

ONEIDA COUNTY PLANNING and DEVELOPMENT COMMITTEE
DECEMBER 14, 2022
COUNTY BOARD ROOM – 2ND FLOOR
ONEIDA COUNTY COURTHOUSE
RHINELANDER, WI 54501

Members present: Scott Holewinski, Bob Almekinder, Tom Ryden
Via Zoom: Mike Timmons, Mike Roach

Members absent: None

Department staff present: Karl Jennrich, Director; Todd Troskey, Assistant Director; Denise Hoppe, Office Manager; Scott Ridderbusch, Land Use Specialist; Emily Decker, Zoning Technician; Julie Petraitis, Program Assistant; Monique Taylor, Administrative Support

Other county staff present: None

Guests present: See sign in sheet.

Call to order.

Chair Holewinski called the meeting to order at 1:00 p.m. in accordance with the Wisconsin Open Meeting Law.

Approve the agenda. Motion by Chair Holewinski, second by Bob Almekinder to approve the agenda. With all members present voting “aye”, the motion carried.

It is anticipated that the committee may meet in closed session pursuant to Wisconsin Statutes, §19.85 (1) (g), conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. A roll call vote will be taken to go into closed session.

- a. Eagle Cove Camp and Conference Center, Inc. v. Oneida County Board of Adjustment and County of Oneida 2022AP001069
- b. Administrative Review Permit (ARP) Violation – Town of Minocqua
- c. Shoreland Zoning Violation – Town of Woodruff (Retaining Wall)
- d. Approve closed session minutes of November 2, 2022

Motion by Chair Holewinski, second by Bob Almekinder to go into closed session. Aye: Unanimous.

A roll call vote will be taken to return to open session.

Motion by Chair Holewinski, second by Mike Roach to return to open session. Aye: Unanimous.

Announcement of any action taken in closed session.

- a. Discussion only, no action taken.
- b. Motion by Bob Almekinder, second by Tom Ryden to approve the closed session minutes of November 2, 2022. Aye: Unanimous.

Planning and Development

Public comments.

Mr. Jennrich introduced new zoning technician. Also states that new employee is also on the on the Town of Nokomis Volunteer Fire Department. Informational only.

Discussion/decision concerning a retaining wall on the property located at 7331 Highway 47, further described as T39N, R7E, Section 34, Pt. of G.L. 1, Lot 2, SM V7 P1790, Parcel Number WR-427-6A, Town of Woodruff, Oneida County, Wisconsin. Discussed in closed session. Discussion only, no action.

Discussion/decision concerning Oneida County Planning and Zoning Fee Schedule. The committee was provided with a draft of the proposed changes to the Oneida County Planning and Zoning Fee Schedule. Mr. Jennrich and Ms. Hoppe informed the committee of the changes made to the Fee Schedule, explaining that the changes would simplify and unify fees across both residential and commercial fees currently being implemented. Motion by Chair Holewinski, second by Bob Almekinder to approve the new Fee Schedule. With all members present voting “aye”, the motion carried.

Discussion/decision concerning ordinance amendment for Chapter 9, Article 9 and Article 10 of the Oneida County Zoning and Shoreland Protection Ordinance. The committee will be discussing all aspects of Article 9, Shoreland Protection Provisions and Article 10, Definitions. Mr. Jennrich stated that there were changes made since the meeting held on November 16, 2022. The committee was provided a handout to reflect the most recent changes. These changes were reviewed and Mr. Jennrich presented and explained the most recent changes. The committee would like the Planning and Zoning Staff to review the changes and give their approval prior to the building season. The plan would be to have this topic brought to Public Hearing. Discussion only, no action taken.

Discussion/decision concerning the 9.32 zoning permit requirement. The committee will be reviewing the Oneida County General Permit Application and all associated forms, including the Shoreland Alteration Permit Impervious Surface Area and Mitigation. Mr. Jennrich states that Bob Almekinder wanted to go through the permit application form to clarify the time periods for permit response turn around. The committee would like to further review the permit approval procedures per the Wisconsin Department of Natural Resources requirements and later discuss. Discussion only, no action taken.

Discussion/decision concerning multifamily development in the zoned towns of Oneida County. The committee will be discussing all aspects of Chapter 9 of the Oneida County Zoning and Shoreland Protection Ordinance. Mr. Jennrich states that there are concerns with affordable housing. Mr. Jennrich further discussed details of the multi-family developments ordinances in Oneida County and barriers it is currently displaying within these specific ordinances. Mr. Jennrich requests a motion for further review of this issue. Motion by Chair Holewinski, second by Bob Almekinder to approve staff to look into changes for the multi-family districts as it relates to the development in the zoned Towns of Oneida County. With all members present voting “aye”, the motion carried.

Discussion/decision concerning Planning & Zoning Department permit activity/revenue. Informational only, no action taken.

Planning and Development

Discussion/decision/prioritization concerning 2022 Oneida County Planning and Zoning Department projects. Mr. Jennrich informed the committee of projects that have been completed, future deadlines, and any projects that have been removed or added to the spreadsheet. Mr. Jennrich also informed the committee of new administrative support who will be helping with organizing the spreadsheet going forward. Discussion only, no action taken.

Discussion/decision concerning Tourist Rooming Houses. The committee will be discussing all aspects of the ordinance 9.58 Tourist Room House. The Committee will also be discussing the status of additional Granicus modules. Mr. Jennrich states that there have been some meetings with Granicus since August trying to get the modules implemented. Some items are close, but some are not ready. New administrative support will be trained to help with the task of sending enforcement letters again, but they are currently being sent on a case-to-case basis. Discussion only, no action taken.

Discussion/decision concerning Administrative Review Permit Form a Tourist Rooming House. Motion by Chair Holewinski, second by Tom Ryden to approve the new Administrative Review Permit Form concerning Tourist Rooming House. With all members present voting “aye”, motion carried.

Refunds. There are six (6) requests. Motion by Chair Holewinski, second by Bob Almekinder to approve five (5) refunds as requested. One (1) refund denied as requested. With all members present voting “aye”, the motion carried.

Purchase orders, line item transfers, and bills. Motion by Chair Holewinski, second by Tom Ryden to approve the bills as submitted. With all members present voting “aye”, the motion carried.

Approve future meeting dates. December 28, 2022 and January 11, 2023

Public comments. None.

Future agenda items. As discussed.

Adjourn.

3:05 p.m. There being no further matters to lawfully come before the committee, Chair Holewinski adjourned the meeting.

Chair, Scott Holewinski

Planning & Zoning Director, Karl Jennrich