

**ADRC COMMITTEE MEETING
MINUTES
December 16, 2020**

COMMITTEE MEMBERS PRESENT: Chairperson Steven Schreier, Russ Fisher, Robert Thome Jr., Joan Hauer, Dawn Winquist, Nancy Watry, Dr. Walt Gager, Carol Pederson, Ted Cushing

COMMITTEE MEMBERS EXCUSED ABSENT: None

STAFF PRESENT: Joel Gottsacker, Mary Rideout, Heather Beach

OTHERS PRESENT: Roger Youngren

Call to order: Chairperson Steven Schreier called the meeting to order at 9:00 a.m. on the first floor of the Oneida County ADRC Spruce Room, 100 W. Keenan St, Rhinelander, WI and via Zoom. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

Approval of agenda: Motion by Gager/Watry to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

Public comment/communications: None

Minutes of November 18, 2020: Motion by Gager/Winquist to approve the November 18, 2020 ADRC Committee minutes. All ayes; motion carried.

Northwoods Transit Connections Update: Youngren gave an update on the current ridership statistics and advised they would be going back to charging full fares at the first of the year. Informational only, no action taken.

Date/time/location of 2021 meetings: Gottsacker reported that Mary Rideout requested that the committee consider moving the meeting date/ time of the ADRC to the 4th Wednesday of the month for financial reporting purposes. All committee members agreed this would be acceptable. The next meeting will be Wednesday January 27, 2021 at 9:00 a.m. at the ADRC first floor and via Zoom.

2022- 2024 Aging Plan: Gottsacker provided information on the 2022- 2024 Aging plan timeline to the committee members. The plan is due by July 23, 2021 to GWAAR so that they can get their plan to the Federal government. Gottsacker would like committee member and public engagement & feedback on the upcoming plan process. Rideout noted the SWAT process was helpful in the last long range plan that the Social Services Department did. Gottsacker noted there is a Survey in

the January newsletter to begin the process. The committee will work on the plan each month until it's due. Schreier questioned if it could be posted on social media. Gottsacker stated that it could and that it will be posted on the website.
Informational only.

ADRC Reinvestment Funding Resolution: Gottsacker gave an overview of the resolution to the committee members. Cushing noted The Wisconsin County's Association Health Committee is supporting this resolution to help make whole the newer ADRC's. The goal of the resolution is to reduce funding inequities between older and newer ADRC's. Motion to approve the resolution and forward to County Board Cushing/Thome. All ayes; motion carried.

2021 Blanket Purchase Orders: Gottsacker requested yearly approval of blanket purchase orders for the Nutrition program to include: ADRC of Central Wisconsin, Holy Family Catholic Church, Indianhead Foods, Lynn's Catering, Amazon, Walmart, and staff conference training which Gottsacker usually approves on a case-by-case basis. Motion Cushing/Watry to approve the 2021 Blanket Purchase Orders as requested. All ayes; motion carried.

RSVP Advisory Committee: Gottsacker informed the committee that the County Board approved the establishment of the RSVP Advisory Committee. Dawn Johnson has solicited residents to sit on the committee; four or five applications have been submitted thus far. Gottsacker would like to see more applicants and believes there will be more forthcoming. Informational only, no action taken.

Coronavirus Pandemic Response: Gottsacker updated the Committee that with the surge in Coronavirus cases staff will continue working from home when possible. The department is implementing new technology to allow staff to work from home more efficiently. The ADRC is seeing an uptick in calls regarding the Coronavirus vaccine. The department is also preparing for tax season and will be using the meeting rooms as the flu clinic did to allow for proper social distancing. Gottsacker believes the AARP tax volunteers will be keeping appointments more spaced out as well. No ADRC staff have contracted the virus to date. Informational only, no action taken.

ADRC/ DSS Alliance: Gottsacker emailed the committee a three-page list of items that staff and the committee need to implement for the merger. The ADRC staff is meeting with Mary Rideout as a department. Rideout will review confidentiality, integrating the ADRC into the Social Services policies, etc. The ADRC will be taking Adult Protective Services calls and intake the last week of the month for Social Services, as they are short staffed. Social Services and the ADRC have met with ITS about how they can share information securely. The two departments have a shared drive on the County network with access limited to the ADRC and DSS. Rideout stated ITS has been helpful in integrating the two departments' information service's needs. Informational only, no action taken.

Vouchers purchase orders, and line item transfers:

Gottsacker presented vouchers to the committee beginning with uncollectable invoices, some individuals have passed away and some do not have the capacity to pay. Motion to forgive uncollectable invoices made by Hauer/Cushing All ayes; motion carried. Motion made by Watry/Gager to approve the vouchers, purchase orders and line item transfers as presented. Roll call vote: All ayes; motion carried.

Monthly Reports:

Gottsacker presented the monthly reports to the Committee. Two charts were shared with the committee regarding Nutrition. Overall participation in the meal program seems to be declining, as it appears to have been for the last few years. Gottsacker would like to address this issue in the upcoming Aging Plan. Motion Gager/Cushing to accept the monthly reports as presented. All ayes; motion carried.

Future Agenda topics:

Public Hearing minutes from November 18, 2020, Aging Plan, ADRC/ DSS Alliance, RSVP advisory committee, Coronavirus Pandemic, Transit, and all usual agenda items.

Public comment/communications:

Dr. Walt Gager announced that he is resigning from the committee effective the end of this December meeting. Schreier thanked him for his service on the committee.

Adjournment: 9:47 am



Committee Chairman



Committee Secretary