

Roll Call Vote on Amendment to Resolution # 119 – 2021: 20 Aye; 1 Absent, Oettinger (Due to Zoom connection issues)

Amendment to Resolution # 119 – 2021: Adopted

Roll Call Vote on Amended Resolution # 119 – 2021: 20 Aye; 1 Absent, Oettinger (Due to Zoom connection issues)

Amended Resolution # 119 – 2021: Adopted

Sorensen left at 10:40 a.m.

Resolution # 120 – 2021: Resolution offered by Supervisor Bob Mott to create a Tourist Rooming House Task Force.
Seconded by VanRaalte

Resolution to create a Tourist Rooming House Task Force.

Resolution offered by Supervisor Bob Mott.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, gaining compliance with licensing, inspection, and permitting of Tourist Rooming House Operations (TRHO); and

WHEREAS, unlicensed TRHO represent a loss of sales tax revenue to Oneida County as well as health concerns; and
WHEREAS, the TRHO's fall under the jurisdiction of the Oneida County Planning and Zoning Department (P&Z) and the Shoreland Protection Ordinance; and

WHEREAS, the TRHO must have an Administrative Review Permit (ARP) with a \$250.00 one time fee or a \$750.00 after the fact fee; and

WHEREAS, the Oneida County Health Department (OCHD) was granted agent status by DATCP in 2006 and charged with administering the DATCP Lodging Program and eliminated unfair business practices. TRHO must have an OCHD License and annual inspection with a \$300 one-time fee and a \$110.00 annual inspection fee; and

WHEREAS, TRHO must have a Wisconsin Sales Tax Sellers ID number and report revenues collected as required and may require a Town Room Tax number and revenue collection reporting; and

WHEREAS, both the Oneida County Planning and Zoning Department as well as the Oneida County Health Department are struggling with the inspection, permitting and associated paperwork areas of administering the ordinance as well as yearly follow-up on TRHO; and

WHEREAS, pursuant to Oneida County Code s. 2.31(1) the County Board has the sole authority to create a new Task Force.

THEREFORE, BE IT RESOLVED, by the Oneida County Board of Supervisors that Chairman Dave Hintz has the authority to create a Task Force named Tourist Rooming House Operations Task Force; and

BE IT FURTHER RESOLVED, the Tourist Rooming House Task Force shall be comprised of the following five members, appointed by the County Board Chairman and serve at his pleasure:

- *Three County Board Members*
 - *Supervisor Bob Thome, who has been involved with the TRHO issue from the start*
 - *Planning and Development Chairperson (or his designee)*
 - *A third County Board member*
- *Public Health Department Head (or her designee)*
- *Planning and Zoning Department Head (or his designee)*

BE IT FURTHER RESOLVED, that the Tourist Rooming House Operations Task Force will be charged with, but not limited to, the following:

1. Find a method to address staffing to assure compliance of TRHO
2. Establish a process for dealing with non-compliant TRHO
3. Explore third party providers to help lessen the burden of assuring compliance of TRHO
4. Establish job requirements of those dealing with TRHO compliance
5. Review penalties for violations and list suggested changes
6. Establish a yearly goal for addressing TRHO which are out of compliance

BE IT FURTHER RESOLVED, that the Task Force will report progress to the Planning and Development Committee and the Administration Committee monthly and have a final report to the Oneida County Board of Supervisors no later than February 2022.

Approved for presentation to the County Board by Supervisor Bob Mott this 3rd day of November, 2021.

Offered and passage moved by: Bob Mott.

Discussion: Mott stated that Supervisor Thome has been working with the Planning and Zoning Department regarding Tourist Rooming Houses. Per Mott, there is an ordinance on file that states Tourist Rooming Houses are supposed to have approval from Planning and Zoning and the Health Department, they are supposed to be licensed and inspected. Mott stated that the Health Department and Planning and Zoning have concerns regarding the implementation and how this will be enforced. Mott went over some of the concerns and problems that have arisen due to the lack of proper vetting. Mott went over the proposed members, processes and goals, discussion ensued. Holewinski questioned the lack of fiscal impact statement being included with the Resolution. Per Fugel this is a requirement but the rules could be suspended to allow for approval if they were not adding to the budget.

