

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE
MINUTES OF JUNE 23, 2020**

Members present: Mr. Alan VanRaalte, Mr. Steven Schreier, Mr. Bob Thome Jr., Mr. Jim Winkler, and Ms. Stephanie Sowatzka

Staff: Ms. Mary Rideout, Mr. Jason Dailey, Ms. Heidi Chavez, Ms. Susan Liberski

Public (Via Zoom): Mr. Tom Wiensch, Ms. Rachel Perry

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Mr. Alan VanRaalte, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Alan VanRaalte, seconded by Mr. Steven Schreier, to approve the agenda as posted, motion carried.

2. Minutes of Social Services Committee – May 26, 2020:

Motion by Mr. Steven Schreier, seconded by Mr. Jim Winkler, to approve the Social Services Committee minutes of May 26, 2020, motion carried.

3. Public Comment:

None.

Veterans Services:

1. Resolution supporting “Commitment to Veteran Support and Outreach Act Veterans Service Officers Association (CVSO Act)”

Mr. Jason Dailey discussed the federal grant allowing extra funding for VA mental health needs. It was reported that Fond du Lac County, Trempealeau County and Wood County also have resolutions. Motion by Mr. Steven Schreier, seconded by Mr. Robert Thome, to approve the Resolution with a change to line 58; date changed from 2019 to 2020, motion carried.

2. Review of 2020 Budget

Mr. Jason Dailey reported due to COVID-19, he and Ms. Tammy Javenkoski are alternating weeks and are saving \$2157.23 every two weeks. As long as their office remains slow they will continue to furlough and alternate weeks through July. Motion by Mr. Jim Winkler, seconded by Mr. Steven Schreier, to approve the 2020 Budget, motion carried.

3. 2020 Financial & Statistical Reports, vouchers, audit of payments and line item transfers

April worked from home. May alternated working from home. There were no vouchers for the last month. No motion needed per Mr. Alan VanRaalte.

4. 2021 Staffing Requests

Mr. Jason Dailey reported that due to COVID-19, the Veterans Office did not have anyone come in. They are requesting 60 hours for an LTE when he and Ms. Javenkoski attend conferences. Mr. Dailey reported the wages were incorrect and should be \$12.68 not \$12.86, this was corrected. Mr. Dailey is also requesting 100 hours for scanning. Motion by Mr. Steven Schreier, seconded by Mr. Jim Winkler, to approve the staffing requests, motion carried.

5. Public Comments

None

6. Agenda items for future meetings

2021 Budget Proposal

Update on Furloughs

Update on any activity going on at the new cemetery

Social Services:

1. Resolution for Forest, Oneida, and Vilas Counties COVID-19 Emergency Mutual Aid Agreement:

Ms. Mary Rideout reported that the intent of this agreement is that should any county experience loss of staff due to COVID-19 that county could reach out to the other two counties for assistance. Ms. Rideout informed the committee that Oneida County employees do assist other counties already if there is a conflict of interest. Mr. Tom Wiensch appeared via Zoom and had some recommended changes; minor language cleanup, added captions, clarifications, all he said were not critical to change if we wanted to proceed with the original document. There was discussion regarding making the changes and then having it go back to the other counties for their review. Motion made by Mr. Steven Schreier, seconded by Ms. Sowatzka, to approved the contract as amended by Corporation Counsel's Tom Wiensch, with the addition of an additional signature line. There was more discussion regarding accepting the original contract without Corporation Counsel's/Mr. Wiensch's changes. Ms. Rideout informed this would go to the County Board in August. Motion amended by Mr. Steven Schreier, seconded by Ms. Sowatzka, as all counties have agreed, to accept the original document as written, with the addition of an additional signature line, and changing the dates on Lines 41 and 68 from 2019 to 2020, motion carried.

