

**BOARD OF HEALTH COMMITTEE  
MEETING MINUTES  
December 10, 2019**

**COMMITTEE MEMBERS PRESENT:** Chairperson Tom Kelly, Jim Winkler, Ryan Zietlow, Dr. Amy Slette

**COMMITTEE MEMBERS EXCUSED:** Ann Ovsak, Steven Schreier

**STAFF PRESENT:** Linda Conlon, Marta McMillion, Rebecca Lohagen, Todd Troskey and Joneil Tess

**OTHERS PRESENT:** Dr. Dorothy Skye

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**Call to order:** Chairman Kelly called the meeting to order at 9:00 a.m. on the second floor of the Health & ADRC Building, 100 W. Keenan Street, Rhinelander, WI. The meeting was posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

**Minutes of November 5, 2019:** Motion by Winkler/Slette to approve the November 5, 2019, Board of Health Committee minutes. All ayes; motion carried.

**Approval of agenda:** Motion by Winkler/Zietlow to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

**Public comment/communications:** None

**Staff Report: Preparedness – Rebecca Lohagen:** Lohagen presented handouts and reviewed. Discussion followed.

On May 9, 2019, Oneida County Health Department (OCHD) with the North-Central Wisconsin Healthcare Emergency Readiness Coalition (NCW HERC) hosted a Family Assistance Center Exercise. There were 22 different organizations who joined in this full scale exercise. Worked with our plan, made some changes and will do it again. . The family assistance centers are open more for a mass fatalities than catastrophic events, like a large scale fire. There were 4 objectives for the exercise. We are updating the FAC plan as a result of lessons learned from the exercise.

March 26<sup>th</sup>-29<sup>th</sup>, 2019, Lohagen and McMillion attended the Preparedness Summit in St Louis, MO, where they worked with regional partners and learned from national leaders. At the summit they developed partnerships, did networking, learned about Hepatitis A Outbreaks, underserved populations, open point of dispensing and measles. Measles was a big discussion at the summit.

Flu Season 2019, OCHD administered 2,284 flu shots between September 30<sup>th</sup>, 2019, and November 30<sup>th</sup>, 2019. Clinics comprised of Monday-Friday clinics at the health department, community mass clinics/schools, businesses, assisted living facilities and home visits.

A quality improvement project was completed for a revamp of emergency response bags. Staff updated the bags and the policy, Emergency Response to a Vaccine Reaction. The bags were revamped using evidence-based best practices. There was a switch from ampules and epi pens to single dose vials providing cost savings. New bags were ordered, resulting in nurses reporting a higher comfort level. A new organizer case for storing epinephrine, syringes, needles and more, along with easy to follow instruction cards for responding to a vaccine were added to the bags.

Public Health sends out the PHEP plan every year to law enforcement, EMS, schools, medical providers, etc., with the major roles and responsibilities of supporting agencies for a Public Health Event. Partners signed off on their portion of the plan. Reviewed and went over the roles of the Board of Health.

**Renewal of Board of Health Community Member – Ann Ovsak:** Motion by Kelly/Winkler on renewal of community member, Ann Ovsak, to the Board of Health. All ayes: motion carried.

### **Monthly Updates:**

**PH Legislative Update:** Oneida County is not receiving any funding for Treatment Alternatives and Diversion (TAD) right now and is looking into writing for some these funds. The health department is involved with the committee created to look at how to get an adult court in Oneida County due to addiction. Wisconsin Association of Local Health Departments and Boards/Wisconsin Public Health Association Joint Public Affairs committee is looking at the lobbyist contract and are deciding whether they should continue with their services.

**Environmental Health Report:** Troskey presented handout and reviewed. Discussion followed. During a routine inspection of a lodging facility mouse droppings were found in several places including an area where food is served. The facility does have a pest control company setting traps and bait. There are a few areas in the kitchen they are looking at and asked staff to take the initiative to clean it and/or take to management. There will be a re-inspection of the facility in a couple of weeks.

Kelly asked how often Public Health will have to go back. Troskey stated it will likely only be 1 more time. If the issue has not been resolved in the next inspection, they will have to go back. Winkler asked if most of this type of eating establishment use poisons for such things as mice. Troskey said most facilities get a pest control company for

these issues and the others who do not hire set their own snap traps. The pest control company lists the areas of concern with captures. They have to make sure all of the employees and staff pay attention to where these captures are.