Motion/Second: Fried/Mott to add after line 41 "With per diems and mileage not to exceed \$2000".

Discussion: Holewinski stated that there still is not a Fiscal Impact statement and this is not the correct process. Fugel stated that this is not adding anything additional to the budget. Fried stated that the per diems would come out of the County Board meetings budget like CIP, Funding Opportunities and Redistricting. Per Fugel if the goal is to provide an oral Fiscal Impact Statement, there could be a motion to suspend rules.

Motion/Second: Fried/Cushing to suspend the rules.

Roll Call Vote to Suspend the rules: 16 Aye, 3 Nay, Thome, Winkler, Liebert, 2 Absent Oettinger (Due to Zoom connection issues), Sorensen.

Motion: Adopted

Roll Call Vote on Amendment to Resolution # 120 – 2021: 18 Aye, 1 Nay, Winkler; 2 Absent Oettinger (Due to Zoom connection issues), Sorensen

Amendment to Resolution # 120 – 2021: Adopted

Discussion: Winkler questioned the creation of this committee. Holewinski stated that the Planning and Zoning Committee did not bring this forward, Bob Mott brought this forward through the Administration Committee. Holewinski stated he thought this was a good idea. Hintz stated that it takes the County Board to establish a committee or sub-committee. Per Fried, this Resolution came through Administration and was communicated to the department heads. Fried stated that the Health Department had concerns regarding staffing to administer the vetting process of Tourist Rooming Houses. Fried stated that the idea of the committee is to determine what the challenges are, identify them and see what the county needs to put in place. Per Fried if we don't have the staff to handle processing them, that will be an issue. Discussion ensued regarding licensing and legal standing. Hintz stated if they are not licensed they are not paying sales taxes or room tax and they are not inspected.

Motion/Second: Liebert/Winkler to amend Resolution # 120 – 2021 to include Supervisor Roach as the 3rd designee to the task force.

Discussion: Kelly asked if it was appropriate to appoint a person or if that should be the County Board Chair's decision. Mott stated that he feels there would be other people interested. Hintz stated normally as the Chair, he appoints committee members. Holewinski stated this should be voted down and Hintz should appoint interested members.

Roll Call Vote on Amendment Resolution # 120 – 2021: 1 Aye, Liebert; 18 Nay; 2 Absent, Oettinger (Due to Zoom connection issues), Sorensen

Amendment to Resolution # 120 – 2021: Fails

Roll Call Vote on Amended Resolution # 120 – 2021: 19 Aye, 2 Absent, Oettinger (Due to Zoom connection issues), Sorensen

Amended Resolution # 120 – 2021: Adopted

Resolution # 121 – 2021: Resolution offered by the Supervisors of the Administration Committee to increase a part time Deputy Medical Examiner to a full time Deputy Medical Examiner.

**Resolution to increase a part time Deputy Medical Examiner to a full time Deputy Medical Examiner.
Resolution approved for presentation to the Oneida County Board by the Supervisors of the Administration Committee.**

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, as the Medical Examiner Department has requested a part time Deputy Medical Examiner position be increased to full time through the budget process for 2022; and

WHEREAS, the Public Safety Committee recommends the increase of part time Deputy Medical Examiner position to full time to allow the Medical Examiner Department to provide effective, cost efficient services to Oneida, Vilas and Forest Counties; and

WHEREAS, the Oneida County Board of Supervisors have approved this request as part of the 2022 budget; and

THEREFORE, BE IT RESOLVED, by the Oneida County Board of Supervisors that effective on January 1, 2022, a part time Deputy Medical Examiner position be increased to full time remaining at Grade Level J of the Exempt Wage Schedule; and

BE IT FURTHER RESOLVED, by the Oneida County Board of Supervisors that by adoption of this resolution it shall be deemed that all related costs are a part of the 2022 budget as set forth in the fiscal impact statement which is attached hereto and made a part hereof.

