

**ONEIDA COUNTY PLANNING and DEVELOPMENT COMMITTEE JOINT MEETING  
WITH LABOR RELATIONS EMPLOYEE SERVICES COMMITTEE  
DECEMBER 15, 2021  
COUNTY BOARD ROOM – 2<sup>ND</sup> FLOOR  
ONEIDA COUNTY COURTHOUSE  
RHINELANDER, WI 54501**

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P&D Members present: Scott Holewinski, Jack Sorensen, Bob Almekinder, Mike Timmons, Ted Cushing (acting under LRES Committee for joint meeting)

LRES Members present: Ted Cushing, Sonny Paszak, Billy Fried, Dave Hintz (via Zoom)

Department staff present: Karl Jennrich, Director; Todd Troskey, Assistant Director; Scott Ridderbusch, Land Use Specialist; Julie Petraitis, Program Assistant; Deanna Tushoski, Administrative Support  
Via Zoom: Carla Blankenship, Land Use Specialist; Keith Cohrs, Zoning Technician; McKenzie Slack, Zoning Technician

Other county staff present: Andy Kaftan, Corporation Counsel (Joint closed session), Lisa Charbarneau, Labor Relations Employee Services (Joint closed session); Grady Hartman, Sheriff's Department (Joint closed session); Mike Fugle, Corporation Counsel (P&D Closed session)

Guests present: See sign in sheet.

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**Call to order.**

Chair Holewinski called the meeting to order at 11:00 a.m. in accordance with the Wisconsin Open Meeting Law.

**Approve the amended agenda.** Motion by Jack Sorensen, second by Mike Timmons to approve the amended agenda. With all members present voting "aye", the motion carried.

**Call to order LRES.**

Chair Cushing called the meeting to order at 11:00 a.m., in accordance with the Wisconsin Open Meeting Law.

**Approve the amended agenda.** Motion by Sonny Paszak, second by Billy Fried to approve the amended agenda. With all members present voting "aye", the motion carried.

*The Committee will meet jointly with the LRES Committee for the following agenda items:*

**It is anticipated that the committee may meet in closed session pursuant to Wisconsin Statutes, Section 19.85 (1)(g), conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved and Sec. 19.85(1)(f), considering financial, medical, social or personal histories or disciplinary data**

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**of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data. A roll call vote will be taken to go into closed session. (Topic: Co-Assistant Director Position)**

P&D: Motion by Jack Sorensen, second by Bob Almekinder to go into closed. Aye: Unanimous

LRES: Motion by Ted Cushing, second by Sonny Paszak to go into closed. Aye: Unanimous

**A roll call vote will be taken to return to open session.**

P&D: Motion by Mike Timmons, second by Bob Almekinder to return to open session. Aye: Unanimous

LRES: Motion by Ted Cushing, second by Sonny Paszak to return to open session. Aye: Unanimous

**Announcement of any action taken in closed session:** Andy Kaftan announced: Presentation from Karl Jennrich to employee issue. No motion or action made, informational proceedings only.

LRES: Ted Cushing: announcement is the same as P&D announcement by Andy Kaftan.

P&D recess at 12:28 p.m.

12:28 p.m. There being no further matters to lawfully come before the committee, Chair Cushing adjourned the LRES meeting.

**The joint meeting will adjourn and the Planning and Development Committee will move onto the following agenda topics:**

**Call to order/return from recess.**

Chair Holewinski called the meeting to order at 12:45 p.m., in accordance with the Wisconsin Open Meeting Law.

**Approve the amended agenda.** Motion by Ted Cushing, second by Mike Timmons to approve the amended agenda. With all members present voting “aye”, the motion carried.

**It is anticipated that the committee may meet in closed session pursuant to Wisconsin Statutes, Section 19.85 (1)(g), conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved and Sec. 19.85(1)(f), considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data. A roll call vote will be taken to go into closed session.**

- a. A covered deck permit issued by the department in the Town of Newbold**
- b. Shoreland Zoning violation, Town of Minocqua**
- c. Co-Assistant Director position**
- d. Approve closed session minutes of November 17, 2021**

Motion by Mike Timmons, second by Bob Almekinder to go into closed session. Aye: Unanimous

**A roll call vote will be taken to return to open session.**

Motion by Jack Sorensen, second by Mike Timmons to return to open session. Aye: Unanimous.

**Announcement of any action taken in closed session:**

- a. Motion by Ted Cushing, second by Bob Almekinder not going to pursue enforcement. Aye: Unanimous
- b. No action taken.
- c. Did not discuss in this closed session.
- d. Motion by Ted Cushing, second by Jack Sorensen to approve closed session minutes of November 17, 2021. Aye: Unanimous

**Public comments.** None

**Approve meeting minutes of December 1, 2021.** Motion by Jack Sorensen, second by Bob Almekinder to approve the meeting minutes of December 1, 2021. With all members present voting “aye”, the motion carried.

