

**JOINT MEETING OF ADMINISTRATION COMMITTEE/LABOR RELATIONS & EMPLOYEE
SERVICES COMMITTEE
MAY 10, 2021
Minutes**

Committee members present: Chairman Dave Hintz, Alan VanRaalte, Ted Cushing, Bob Mott and Billy Fried.

Call to order: Chairman Hintz called the meeting to order at 9:30 a.m. in the County Board Room of the Oneida County Courthouse. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible. Hintz introduced Tina Smigielski, Finance Director.

Approve agenda: Motion by VanRaalte/Cushing to approve today's agenda with the order of items at the Chair's discretion. All aye; motion carried.

Approve minutes: Motion by Cushing/VanRaalte to approve the minutes of April 12, 2021. All aye; motion carried.

Public Comment: None

Treasurer

- Statement(s) of cash – March: Ostermann presented and explained the October and November statement of cash reports.
- LTE Staffing Request Form – Motion by Cushing/Mott to forward the Treasurer's LTE Staffing request to the LRES Committee. Fried expressed concern with the LTE request and the deficit that is being projected with the 2022 budget. All aye; motion carried.

Funding Opportunities Committee/ Capital Improvement Project Committee – Hintz stated that at the last County Board Meeting he was given the authority to create these committee if it was determined that they would be needed. Hintz stated that it is his opinion that the committees will be needed. Hintz reviewed the committee members for each committee during 2020. Hintz stated that the Funding Opportunities Committee (FOC) will be tasked with helping to determine how to spend the latest COVID Stimulus Funds. Discussion regarding the membership for the FOC. Hintz stated that he feels that the committee should be made up of Billy Fried, Alan VanRaalte, Steven Schreier, Tina Smigielski, Dan Hess, interest expressed by Bob Thome, Scott Holewinski, Russ Fisher, Jeff Verdorn. Hintz stated that he also believes Mary Rideout would be a good candidate for the committee. Discussion regarding the committee members and who should be considered. Hintz stated that he will be looking at the committee makeup and will determine membership shortly. Fried asked that the goals of the FOC be determined and expressed concern that the latest COVID Stimulus Funds may be too much for the FOC to handle along with the purpose of finding revenue sources and budget cuts. Hintz stated that the FOC will begin looking at the COVID Stimulus Funds and if it is determined to be too much then alternatives can be looked at. Hintz stated that on the CIP Committee Jack Sorensen has been a member in the past, however, Hintz believes that he will not be able to serve on this committee due to the redistricting committee. Hintz would like to see Holewinski or Thome on the CIP Committee and would like to see Jason Rhodes replace Mike Romportl on the committee. Hintz stated that he will be establishing these committee

within the next week or two and updates will be provided to the Administration Committee at the monthly meeting.

Vouchers, reports, purchase orders, line item transfers and updates:

Finance

- Motion by Cushing/Mott to approve the Finance vouchers and blanket purchase orders as presented by Finance. All aye; motion carried.

ITS

- Motion by Fried/Mott to approve the ITS vouchers and blanket purchase orders as presented by ITS. All aye; motion carried.
- IT Planning update – Rhodes gave a planning update.
- Network Attached Storage Quote – Discussion regarding the NAS and the need for a backup storage. Marie Thompson stated that the funding will come from the continuing appropriation account. Motion by Cushing/VanRaalte to approve the line item transfer for the Network Attached Storage Quote. Discussion regarding the need for this. All aye; motion carried.

County Clerk

- Motion by Hintz/Cushing to approve the County Clerk vouchers as presented. All aye; motion carried.

Public comment/communications: None

Dates and items for future agenda/meetings: The next administration committee meeting will be held on June 7th at 9:30 a.m. Future topics: Update/report from the FOC Committee and the CIP Committee, Redistricting, CDBG Close update.

Closed Session - It is anticipated that a motion will be made, seconded, and approved by roll call vote to enter into closed session pursuant to Section 19.85(1)(c), Wisconsin Stats., “considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility” (Topic: performance evaluation review and goals setting for Information Technology Services Director)

Motion by Cushing/VanRaalte to go into closed session at 10:24 a.m. Roll call vote: VanRaalte, aye; Cushing, aye; Hintz, aye; Fried, aye; Mott, aye. Motion carried.

Adjourn – Hintz adjourned the meeting at 10:55 a.m.

Respectfully submitted,

Tracy Hartman, Recording Secretary
Oneida County Clerk

David Hintz, Chair