

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE
MINUTES OF OCTOBER 22, 2019**

Members present: Mr. Bob Metropulos, Mr. Alan VanRaalte, Mr. Steven Schreier,
Mr. Jim Winkler and Mr. Bill Liebert

Staff: Ms. Mary Rideout, Ms. Tammy Javenkoski, Mr. Jason Dailey,
Mr. Jason Rhodes, Ms. Dianne Jacobson, Mr. Joel Gottsacker, and
Ms. Megan Mode

Public: None

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Mr. Bob Metropulos, Chairperson. Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Steven Schreier, seconded by Mr. Alan VanRaalte, to approve the agenda as posted. Motion carried unanimously.

2. Minutes of Social Services Committee – September 24, 2019:

Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the Social Services Committee minutes of September 24, 2019. Motion carried unanimously.

3. Public Comment:

None.

Veterans Services:

1. Veterans Service Office Budget Hearing:

Mr. Jason Dailey stated the request for an LTE to work 100 hours over the course of the year to scan numerous paper files in the electronic database in 2020 was approved.

2. VA Medical Center Iron Mountain, MI Town Hall Meetings:

Ms. Tammy Javenkoski presented a flyer for a meeting to be held on VA medical benefits and updates. A representative from the Oscar G. Johnson VA Medical Center will be in attendance to answer veterans' questions. Ms. Javenkoski stated she attends every year and is a great meeting and information. It will take place at the American Legion Post 431 in Three Lakes, WI on November 5, 2019.

3. Changing Veterans Database from VetraSpec to VetPro:

Ms. Javenkoski and Mr. Dailey informed the Committee of issues with the current database of VetraSpec, one of which being having to make sure claims submitted are getting entered in the VA system. Mr. Dailey stated negotiations with VetPro have resulted in the initial \$6,000.00 fee for data transfer from VetraSpec to VetPro

being completely waived, as well as the \$1,000.00 per user fee being cut in half to \$500.00 per user per year. The initial setup fee is approximately \$3,000.00. What would have cost nearly \$10,000.00, the VA Office would get for approximately \$4,000.00.

4. Review of VetPro Terms of Use:

Discussion was had on VetraSpec versus VetPro user agreements, storage, backup databases, and transfer of data. Mr. Jason Rhodes, ITS Director, also answered questions. Mr. Tom Wiensch's, Assistant Corporation Counsel, concerns with the user agreement were presented to the Committee for review.

Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler, to accept the VetPro Terms of Use as presented, if Mr. Rhodes finds no issues after his review of them. Motion carried unanimously.

5. Use of CBD Oil by County Employees

Ms. Javenkoski has approached Mr. Brian Desmond and Ms. Lisa Charbarneau in regards to starting this discussion, and presented two policies from other counties. Discussion was had on legalities and regulations.

6. Update on Northwoods National Cemetery:

No update.

7. 2019 Financial/Statistical Reports:

Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to accept the September 2019 Financial/Statistical Report. Motion carried unanimously.

8. Audit of Payments/Line Item Transfers:

No audit of payments/line item transfers presented.

9. Agenda Items for Future Meetings:

Deb Meye and Todd Marks – SSVF Presentation
Northwoods National Cemetery Update

Social Services:

1. Organization of Human Services in Oneida County – Social Services and ADRC Merger Discussions:

Ms. Mary Rideout presented the Committee with a list of pros and cons for consolidation, as well as a draft organizational chart. Ms. Dianne Jacobson and Mr. Joel Gottsacker also presented an update from the ADRC Budget Hearing, where both departments were instructed to start working on merger discussions. Ms. Heidi Chavez is looking at the financial aspect and what it would look like, i.e. how to allocate funds as one budget/department. Ultimately, services have to stay the same or improve and also save money for the County to move forward. Discussion was had on all. Ms. Rideout will keep the Committee updated.

2. **2020 Social Services Budget Update – Result of Budget Hearing:**
Ms. Rideout presented an update that the increase in Children and Family Aids (CFA) Allocation for Oneida County is \$201,181.00. The Administration Committee approved covering \$100,000.00 of budget deficit with County Tax Levy, and \$108,312.00 of the CFA increase was used to cover 2020 deficit. Uses for the remaining amount of \$92,869.00 were presented to the Committee.

3. **Request to Increase All Social Work Positions to 2080 Hours Per Year (40 Hour Work Week) in 2020:**
Ms. Rideout presented statistics on funding and comp/overtime costs, and stated part of the CFA Allocation will go to this increase (approximately \$57,000.00). This would also give the Department one more FTE without having to hire an additional social worker.

Motion by Mr. Steven Schreier, seconded by Mr. Jim Winkler, to approve the Request to Increase All Social Work Positions to 2080 Hours Per Year (40 Hour Work Week) in 2020 and forward onto the LRES Committee for approval. Motion carried unanimously.

4. **Wisconsin County Human Service Association Meeting on October 16, 2019 Review:**
Mr. Steven Schreier and Mr. Jim Winkler were both in attendance. Both stated it was a very informative meeting and specific to County Board members, and learned a lot about the Association and Human Services.

5. **Agency Update; Staffing, Status of MOU with Human Service Center, Donation:**

- Interviews have been completed for the Clerical Support II position and will be making an offer. Second interviews are scheduled for the Child Support Specialist position. Another Child Support Specialist submitted a resignation and Lynne Trochil, Finance Technician, retired October 17. There are four current vacancies.
- The Chapters 51.55 MOU is hoped to be signed at the end of October. Meetings are still being had on the Chapters 48.938.51 MOU.
- The Department received a donation for up to five single beds from Furniture and Appliance Mart. These will be donated to needy families we are working with.

6. **2019 Financial/Statistical Reports:**
The Committee reviewed the Financial and Statistical Reports. Ms. Rideout informed the projected 2019 budget deficit is now approximately \$200,000.00.

Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the 2019 Financial/Statistical Reports. Motion carried unanimously.

7. Audit of Payments/Line Item Transfers:

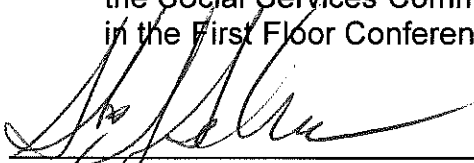
Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the Audit of Payments/Line Item Transfers as presented. Motion carried unanimously.

8. Agenda Items for Future Meetings:

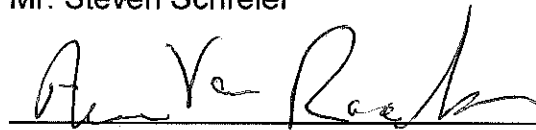
Human Service Center Study

9. Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. Bob Metropulos to adjourn the meeting at 11:00 a.m. The next meeting of the Social Services Committee will be Tuesday, November 26, 2019 at 9:00 a.m. in the First Floor Conference Room.



Mr. Steven Schreier



Mr. Bob Metropulos, Chairperson

Date: October 22, 2019