

**BOARD OF HEALTH COMMITTEE
MEETING MINUTES
November 5, 2019**

COMMITTEE MEMBERS PRESENT: Chairperson Tom Kelly, Vice Chair Bob Metropulos, Steven Schreier, Jim Winkler, Ann Ovsak, Dr. Amy Slette

COMMITTEE MEMBERS EXCUSED: Ryan Zietlow

STAFF PRESENT: Linda Conlon, Marta McMillion, Kyla Waksmonski, Leslie Schott, Anne Cirilli and Todd Troskey

OTHERS PRESENT: Dr. Dorothy Skye

Call to order: Chairman Kelly called the meeting to order at 9:00 a.m. on the second floor of the Health & ADRC Building, 100 W. Keenan Street, Rhinelander, WI. The meeting was posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

Minutes of October 8, 2019: Motion by Schreier/Winkler to approve the October 8, 2019, Board of Health Committee minutes. All ayes; motion carried.

Approval of agenda: Motion by Schreier/Metropulos to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

Public comment/communications: None

Closed Session: Motion by Winkler/Metropolous to enter into closed session pursuant to Wisconsin Stats. § 19.85(1) (g) conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. (Topic-Health Hazard). Roll call vote – all ayes. No action was taken. Closed session from 9:01-9:11.

Return to Open Session: Motion by Winkler/Schreier to return to open session. All Ayes. Chairman Kelly announced that in closed session no action was taken.

Posting homes Unfit for Human Habitation and Abatement Process: Conlon stated that OCHD is reviewing the Health Hazard process, with special concern regarding posted properties. Currently, OCHD staff visit the posted properties 1-2 times per year to assure they are still posted. Conlon will be consulting with Desmond to determine what to do with these long-standing posted properties. Discussion followed.

Staff Report: Reproductive Health – Anne Cirilli: Cirilli shared that the family planning program has been running since October 1982. Original goal was to reduce

unwanted pregnancies and reduce STDs. Nurse practitioner is available one day per week for clients. Cirilli visits schools and Koinonia for group education and sees clients for education and family planning only services application process. Received adolescent championship award for providing services for teen population. Services are confidential. Offer family planning only services program through Medicaid. This allows clients to get coverage despite higher income limits. At most, there were nearly 1000 people coming through the program. Things have changed with the Affordable Health Care Act, which covers children up to age 26. Now see fewer clients coming in. Also seeing a trend of increased STDs. Teen pregnancy is low, due to contraception being available, especially long-lasting contraception. Pursuing expanding partnerships with schools. Committee members and others are encouraged to visit the OCHD reproductive health clinic/family planning website under the OCHD website. This program is not funded by the county. It is funded by state, federal, and other grant funding.

Monthly Updates:

PH Legislative Update: Conlon stated that there is a lot happening. Reviewed a bill on caregiver designation. Hospitals must designate a caregiver within 24 hours for access to medical records. Health departments just monitoring bill. Bill coming about medical cannabis. Hold on that for more information. Bill on removing limitation on recovering birth cost. Health departments are opposing the bill due to potential financial implications for the family. After reviewing trauma-informed care and poverty, public health feels that this will place excessive burden on already struggling families. Several suicide bills presented. Public health motioned to support most of the suicide bills. Some of the bills require additional review or input by content experts. Final bill supported was increased family medical leave.

Environmental Health Report: Todd Troskey provided the environmental health update. Reviewed complaint of undercooked burgers. Restaurant manager suspected it was a griddle that was not properly cleaned, which means that the temperature does not get high enough. No indication on the logs that there had been any temperature inconsistencies. Todd reiterated the importance for using metal stem thermometers to be sure that foods are cooked properly.

Water Update: No update.

Communicable Diseases (10/1/19-10/31/19): Conlon reviewed

Disease	Closed	Closed and Confirmed/Probable
Chlamydia Trachomatis Infection	5	5
Cryptosporidiosis	2	1
Giardiasis	9	9
Gonorrhea	1	1
Lyme Disease (B.Burgdorferi)	3	3
Streptococcal Disease, Invasive Group B	1	0
Syphilis Reactor	3	0
Syphilis , Unknown duration or Late	1	1
Vancomycin-Intermediate S. Aureus (VISA)	1	1
Vancomycin-Resistant S. Aureus (VRSA)	1	0

Flu: Conlon reviewed 2019 flu data including hospitalizations. One hospitalization due to influenza. Also reviewed flu shots given to date. Week 1 was significantly higher than previous years due to flu vaccine arriving late. There are still a few clinics left. Unsure where the final numbers will be. Can be refunded for about 20% of the doses ordered if they are returned due to not being used. Discussion followed. Many offsite clinics serve vulnerable populations, which include senior housing facilities and CBRFs.

Health Hazards (10/8/19 – 11/1/19): McMillion reviewed.

Hazard Description	New	Existing
• Air Quality		
• Animals		1
• Asbestos		
• Dilapidated Structure		
• Hazardous Material		
• Housing		1
• Lead Hazards		
• Meth		
• Mold		6
• Noxious Smoke/Fumes		
• Occupational Hazard		
• Other Environmental Hazard		1 (Fuel Oil)
• Other Vector		
• Radiation Hazards		

• Radon		
• Sewage Disposal System		
• Sewage		
• Solid Waste/Garbage		1
• Water Quality		
Subtotal	0	10
New Cases Closed	-0	
Total Open Cases	0	+ 10
		= 10
Total Cases from Previous Month	10	

Outreach/Communication Report (10/7/19-11/3/19):

McMillion shared the outreach report.

Facebook	49
Press Release	2
Presentation	2
Board of Health	1
Interview	4
Health Fair	2
School	3
Lobby Slides	
Mailings	
Phone Outreach	2
Newsletter	
Total	65

Facebook Reporting (10/7/19-11/3/19):

McMillion shared Facebook report.

Posts	49
Total Reach	10,081
Average Reach per Post	206
Total Engagement (Likes, shares, comments)	697
Average Engagement per post	14
Boosts during timeframe	Yes – Flu Shot Clinics
Post with largest reach	Patch for Parents on 10/16/19, reach 4,127

Post with most engagement	Patch for Parents on 10/16/19, engagement 117
New Page Likes	7
Total Page Likes	703

Furniture request: Conlon stated that Tom Kelly approved the furniture request early. Clients are having difficulty getting out of chairs in the shot room because the chairs do not have arms. OCHD ordered two medical grade chairs with arms. Cost of nearly \$1400. Motion by Metropolis/Winkler to approve purchase of chairs. All ayes; motion carried.

Health Department professional association memberships: Conlon reviewed memberships and associated costs. Motion by Winkler/Schreier to cancel NALBOH membership. All ayes; motion carried.

BOH committee composition/size: In the event that someone requests to be on the Board of Health, there is a statute that guides this decision. Conlon stated that we can have up to nine members. Committee had voted on three-year terms. When positions are available, they are advertised and interested applicants apply. Conlon stated that we would have to formally open for applicants if someone was interested in becoming a member.

Vouchers, purchase orders and line item transfers: Conlon discussed the employee expense vouchers and other expense vouchers in detail and line item transfers. Motion by Schreier/Winkler to accept the vouchers as presented. All ayes; motion carried.

Agenda items for next meeting: December 10. Schreier and Ovsak will not be able to attend. Include a progress report of closed session topic under health hazard update. Also, include buildings and grounds position for the building update at the next meeting.

Public comment/communications: None



Committee Chairman



Committee Secretary