2. 2019 Annual Report:

Ms. Rideout presented the 2019 Annual Report. The committee addressed things they liked about the report; how it shows what Social Services is trying to do to change perception of Social Services in the community, goals were exceeded in Child Support; extra dollars in Food Share supports the local community, etc. Motion made by Mr. Jim Winkler, seconded by Ms. Sowatzka, to approve the 2019 Annual Report. Motion carried.

3. **2021 Budget – Decision Items: In-community programs & Technology Plan:**
- Continue to fund Tri County Council on Domestic Violence - \$15,000 County tax levy
 - Continue to fund Supportive Home Care Program - \$50,000 Community Aids (DHS) Funding to be used from this program to develop a program to assist vulnerable adults that do not meet criteria for other program funding, one-time or short-term. Anticipate spending \$40,000.
 - Protective Placements - \$60,000 County tax levy.
 - Juvenile/Children and Families programs - \$155,643 (Non County tax levy) + \$53,693 (County tax levy) = \$209,336.
 - Continue funding for Crisis Respite Child Care - \$600.00 (Community Aids) + \$1,000 County tax levy = \$1,600.

Ms. Rideout indicated that this is preliminary budget work, and these items can be reevaluated if needed to balance the budget.

Motion made by Mr. Robert Thome, seconded by Ms. Stephanie Sowatzka, to approve the 2021 budget decision items, motion carried.

Technology Plan: Ms. Rideout presented the plan requesting to purchase 4 additional computers that are not yet due for replacement. In 2020, 12 computers were replaced based on age and in 2021, 3 will need to be replaced. The Agency is moving towards lap tops with docking stations. Motion made by Mr. Steven Schreier, seconded by Mr. Jim Winkler, to accept the Technology Plan with additional computers totaling \$46,454.00. Motion carried.

4. **ADRC and Social Services Alliance:**

The committee discussed the meeting held yesterday. Ms. Rideout expressed concern regarding what she felt was unfounded characterization of Social Services and our employees.

5. **Quarterly Workers Compensation Report for Social Services:**

There is one outstanding workers compensation claim from 2019 and nothing in 2020 as yet for Social Services.

6. **Agency Update – Vacancies, COVID-19 staffing levels, MOU with Human Service Center:**

Ms. Rideout reported Social Worker Sarah Phelps started June 15, 2020. Ms. Phelps will be in the On-Going/Youth Justice unit. The Agency was holding a social work position pending the outcome of the Social Services/ADRC Alliance meeting, Ms. Rideout will now move ahead with this position. The vacancy in the Accounting/Support Staff unit will be posted. COVID staffing is at 50% in-office and staff working at home, there are issues with staff and child care which are being worked out. The MOU with the Human Service Center was reviewed by Forest, Vilas and Oneida's Corporation Counsel's; Oneida had changes and this has now gone back to Forest and Vilas Counties for further review.

7. **July 2020 meeting date:**

The July 2020 meeting date will remain the same, July 28, 2020.

8. 2020 Financial & Statistical Reports, vouchers, audit of payments, and line item transfers:

There were no line item transfers or vouchers this month as they had been approved by Chairman Hintz. The Committee reviewed the Financial and Statistical Reports. Ms. Rideout informed the projected 2020 budget deficit is currently \$231,959.00. Ms. Rideout also informed that there might be additional funding available that would cover some of this deficit.

9. Public Comment:

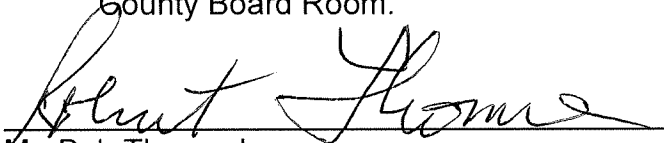
None


10. Agenda items for future meetings:

2021 Budget

11. Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. Alan VanRaalte to adjourn the meeting at 11:22 a.m. The next meeting of the Social Services Committee will be Tuesday, July 28, 2020 at 9:00 a.m. in the County Board Room.


Mr. Bob Thome Jr.


Mr. Alan VanRaalte, Chairperson

Date: July 28, 2020