**Approved for presentation to the County Board by the Administration Committee this 3rd day of November, 2021.
Offered and passage moved by: Dave Hintz, Ted Cushing, Alan VanRaalte, Bob Mott, Billy Fried.**

Discussion: Medical Examiner Crystal Schaub stated that this is being requested due to the increased number in deaths. Per Schaub the numbers this year are expected to surpass last year. Discussion ensued regarding the Forest and Vilas contract with Oneida County.

Roll Call Vote on Resolution # 121 – 2021: 19 Aye, 2 Absent Oettinger (Due to Zoom connection issues), Sorensen
Resolution # 121 – 2021: Adopted

Resolution # 122 – 2021: Resolution offered by the Supervisors of the Administration Committee to create a Network Analyst/Office Manager position.

Resolution to create a Network Analyst/Office Manager position.

Resolution approved for presentation to the Oneida County Board by the Supervisors of the Administration Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, as the Information Technology Services (ITS) Department has requested a full time Network Analyst/Office Manager position through the budget process for 2022; and

WHEREAS, the Administration Committee recommends the creation of the Network Analyst/Office Manager position to allow the ITS Department to provide effective, cost efficient services to County Departments and the citizens of Oneida County; and

WHEREAS, the Oneida County Board of Supervisors have approved this request as part of the 2022 budget; and

THEREFORE, BE IT RESOLVED, by the Oneida County Board of Supervisors that

effective on January 1, 2022, a full time Network Analyst/Office Manager position shall be created at Grade Level J1 of the Exempt Wage Schedule; and

BE IT FURTHER RESOLVED, by the Oneida County Board of Supervisors that by

adoption of this resolution it shall be deemed that all related costs are a part of the 2022 budget as set forth in the fiscal impact statement which is attached hereto and made a part hereof.

**Approved for presentation to the County Board by the Administration Committee this 3rd day of November, 2021.
Offered and passage moved by: Dave Hintz, Ted Cushing, Alan VanRaalte, Bob Mott, Billy Fried.**

Discussion: IT Director Jason Rhodes stated that there have been an increase in projects. Per Rhodes the department is stretched very thin and some of these tasks are being outsourced at \$150 per hour. Rhodes stated that the department needs an additional person just to keep up with the current projects.

Roll Call Vote on Resolution # 122 – 2021: 19 Aye; 2 Absent, Oettinger (Due to Zoom connection issues), Sorensen
Resolution # 122 – 2021: Adopted

Resolution # 123 – 2021: Resolution offered by Supervisor Scott Holewinski to approve the 2021 supplemental appropriation for the Planning and Zoning Co-Assistant Director position.

Seconded by Liebert.

Resolution to approve the 2021 supplemental appropriation for the Planning and Zoning Co-Assistant Director position.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, Section 65.90(5)(a) dictates that appropriations in the Oneida County budget may not be changed unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors, and

WHEREAS, the Planning & Zoning Department staff will be increased to two (2) Assistant Directors retroactively for the 2021 year, and

WHEREAS, a Fiscal Impact is attached hereto indicating the estimated annual cost of the position with benefits to be \$94,000, and

NOW THEREFORE, BE IT RESOLVED, the County Board has reviewed and does recommend the 2021 supplemental appropriation as listed below, and further delegates the allocation of the funding to specific line items to the Director of Planning & Zoning:

- Apply Additional Resources to Related Expenses
 - General Fund Balance, Unrestricted +\$94,000
- Increase Budget Spending Authority to Reflect Increased Staffing Levels
 - Planning & Zoning Department -\$94,000

Offered and passage moved by: Scott Holewinski.