**Discussion/decision concerning permit condition for Preliminary County Plat of Killarney’s Northern Shore, a sixteen (16) lot platted division of lands owned by Trever & Amanda Ostrowski, submitted by Maines & Associates, Greg Maines, surveyor for the following vacant properties further described as; Parts of the SW NW, SE NW, Section 13, T36N, R5E, PINs LR 196, LR 197-1, Town of Little Rice. The Preliminary County Plat was previously discussed and approved on December 1, 2021.** Motion by Ted Cushing, second by Jack Sorensen to remove condition #10 of previous approval conditions voted on December 1, 2021. With all members present voting “aye”, the motion carried.

**Discussion/decision concerning boathouses for non-riparian property owners that abut lands owned by Wisconsin Valley Improvement Corporation (WVIC). The issue was previously discussed on September 2, 2020.** Todd Troskey provided background information to the committee. Cara Kurtenbach spoke. The Committee directed Ms. Kurtenbach to work with staff and WVIC to resolve the matter. Ben Niffenegger (WVIC) sent a message on zoom: “We support boathouses off of our property and will allow rails to cross the property, we will work with staff.” Ben also spoke to the committee and advised that a permit from WVIC would be required for the rails to cross their property, they do not allow concrete pads.

**Discussion/decision concerning a boathouse authorized by permit #2000094 on property described as part Government Lot 4, Section 29, T39N, R7E, PIN WR 389-AB, Town of Woodruff.** Todd Troskey provided background information to the committee. Steve DeNamur spoke to the committee. The committee advised that some rock removal is needed to make structured retaining wall a conforming earthen wall, small rock area is ok because it is vegetated, if total of all structures within 75’ are over 200 square feet the total will need to be reduced to be under 200 square feet.

**CONDUCT PUBLIC HEARING ON THE FOLLOWING:**

**Ordinance Amendment #12-2021 authored by the Planning and Development Committee to amend Chapter 9, Article 5, Section 9.59 Placement of Shipping Containers of the Oneida County Zoning and Shoreland Protection Ordinance.**

Mr. Jennrich read the Notice of Public Hearing into the record. The notice was published in the Northwoods River News on November 30 and December 7, 2021. The proof of publication is contained in the file. It was posted on the Courthouse bulletin board on November 24, 2021. There is correspondence in the file from:

- Town of Crescent – has concerns and needs additional clarification
- Little Rice – doesn't support regulation
- Minocqua – enacted a moratorium, would like more specific regulations based on township
- Newbold – no objections to ordinance as presented
- Three Lakes – provided 2019 comments/concerns
- Woodboro – no opposition to ordinance, believes containers should be painted to be aseptically appealing
- Woodruff – would like minimum lot size of 25,000 square feet and painted to match existing structure
- DNR – no comments

Chair Holewinski opened the public portion of the public hearing.  
Jeff Brown spoke.  
Jeff Viegut spoke.  
Ray Novotny spoke.  
Rick Barcal spoke.  
Lance Buisse spoke.  
Chair Holewinski closed the public portion of the public hearing.

The committee discussed creating additional zoning districts to allow/prohibit portable storage containers, creating minimum lot size requirements, creating specific setback requirements for portable storage containers, prohibiting portable storage containers as boathouses, and prohibiting permanent use of portable storage containers in district #02 Single Family Residential.

Motion by Mike Timmons, second by Ted Cushing to instruct staff to remove permanent allowance in Single Family Residential, create minimum lot size requirements and setbacks and prohibit use as boathouses. Staff to work on the changes and bring new language back to committee and have another public hearing if needed. With all members present voting “aye”, the motion carried.

**Discussion/decision concerning boathouses. The committee will be reviewing 9.94(A)(1) of the Oneida County Zoning and Shoreland Protection Ordinance, in particular rails that lead to a boathouse and aprons in front of doors that lead into the boathouse. This was previously discussed on December 1, 2021.** Todd Troskey informed the committee that both Vilas and Lincoln County allow aprons and rails in front of boathouses, all rail questions are directed to the WDNR. Apron size is approximately 4' and must be made of material that won't erode. It is not written in their ordinances, but they have policies allowing both. Motion by Scott Holewinski, second by Jack Sorensen directing staff to create a policy that allows the rail system and 4' aprons on boathouses. With all members present voting “aye”, the motion carried.

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**Discussion/decision concerning how to handle/prevent applicants applying for zoning permits stating structure will be for personal use, but then renting completed structure for commercial use.** The committee directed Mr. Jennrich to review the issue with staff and decide how to police it. No action taken.

**Discussion/decision – Planning & Zoning Department permit activity/revenue.** Informational only, no action taken.

**Discussion/decision concerning approaching state elected officials with questions/concerns regarding NR 115 Wisconsin’s Shoreland Protection Program. (letter update)** Mr. Jennrich advised the committee that he put a call in to Representative Swearingen, but it hasn’t been returned. No action taken.

**Refunds.** There are no requests.

**Purchase orders, line item transfers, and bills.** Motion by Ted Cushing, second by Jack Sorensen to approve the bills as submitted. With all members present voting “aye”, the motion carried

**Approve future meeting dates.** January 5 and 19, 2022

**Public comments.** None

**Future agenda items.** As discussed.

**Adjourn.**

**3:07 p.m. There being no further matters to lawfully come before the committee, Chair Holewinski adjourned the meeting.**

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Chair, Scott Holewinski

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Planning & Zoning Director, Karl Jennrich