Water Update: Conlon stated there was a teleconference discussion held with DNR, DPH, the city, and the health department related to s recommendations for PFAS compound levels. Well eight was tested and showed it contained PFAS compounds, specifically PFHxs and was exceeding the recommended levels so it was shut down. Conlon mentioned there are still people worried about the water in the city. Kelly stated wells seven & eight only provided around 23% of the water to the city. There is talk about hiring a firm by the city to help with these issues in case something happens and another well needs to be drilled.

Communicable Diseases (11/1/19-11/30/19): Conlon reviewed and discussion followed.

<b>Disease</b>	<b>Closed</b>	<b>Closed and Confirmed/Probable</b>
Arboviral Illness, West Nile Virus, Unspecified	1	0
Chlamydia Trachomatis Infection	7	7
Cryptosporidiosis	1	1
Giardiasis	1	1
Lyme Disease (B.Burgdorferi)	2	1
Non TB Mycobacterial Disease	1	1
Salmonellosis	2	2
Varicella (Chicken Pox)	3	1

Flu: McMillion stated there were no new flu hospitalization for this time period. OCHD is declining in the amount of flu shots being given. OCHD is down 150 shots compared to last year. There were 1,022 flu shots given of the high dose. In the next month, OCHD will look at the county data for the flu season to see if the county as a whole administered less shots or if it was only the health department. This reporting information is obtained from Wisconsin Immunization Records (WIR). Conlon said it will be interesting to see where we are at. Zietlow asked if there has been any feedback and Conlon stated we have not seen any at this time. We do get a weekly respiratory report. The southwest part of the state has picked up with flu cases.

Health Hazards (11/2/19 – 12/8/19): McMillion reviewed and discussion followed.

<b>Hazard Description</b>	<b>New</b>	<b>Existing</b>
• Air Quality		

• Animals		1
• Asbestos		
• Dilapidated Structure		
• Hazardous Material		
• Housing	1	1
• Lead Hazards		
• Meth		
• Mold		5
• Noxious Smoke/Fumes		
• Occupational Hazard		
• Other Environmental Hazard		1 (Fuel Oil)
• Other Vector		
• Radiation Hazards		
• Radon		
• Sewage Disposal System		
• Sewage		
• Solid Waste/Garbage	1	1
• Water Quality		
<b>Subtotal</b>	<b>2</b>	<b>9</b>
<b>New Cases Closed</b>	<b>-0</b>	
<b>Total Open Cases</b>	<b>2</b>	<b>+ 9</b>
		<b>= 11</b>
<b>Total Cases from Previous Month</b>	<b>10</b>	

Outreach/Communication Report (11/4/19-12/8/19):  
 McMillion shared the outreach report.

Facebook	52
Press Release	1
Presentation	7
Board of Health	1
Interview	1
Health Fair	
School	5
Lobby Slides	
Mailings	
Phone Outreach	
Newsletter	

<b>Total</b>	<b>67</b>
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Facebook Reporting (11/4/19-12/8/19):  
McMillion shared Facebook report.

Posts	52
Total Reach	5,905
Average Reach per Post	114
Total Engagement (Likes, shares, comments)	286
Average Engagement per post	6
Boosts during timeframe	No
Post with largest reach	National Diabetes Month on 11/4/19, reach 279
Post with most engagement	2019 New Staff 11/22/19, engagement 63
New Page Likes	3
Total Page Likes	706

**Buildings and Grounds position for Health & ADRC building update:** Conlon stated during the recent snowstorm, staff members from the ADRC were outside shoveling sidewalks and staff ended up shoveling out the public health vehicles because there was about a foot of snow behind vehicles. Conlon said this topic will remain on the agenda. Board stated to make sure to they keep reporting issues to Buildings and Grounds.

**Vouchers, purchase orders and line item transfers:** Conlon handed out the blanket purchase orders for 2020 to be signed and went over the changes from the 2019 to 2020 year. Conlon reviewed 2 years work of flu shot write offs due to insurance issues. Conlon discussed the employee expense vouchers and other expense vouchers in detail and line item transfers. Motion by Zietlow/Winkler to accept the vouchers, line item transfers as presented including the write-offs. All ayes; motion carried.

**Agenda items for next meeting:** January 14<sup>th</sup> at 9am; nomination and election of the Vice-Chair.

**Public comment/communications:** Dorothy Skye who is a member of the Observer Core. Skye is reporting to the core what happened at the meeting. As a former

women's health physician and veterinarian, Skye is anxious to lend the support of the League of Women's Voters for this county.

  
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Committee Chairman or Designee

*Janeil Jess*  
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Committee Secretary