Discussion: Hintz stated that there were four special county board meetings related to this reinstatement. Hintz stated this needs to be funded as this was the decision made at the second special county board meeting, there would be significant legal liability if this was not funded. Fried asked for clarification on the funding source. Holewinski explained that the money is being taken from the 2021 General Fund to fund the 2021 motion to reinstate Wagner. Discussion ensued regarding unemployment repayment. Smigielski stated that the State would not make a determination that the unemployment money would be refunded to the county. Hintz stated it is not a certainty if this will be returned to the County, if it is it would be returned to the General Fund. Discussion regarding the ability to modify the Resolution to ensure the unemployment repayment.

Roll Call Vote on Resolution # 123 – 2021: 16 Aye, 3 Nay, Schreier, Fried, Paszak; 2 Absent, Oettinger (Due to Zoom connection issues), Sorensen

Resolution # 123 – 2021: Adopted

Resolution # 124 – 2021: Resolution offered by Supervisor Scott Holewinski to approve the retro-payment for Pete Wegner.

Seconded by Timmons

Resolution to approve the retro-payment for Peter Wegner.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, Section 65.90(5)(a) dictates that appropriations in the Oneida County budget may not be changed unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors, and

WHEREAS, the County Board reinstated Mr. Peter Wegner under certain terms and conditions, and

WHEREAS, a Fiscal Impact is attached hereto indicating the retroactive wages to be paid are \$28,811.64 net of recoupment and reinstatement of Paid Time Off bank cash-out issued April 30th, 2021, and

WHEREAS, THE County does not have authority to make a determination of unemployment or pension benefits related to the time period from May 1st to November 12th, and instead defers to those agencies, and

NOW THEREFORE, BE IT RESOLVED, the County Board authorized the Finance Department to make such payment via payroll with normal tax and other related deductions.

Offered and passage moved by: Scott Holewinski.

Discussion: Holewinski stated that this is the backpay and PTO is deducted from the backpay. Smigielski stated this Resolution was recommended by the Wisconsin Retirement System clarifying that this income is pensionable. Hintz stated that this decision was made by the County Board to approve the backpay, the County is legally obligated to pay it.

Roll Call Vote on Resolution # 124 – 2021: 17 Aye; 2 Nay, Paszak, Schreier; 2 Absent, Oettinger (Due to Zoom connection issues), Sorensen

Resolution # 124 – 2021: Adopted

Recess called at 11:48 a.m.
Return from recess at 11:59 a.m.

Resolution # 125 – 2021/Ordinance Amendment # 10 – 2021: Offered by the Supervisors of the LRES and Administration Committee to update Chapter 3.10 of the General Code of Oneida County – Reimbursement for Expenses – County Board Meeting Stipend.

Ordinance Amendment offered by the Administration Committee.

WHEREAS, Supervisors get paid a per diem for attendance at County Board meetings; and
WHEREAS, the Administration Committee has reviewed the amount of per diem and feels that an increase of \$30 per meeting for County Board meetings is necessary; and
WHEREAS, these requested changes would take effect after the new County Board is seated in April 2022.

NOW, THEREFORE, THE ONEIDA COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1. Any existing ordinances, codes, resolutions, or portions thereof in conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

Section 2. This ordinance shall take effect the day after passage and publication as required by law.

Section 3. If any claims, provisions or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

Section 4. Section 3.10(8) of the General Code of Oneida County, Wisconsin, is amended as follows [additions noted by underline, deletions noted by strikethrough]:

3.10 REIMBURSEMENT FOR EXPENSES.

[The remainder of 3.10 is to remain unchanged]

(8) Per Diem.

