

**JOINT MEETING OF ADMINISTRATION COMMITTEE/LABOR RELATIONS & EMPLOYEE  
SERVICES COMMITTEE  
JULY 12, 2021  
Minutes**

**Committee members present:** Chairman Dave Hintz, Ted Cushing and Bob Mott.

**Excused Absent:** Billy Fried and Alan VanRaalte

**Call to order:** Chairman Hintz called the meeting to order at 9:30 a.m. in the County Board Room of the Oneida County Courthouse. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.

**Approve agenda:** Motion by Cushing/Mott to approve today's agenda with the order of items at the Chair's discretion. All aye; motion carried.

**Approve minutes:** Motion by Mott/Cushing to approve the minutes of June 7, 2021 as presented. All aye; motion carried.

**Update Resolution Format to include public hearing results as part of the resolution –** Bob Mott stated that he requested this topic be included on the agenda. Mott stated that during the last County Board meeting there was a resolution to deny a rezone petition and at the meeting Planning and Zoning stated that the Town Board sent a letter against the rezone, however, the County Board was not notified about a petition that had been circulated against the rezone petition. Mott stated that he was surprised that the information wasn't presented to the County Board and he would like to propose that resolutions must contain the information about the number of people for and against a resolution if a public hearing is held. Cushing spoke against this proposed change. Discussion regarding the proposed change. No action taken.

**Land and Water Conservation Line Item Transfer –** Tina Smigielski, Finance Director, explained the line item transfer and reported that this was approved by the Conservation & UW Extension Committee and is now ready for approval from the Administration Committee. – Motion by Cushing/Mott to approve the Land and Water Conservation Line Item Transfer. All aye; motion carried.

**Request by Forestry for up to \$30,000 for survey needs in Section 8, T37N R4E, Town of Lynne –** Paul Fiene, Forestry Director, reported that a timber sale was setup last fall on this piece of county property. Fiene reported that a neighboring property owner is disputing the timber sale and the property line. Fiene reported that they will need to do a survey to determine the lot line and while looking into the lot line they discovered a cabin that may be over the lot line. Fiene reported that the survey is estimated to cost around \$30,000. Fiene also reported that the minimum bid on timber for this property was \$45,000 and typically comes in around double which means the timber sale will cover the cost of the survey. Fiene reported that in the future a survey will need to be completed regardless. Motion by Mott/Cushing to approve the request from Forestry for up to \$30,000 for the survey of the property as noted. All aye motion carried.

**Funding Opportunities Committee Update –** Hintz reported that the Funding Opportunities Committee held their first meeting and split into four works groups. Hintz reported that team A

is handling revenue opportunities and specifically the ARPA Relief Funds. Hintz reported that Team B is looking at human resources and department structure. Team C is Social and Other Services and Team D is other opportunities. Finance Director Tina Smigielski gave an overview presentation of the ARPA Funds and the current guidance on what it can be used for. Hintz gave an overview of the FOC upcoming timelines and future plans. Discussion regarding how decisions will be made if a proposal is received for ARPA funds and who determines if the proposal meets the requirements of the US Treasury. Smigielski reported that the Treasury will determine if funding was spent appropriately after the funding is already spent and if they determine that it is not eligible Oneida County will need to pay the money back.

**2020 IN REM Property Tax Foreclosure – Review parcels to be foreclosed** – Treasurer, Tara Ostermann, presented a list of properties that are delinquent and ready to move forward with the IN REM Property Tax Foreclosure process. Ostermann reported that there was a meeting held with her office, Land Information Director Mike Romportl, GIS Specialist, Randy Boehlert, GAL Kirk Reese and Corporation Counsel Mike Fugle to discuss the properties and the recommendations are included in the summary. Ostermann and Land Information Director Mike Romportl gave a brief description of the following parcels: MI-1797-1, MI-1797-2, MI-2493-1, PL-458-100, PL-476-9, WB-457-9, RH-1435-1, RH-1640, RH-2318, RH-2319 and RH-2320. Ostermann reported that NO-260-7 was paid last week and has been removed from In Rem Proceedings. Ostermann reported that RH-1435-1 has contacted the County and Darlene Keane was residing at the home and has stated that she will request a share of the proceeds. Motion by Cushing/Mott to proceed with all properties as recommended with the exception of NO-260-7. All aye; motion carried.

#### **Vouchers, reports, purchase orders, line item transfers and updates:**

##### Finance

- Motion by Mott/Cushing to approve the vouchers, blanket purchase order and line item transfers as presented. All aye; motion carried.
- General Investments Report – May – Discussion regarding the general investment report.
- 2022 Draft Budget Schedule – Smigielski presented the proposed 2022 draft budget schedule. Motion by Mott/Hintz to approve the suggested Oneida County 2022 budget calendar. All aye; motion carried.

##### ITS

- Rhodes explained that the IT Department is down two staff members and therefore they are outsourcing some work with Technology Management. Motion by Cushing/Mott to approve the ITS vouchers and blanket purchase orders as presented by ITS. All aye; motion carried.
- IT Planning update – Rhodes gave a planning update.

##### Treasurer

- Motion by Hintz/Cushing to approve the vouchers for the Treasurer's office. All aye; motion carried.
- Statement(s) of cash – May and April: Ostermann presented and explained the statement of cash reports.

##### County Clerk

- Motion by Mott/Cushing to approve the County Clerk vouchers as presented. All aye; motion carried.

**Public comment/communications:** None

**Dates and items for future agenda/meetings:** The next administration committee meeting will be held on August 9<sup>th</sup> at 9:30 a.m. Future topics: Single Point of Entry.

Closed Session - It is anticipated that a motion will be made, seconded, and approved by roll call vote to enter into closed session pursuant to Section 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Topic: Opioid Litigation Update). A roll call vote will be taken to go into closed session and it is anticipated that the Committee will return to open session by roll call vote to consider the remainder of the meeting agenda.

Motion by Cushing/Mott to enter into closed session at 10:57 a.m. Roll call vote taken: Cushing, aye; Hintz, aye; Mott, aye. Motion carried.

Motion by Cushing/Mott to return to open session at 11:09 a.m. Roll call vote taken: Cushing, aye; Hintz, aye, Mott, aye. Motion carried.

Announcement of action taken in closed session, or take action based on closed session (NOTE: If the announcement of action taken in closed session would compromise the need for the closed session, the action taken will not be announced. Any action taken in closed session may be announced when the need for the closed session has passed).

Hintz reported that while in closed session no action was taken and the committee received an update on the opioid litigation.

**Adjourn** – Hintz adjourned the meeting at 11:10 a.m.

Respectfully submitted,

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Tracy Hartman, Recording Secretary  
Oneida County Clerk

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David Hintz, Chair