

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE
MINUTES OF SEPTEMBER 22, 2020**

Members present: Mr. Alan VanRaalte, Mr. Steven Schreier, Mr. Bob Thome Jr., Mr. Jim Winkler, and Ms. Stephanie Sowatzka via Zoom

Staff: Ms. Mary Rideout, Ms. Tammy Javenkoski, Ms. Jeri Driscoll and Sue Liberski

Public: Ms. Debra Meye via Zoom

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:02 a.m. by Mr. Alan VanRaalte, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Jim Winkler seconded by Mr. Steven Schreier, to approve the agenda as posted, motion carried.

2. Minutes of Social Services Committee – August 25, 2020:

Motion by Mr. Steven Schreier, seconded by Mr. Bob Thome Jr., to approve the Social Services Committee minutes of August 25, 2020, motion carried.

3. Public Comment:

None

4. Closed Session: It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into closed session pursuant to Section 19.85(1)(c), "Considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility." Topic: Department Head Evaluations and Goals, Veteran's Services Officer and Social Services Director - Minutes of the February 25, 2020 closed session. Motion by Mr. Steven Schreier, seconded by Mr. Bob Thome Jr. to move into closed session.

Motion by Ms. Steven Schreier, Second by Ms. Stephanie Sowatzka to return to open session.

Chairperson VanRaalte announced that the only action taken in closed session was approval of the minutes from February 25, 2020.

Veterans Services:

1. County Veterans Service Office Association Fall Conference and attendance:

Ms. Tammy Javenkoski stated that she would like herself and the ACVSO to attend the Fall Conference since they have had no training this year due to COVID. There

are no CEU's required this year due to COVID but there are new things happening and felt that this is essential. Discussion as to whether one could just go and bring back information but Ms. Tammy Javenkoski felt that it was important that they both go. Motion by Mr. Steven Schreier, seconded by Mr. Bob Thome Jr, motion carried.

2. Veterans Service Office Customer Service Survey:

Ms. Tammy Javenkoski informed the committee the Veterans Service Office has now put a customer service survey on their web page. She said she appreciates compliments but constructive criticism will be welcome as well because there's always room for improvement.

3. Veterans Service Office web page updates:

A Customer Service Survey was added along with last five years of annual reports.

4. Veterans Day Event:

The event will be held on Wednesday, Veterans Day. Ms. Javenkoski reported that the focus will be to educate veterans regarding their benefits and to boost membership of local Veterans Service Organizations and the Rhinelander Honor Guard. James Williams Middle School Chorus will be sending a tape of a virtual performance that will be played at 11:00 a.m. This would be in lieu of the events at the courthouse. She predicts attendance would be a maximum of 100 at most but probably fewer and masks will be required. Posters will be made and will be given to different businesses and there will be a Press Release.

5. 2020 Financial & Statistical Reports, vouchers, audit of payments and line item transfers:

Ms. Javenkoski presented the August 2020 monthly report. Ms. Javenkoski stated that they do approximately two face to face appointments per week, however used to do two to three face to face per day. They do a lot of remote contact. Ms. Javenkoski feels they are doing the same amount of work. Motion by Mr. Jim Winkler, seconded by Ms. Stephanie Sowatzka (via zoom), to approve the monthly report, motion carried.

6. Public Comments:

None

7. Agenda items for future meetings:

Presentation from Jason on Going Paperless
Debrief on October 5th Budget Hearing
Review of Fall Conference

Social Services:

1. Human Service Center System Review Update:

Mr. VanRaalte provided an update on the system review process. A conflict resolution process has been approved by the Human Service Center Board and

will be sent to each County Board Chairman for their review. Ms. Rideout indicated that she expressed to Ms. Tamara Feest, Human Service Center Executive Director, that she would have like to have had in-put on the complaint resolution process, but will wait to see what is provided.

2. Woodland Enhanced Health Services Commission Meeting August 7, 2020

Update:

Ms. Rideout provided some background on Oneida County's involvement in the Woodland Enhanced Health Services Commission. Currently, Oneida County does not have any residents placed there but have had up to three in the past. This is a valuable resource for harder to place individuals with Dementia or mental health issues. Oneida County has been a member since 2015 and with being a member we have priority for admission, if needed, and a reduction in the daily rate. The initial cost was \$5000.00. This is a one-time fee to join and there are no additional annual costs unless we have a resident placed in the facility. Jim Winkler is Oneida County's representative on the Commission.

3. ADRC and Social Services Alliance – summary of Public hearing September 10, 2020:

Ms. Rideout provided a summary of all the questions, answers and public comment from the hearing on September 10, 2020. There was only one additional written comment received who indicated they were not in favor of the ADRC joining Social Services. This will be added to the summary. The minutes of the joint meeting will be provided for review and approval at the next Social Services Committee meeting in October 2020.

4. Quarterly Workers Compensation report for Social Services:

Ms. Rideout stated that Social Services has only one outstanding claim. This was back in February where a person fell on the ice.

5. Agency Update – Staffing, Youth Crisis Stabilization facility, Guardianship and Protective Placement Training:

Agency Update – New Social Worker starting on September 28, 2020. Both Clerical positions have been filled. Currently, there are no openings.

Youth Crisis Stabilization Facility – North Central Health Care Center in Wausau received a grant to establish this facility. It is a place for youth who are having difficulties with their mental health to go for crisis stabilization which would be a short term placement. This is targeted to open in October. Placements would go through crisis services at the Human Service Center.

Guardianship and Protective Placement Training: Beth Hoerchler, Social Worker Supervisor and Mike Fugle, Assistant Corporation Counsel. did a zoom training for ADRC staff, HSC staff, Managed Care Organizations (MCO) and others on how guardianship and protective placement services work in Oneida County. There were 31 participants in the training and was recorded and available on our website for training purposes.

6. 2020 Financial & Statistical Reports, vouchers, audit of payments, and line item transfers:

Ms. Rideout informed the Department is still projecting an approximately \$100,000.00 deficit, but is still hopeful that the Department will receive additional Anti-Sex Trafficking funds will cover the majority of the deficit. Thus far this year, the Department has received funds covering the periods January through May. Caseloads are remaining steady. Motion by Bob Thome Jr, seconded by Ms. Stephanie Sowatzka (via zoom). Motion Carried.

Audit of Payments – \$154,281.45 non-payroll expenditures were presented. Motion by Mr. Bob Thome Jr, seconded by Mr. Jim Winkler to approve expenditures for August. Motion carried. Please note Ms. Stephanie Sowatzka voted via zoom and will receive a copy via email.

Line item transfers were presented for 2020. Motion by Mr. Bob Thome Jr, seconded by Mr. Steven Schreier to approve line item transfer as presented. Motion Carried. Please note Ms. Stephanie Sowatzka voted via zoom and will receive a copy via email.

7. Public Comment:

None

8. Agenda items for future meetings:

Human Services Department Discussion
Access Presentation

8. Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. Alan VanRaalte to adjourn the meeting at 10:30 a.m. The next meeting of the Social Services Committee will be October 27, 2020 at 9:00 a.m. in the County Board Room.

Approved at meeting

Mr. Bob Thome Jr.

Alan VanRaalte

Mr. Alan VanRaalte, Chairperson

Date: October 27, 2020