- (a) County Board Meetings. County Board supervisors shall be paid ~~\$70 per day~~ \$100 per day for actual attendance at meetings of the County Board. Supervisors shall not be allowed any other per diem on the day of a board meeting but may be entitled to additional reimbursements as provided in this Code.
- (b) Committee Meetings. As used in this section, committee meeting means the convening of a standing or special committee of the County Board for an authorized purpose and in public session pursuant to the provisions of Ch. 19, Subchapter IV, Wis. Stats., and pursuant to the rules of the County Board wherein an agenda is prepared and regular business is conducted. Committee meeting also includes attendance at any school, institute, conference or meeting which the County Board or the committee of which the individual is a member directs him to attend. This includes, without enumeration, all boards, councils, commissions and committees to which any supervisor or citizen member has been appointed by the County Board or the Board Chair to represent the County.
 1. County Board Supervisors. For each committee meeting attended, a County Board supervisor shall receive a per diem of \$40.
 2. Citizen Members. For each meeting attended of less than three hours, a citizen member of a committee, commission or board shall receive a per diem of \$35. For each meeting attended of three hours or more, a citizen member of a committee, commission or board shall receive a per diem of \$55.
 3. County Board Chair. In addition to the per diem payments received, the County Board Chair shall be compensated at the annual rate of \$3,600 payable in 26 equal installments on the same payroll schedule which applies to County employees. Such compensation shall be for all services to the County excluding attendance at Board meetings and meetings of committees to which he is appointed.
 4. Chairs and Acting Chairs of Committees, Commissions and Boards. County Board supervisors or citizen members who are chairs of any Oneida County committees, commissions or boards shall receive an additional per diem of \$10 for each meeting they preside over. This section shall not apply to the County Board Chair when conducting County Board meetings. This section shall not apply to County Board supervisors presiding over committee, commission or board meetings held on County Board meeting days.
 5. Condemnation Commissioners. Commissioners appointed by the Oneida County Circuit Court Judges pursuant to § 2.34 of this Code and § 32.08, Wis. Stats., shall be compensated for actual service in that capacity at an hourly rate of \$35. Commissioners shall be entitled to reimbursement for mileage, meals, tips and lodging expenses at the same rates and pursuant to the same procedures as are provided for citizen members, elected and appointed officials and employees under this chapter.
 6. Board of Adjustment. The Board of Adjustment Secretary or another member acting in his/her place shall receive an additional per diem of \$10 for each meeting at which they are the Secretary. On days when the Board of Adjustment has an appeal hearing in the afternoon in addition to a morning business meeting the Board of Adjustment members shall be paid a per diem of \$55 and receive an \$8 allotment for lunch. [Amended by Ord. No. 39-2015; 11-12-2019 by Res. No. 91-2019 (Ord. No. 16-2019), effective 12-5-2019]

**Approved by the Administration Committee this 3rd day of November, 2021.
Offered and passage moved by: Dave Hintz, Ted Cushing, Bob Mott, Billy Fried.**

Discussion: Fried stated that this Resolution is increasing the pay for County Board Meetings. Fried stated that the proposal is changing the payment from \$70 to \$100 for County Board meetings. Hintz stated that this may make the job more attractive for people to participate and run for office. Kelly stated that the City of Rhinelander pays \$85 for a City Council Meeting.

Roll Call Vote on Resolution # 125 – 2021: 12 Aye; 8 Nay, Schreier, Winkler, Roach, Thome, VanRaalte, Holewinski, Oettinger, Timmons ; 1 Absent, Sorensen

Resolution # 125 – 2021: Adopted

Resolution # 126 – 2021: Offered by the Supervisors of the Administration Committee to approve the Tax Levy for 2021, collected in 2022.

**TO APPROVE THE TAX LEVY FOR 2021, COLLECTED IN 2022.
Resolution offered by the Supervisors of the Administration Committee.**

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

WHEREAS, the proposed 2022 Budget Summary - Oneida County was published in the Northwoods River News on October 22, 2021, in accordance with the provisions of Wisconsin Statutes Section 65.90; and

WHEREAS, estimated expenditures and revenues for 2022 are shown in the Oneida County 2022 Budget available for review at the Oneida County Finance Department and incorporated herein by reference; and

WHEREAS, the Oneida County Administration Committee has presented the 2022 Budget to the Oneida County Board of Supervisors; and

WHEREAS, the Oneida County Board of Supervisors has completed its review and revision of the Oneida County 2022 Budget.

NOW, THEREFORE, BE IT RESOLVED, by the Oneida County Board of Supervisors, which the 2022 budget appropriations, in the sums and for the purposes hereinafter set forth in the Oneida County 2022 Budget, be and the same are hereby adopted.

