

**ONEIDA COUNTY PLANNING and DEVELOPMENT COMMITTEE
DECEMBER 28, 2022
COUNTY BOARD ROOM – 2ND FLOOR
ONEIDA COUNTY COURTHOUSE
RHINELANDER, WI 54501**

Members present: Scott Holewinski, Bob Almekinder,
Mike Roach (arrived late 12:40 p.m.)
Via Zoom: Mike Timmons, Tom Ryden

Members absent: None

Department staff present: Karl Jennrich, Director; Todd Troskey, Assistant Director; Carla Blankenship, Land Use Specialist; Denise Hoppe, Office Manager; Julie Petraitis, Program Assistant; Monique Taylor, Administrative Support

Other county staff present: None

Guests present: See sign in sheet.

Call to order.

Chair Holewinski called the meeting to order at 12:30 p.m. in accordance with the Wisconsin Open Meeting Law.

Approve the agenda. Motion by Chair Holewinski, second by Bob Almekinder to approve the agenda. With all members present voting “aye”, the motion carried.

It is anticipated that the committee may meet in closed session pursuant to Wisconsin Statutes, Section 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. A roll call vote will be taken to go into closed session.

- a. Conservation, Planning and Zoning Director Performance Evaluation.
- b. Approve closed session minutes of December 14, 2022.

Motion by Bob Almekinder, second by Chair Holewinski to go into closed session. Aye: Unanimous.

A roll call vote will be taken to return to open session.

Motion by Chair Holewinski, second by Tom Ryden to return to open session. Aye: Unanimous.

Announcement of any action taken in closed session.

- a. Discussion only, no action taken.
- b. Tabled, no action taken.

Planning and Development

Public comments. None.

Approve meeting minutes of November 16, 2022. Motion by Chair Holewinski, second by Bob Almekinder to approve the meeting minutes of November 16, 2022. With all members present voting “aye”, the motion carried.

Approve meeting minutes of December 14, 2022. Motion by Chair Holewinski, second by Bob Almekinder to approve the meeting minutes of December 14, 2022. With all members present voting “aye”, the motion carried.

Presentation of Length of Service Award. Mr. Jennrich presented Carla Blankenship, Land Use Specialist, with a Five-Year Service Award and thanked her for her service in the Minocqua office for helping the public in Oneida County.

Discussion/decision concerning updating Chapter 26, Comprehensive Plan, of the Oneida County General Code. The committee will be reviewing a proposal from North Central Wisconsin Regional Planning Commission to update Chapter 26. Dennis Lawrence with the North Central Wisconsin Regional Planning Commission speaks on the previous adopted plan of August 2013. Mr. Lawrence discusses the goals and objectives for a new plan proposal and changes proposed within the current plan. Motion by Mike Roach, second by Bob Almekinder to approve the retention of the North Central Wisconsin Regional Planning Commission to update the Chapter 26, Comprehensive Plan, of the Oneida County General Code with the Planning and Development Committee to function as the oversight committee during the process with the understanding that the associated costs are to be accounted for from monies already paid from the Annual Central Wisconsin Plan Commission. With all members present voting “aye”, the motion carried.

Discussion/decision concerning ordinance amendment for Chapter 9, Article 9 and Article 10 of the Oneida County Zoning and Shoreland Protection Ordinance. The committee will be discussing all aspects of Article 9, Shoreland Protection Provisions and Article 10, Definitions. Mr. Jennrich states there are no additional changes since the last meeting of December 14, 2022. Mr. Troskey speaks on and responds to comments made by Dan Butkus. Discussion only, no action taken.

Discussion/decision concerning the 9.32 zoning permit requirement. The committee will be reviewing the Oneida County General Permit Application and all associated forms, including the Shoreland Alteration Permit Impervious Surface Area and Mitigation. Mr. Jennrich introduces the topic of the current Oneida County General Permit Application layout. Denise Hoppe further explains that the current application has a need for improvement to simplify the information needing to be provided by the applicants. The committee made comments and would like additional changes made. Discussion only, no action taken.

Discussion/decision concerning extending the review for the Conditional Use Permit Application for property described as Part of Government Lot 6, Section 9, T38N, R11E, PIN TL 478-1A, 1010 Highway 32, Town of Three Lakes. A public hearing was held on October 19, 2022. The matter was discussed at the meeting of November 2, 2022 with a motion made by the committee to postpone the decision until further steps were made. Motion by Mike Timmons, second by Mike Roach to extend application review date by 180 days. After further discussions, an amended motion made by Mike Timmons, second by Mike Roach to extend application review date to 60 days. With all members present, voting “aye”, the motion carried.

Planning and Development

Discussion/decision concerning Rezone Petition #14-2022 for property from District #3 Multiple Family to District #7 Business B-2 for properties described as being Lot 1, CSM 2868, being parts of Government Lot 2, SW NE, NW SE, Section 10, T39N, R6E, PIN MI 2166-17, Town of Minocqua. The committee will review and forward a resolution to Oneida County Board of Supervisors. Motion made by Bob Almekinder, second by Mike Timmons to approve and forward resolution to County Board. With all members present voting “aye”, the motion carried.

Discussion/decision concerning the Oneida County Planning and Zoning Fee Schedule. The committee will be forwarding a resolution to the Oneida County Board of Supervisors. Mr. Jennrich requests motion for item to be tabled for meeting of January 11, 2023. Motion made by Chair Holewinski, second by Mike Roach to table Oneida County Planning and Zoning Fee Schedule for meeting of January 11, 2023. With all members present voting “aye”, the motion carried.

Refunds. There are no requests.

Purchase orders, line item transfers, and bills. Motion by Chair Holewinski, second by Mike Roach to approve the bills as submitted. With all members present voting “aye”, the motion carried.

Approve future meeting dates. January 11, 2023 and January 26, 2023

Public comments. None.

Future agenda items. As discussed.

Adjourn.

2:45 p.m. There being no further matters to lawfully come before the committee, Chair Holewinski adjourned the meeting.

Chair, Scott Holewinski

Planning & Zoning Director, Karl Jennrich