

**JOINT MEETING OF ADMINISTRATION COMMITTEE/
LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE
APRIL 11, 2022
Minutes**

Committee members present: Chairman Dave Hintz, Alan VanRaalte, Ted Cushing, Bob Mott and Billy Fried.

Call to order: Chairman Hintz called the meeting to order at 9:30 a.m. in the County Board Room of the Oneida County Courthouse. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.

Approve agenda: Motion by Mott/Cushing to approve today's agenda with the order of items at the Chair's discretion. All aye; motion carried.

Approve minutes: Motion by VanRaalte/Cushing to approve the minutes of March 7, 2022 and March 22, 2022. Mott abstains from vote on March 7, 2022. All aye; motion carried.

Public comment: None

Resolution to approve additional funding for the purchase of two Patrol Trucks:

Hegeman, Highway Commissioner, reported that there were two patrol trucks approved during the budget process last year at an estimated cost of \$600,000 total. Hegeman reported that the costs of trucks have gone up and they are now asking for \$400,000 per truck for a total of \$800,000. Hegeman stated that they have gone out for additional bids for the trucks and they had 4 bids come in with the proposed bid being the least expensive. Hegeman reported that a number of counties have had their orders cancelled due to a lack of inventory. Hegeman reported that they have chosen to go with Mack Trucks. Ted reported that there isn't much negotiation that can occur right now. Entities are being told that if the contract isn't agreeable the provider will move onto someone waiting for a truck. Discussion regarding the amount that the county is reimbursed by the state for equipment use. Fried clarified that the increased funding will be coming from the general fund. Motion by Fried/VanRaalte to approve the resolution to approve additional funding for the purchase of two patrol trucks and forward to the county board. All aye; motion carried.

Possible Highway Department Infrastructure Bill Funding: Hegeman gave an overview of potential funding available through the state. Hegeman reported that if this comes through there will be some cost to the county. Hegeman stated that this would be paid for by the DOT and will then bill the county at the end for 20%. Hegeman reported that they have received approval for two bridges in Oneida County and are applying for additional funding in June.

Resolution to approve the use of Coronavirus Local Fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the Purpose of the Law Enforcement Center Jail Plumbing & I-CON Project: Troy Huber stated that they are looking for approval to update the jail plumbing on the Huber side of the jail. The estimated cost is \$200,000. Motion by Cushing/Fried to approve the resolution and forward it to the County Board for their approval. All aye; motion carried.

Resolution to approve the use of Coronavirus Local Fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the

Purpose of Demolishing and Constructing a New Solid Waste Facility: Cushing requested that this be removed from the agenda. Motion by Cushing/Mott to forward this back to the Solid Waste Committee. Zero aye, five nay; motion fails. Motion by VanRaalte/Cushing to postpone to the next administration committee meeting. All aye; motion carried.

Resolution to appoint Land Information Director: Cushing reported that at the last LRES meeting this topic was brought before the committee and they voted to offer the position to Sara Chiamulera. Discussion regarding Chiamulera qualifications. Motion by Fried/Mott to approve the resolution to appoint Sara Chiamulera as Land Information Director and forward to the County Board. All aye; motion carried.

Vouchers, reports, purchase orders, line item transfers and updates:

Finance

- Smigielski presented a report with department overages that will be brought back as a resolution in the future.
- Smigielski presented a voucher for Harrold Scrobell & Danner SC for the Board of Adjustment in the amount of \$3,005.14. Discussion regarding the voucher and the process that should be used in the future. This was not previously approved by any committee. Motion by Fried/Cushing to authorize the payment of \$3005.14 to Harold Scrobell & Danner to be paid for from the County Board budget. Fried would like to see the Board of Adjustment budget to include legal services. All aye; motion carried.

Resolution to extend the Law Clerk contract: Jennifer Lueneberg reported that the resolution is to extend the Law Clerk for an additional year which will now mean that the County will be paying into the Retirement system for the law clerk. Oneida County pays 2/3rd of the contract and Vilas County pays 1/3 of the contract. Motion by Fried/Cushing to approve the resolution to extend the contract of the LTE position of the Law clerk and forward to the County Board for approval. All aye; motion carried.

- Smigielski presented the finance department vouchers. Smigielski expressed concern with the North Central Regional Planning Commission voucher as the Finance Department doesn't have any contact with this entity. Motion by Cushing/Mott to approve the vouchers, blanket purchase order and line item transfers as presented. All aye; motion carried.
- General Investments Report – February – Discussion regarding the general investment report. Smigielski reported that all funds have now been moved from BMO to Ehlers. Smigielski reported that PMA portfolio has been reduced.
- Smigielski presented the Oneida County Sales Tax Distributions for the month.

ITS

- Rhodes presented the ITS Vouchers. Rhodes reported that the server cost came in overbudget and ITS is requesting up to \$25,000 to complete the project. Rhodes reported that the original estimate of the project was \$70,000. Discussion regarding the increased price. Smigielski reported that she has spoken with Corporation Counsel and the opinion was that this increase could be approved by the Administration Committee. Motion by Cushing/Mott to approve the ITS vouchers and blanket purchase orders as presented by ITS. Clarification that the \$25,000 will be addressed separately. All aye; motion carried.

- Motion by Mott/Cushing to approve up to \$25,000 for increased UPS installation costs. Clarification that the funds won't be transferred until it is needed. All aye; motion carried.
- Thompson reported that there is a bill from Solid Waste to dispose of monitors. Rhodes expressed concern with the invoice and reported that they have found somewhere outside of the county that will take the monitors for free. Motion by VanRaalte/Hintz to approve the line item transfers. All aye; motion carried.
- IT Planning update – Rhodes gave a planning update. Rhodes reported that the phone system is coming to end of life and anticipated that it will need replacement in June, 2023.

Treasurer – Moved to after closed session.

County Clerk

- Motion by Mott/Cushing to approve the County Clerk vouchers as presented. All aye; motion carried.

Public comment/communications: None

Dates and items for future agenda/meetings: The next administration committee meeting will be held on Wednesday, April 13th at 9:30 a.m. Future topics: Solid Waste Resolution.

Closed Session - It is anticipated that a motion will be made, seconded, and approved by roll call vote to enter into closed session pursuant to Section 19.85(1)(c), Wisconsin Stats., "considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility" (Topic: performance evaluation review for Finance Director and ITS Director). A roll call vote will be taken to go into closed session and it is anticipated that the Committee will return to open session by roll call vote to consider the remainder of the meeting agenda.

Announcement of action taken in closed session, or take action based on closed session (NOTE: If the announcement of action taken in closed session would compromise the need for the closed session, the action taken will not be announced. Any action taken in closed session may be announced when the need for the closed session has passed).

Motion by Cushing/Mott to go into closed session at 10:43 a.m. Roll call vote: Cushing, aye; VanRaalte, aye; Mott, aye; Fried, aye; Hintz, aye. Motion carried.

Motion by Cushing/Mott to return to open session at 11:55 a.m. Roll call vote: Cushing, aye; VanRaalte, aye; Mott, aye; Fried, aye; Hintz, aye. Motion carried.

Hintz reported that while in closed session there was no action taken and employee evaluations were discussed.

Treasurer – Fried presented vouchers for the Treasurer's Office totaling \$20,989.01. Motion by Fried/Cushing to approve the vouchers as presented. All aye; motion carried.

Adjourn – Hintz adjourned the meeting at 12:02 p.m.

Respectfully submitted,
Tracy Hartman, Recording Secretary
Oneida County Clerk