BE IT FURTHER RESOLVED, that the following be and is hereby declared the tax levy for 2021, collected in 2022:

- | | |
|---|------------------------|
| 1. There is levied upon the taxable property of Oneida County the sum of
for State Tax (Forestry purposes). | \$0.00 |
| 2. There is levied upon the taxable property of Oneida County the sum of
for debt service, all bonds and notes legally required. | \$0.00 |
| 3. There is levied upon the taxable property of Oneida County the sum of
for libraries. The City of Rhinelander, Towns of Crescent, Minocqua, Newbold, Pelican, Pine Line, and Three Lakes are not included. | \$432,015.00 |
| 4. There is levied upon the taxable property of Oneida County the sum of
for Countywide EMS. | \$2,328,869.00 |
| 5. There is levied upon the taxable property of Oneida County the sum of
for County Aid for Town Bridges. | \$137,500.00 |
| 6. There is levied upon the taxable property of Oneida County the sum of
for Chargebacks for Refunded/Rescinded Taxes. | \$326.00 |
| 7. There is levied upon the taxable property of Oneida County the sum of
for all other services provided. | \$14,843,012.00 |
| GRAND TOTAL OF ALL TAXES | <u>\$17,741,722.00</u> |

**Approved by the Administration Committee this 3rd day of November, 2021.
Offered and passage moved by: Dave Hintz, Billy Fried, Bob Mott, Alan VanRaalte.**

Motion/Second: Holewinski/Timmons

Motion to add \$90,000 to the Planning & Zoning Department budget for 2022, in line items to be determined by the Director of Planning & Zoning in consultation with the Finance Director, in order to add an additional, full time Assistant Director position. This addition to the 2022 budget will be funded via unrestricted General Fund balance. This change will have no impact on the proposed tax levy for 2021, collected in 2022.

Discussion: Holewinski stated that the added Assistant Director position was not added to the budget, therefore it has to be added now. Fried stated that this Resolution is funding a position from the General Fund, he stated he was opposed. Per Fried, operational expenses should not be funded from the General Fund. Hintz stated that the County Board decided to overturn the Hearing Examiner which led to the decision to bring Wegner back. Hintz stated that this needs to be funded as the County Board decided to bring Wegner back.

Sorensen returned at 12:17 p.m.

Roll Call Vote on Amendment to Resolution # 126 – 2021: 17 Aye; 4 Nay, Paszak, Fisher, Schreier, Fried
Amendment to Resolution # 126 – 2021: Adopted

Discussion: Holewinski stated that in future years we may need to make cuts as the County will not have the revenues that we do right now.

Roll Call Vote on Amended Resolution # 126 – 2021: 21 Aye
Amended Resolution # 126 – 2021: Adopted

CLOSED SESSION: It is anticipated that the committee may meet in closed session pursuant to Wisconsin Statutes §19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Topic: Discussion and action regarding Opioid Litigation Settlement). A roll call vote will be taken to go into closed session and it is anticipated that the Committee will return to open session by roll call vote to consider the remainder of the meeting agenda.

Announcement of action taken in closed session, or take action based on closed session (NOTE: If the announcement of action taken in closed session would compromise the need for the closed session, the action taken will not be announced. Any action taken in closed session may be announced when the need for the closed session has passed).

Motion/Second: VanRaalte/Winkler to go into Closed Session at 12:26 p.m.
Roll Call Vote: All Aye

Oettinger left the meeting at 12:45 p.m.

Motion/Second: Timmons/VanRaalte to return to Open Session at 12:54 p.m.
Roll Call Vote: All Aye

Announcement: Chairman Hintz announced that while in closed session we considered settlement of the opioid lawsuits.

NEXT MEETING DATE AND TIME January 18, 2022 @ 9:30 a.m.
Unless a motion is made to change the starting time.

ADJOURNMENT:
Chairman Hintz adjourned the meeting at 12:55 p.m.