

**JOINT MEETING OF ADMINISTRATION COMMITTEE/LABOR RELATIONS & EMPLOYEE  
SERVICES COMMITTEE  
JULY 26, 2022  
Minutes**

**Committee members present:** Chairman Billy Fried, Tom Kelly, Russ Fisher and Steven Schreier.

**Committee members absent:** Ted Cushing

**Call to order:** Chairman Fried called the meeting to order at 9:30 a.m. in Committee Room #1 of the Oneida County Courthouse. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.

**Approve agenda:** Motion by Kelly/Schreier to approve today's agenda with the order of items at the Chair's discretion. All aye; motion carried.

**Public Comment:** None

**Future Meeting Dates:** August 8<sup>th</sup> will be the regular meeting. Fried would like to hold a joint meeting with the Oneida County Economic Development Corporation on Thursday August 4<sup>th</sup> at 9:00 a.m.

**Approve minutes:** Motion by Schreier/Fisher to approve the minutes of July 11, 2022 with changes as discussed. All aye; motion carried.

**Resolution for the Register of Deeds request Coronavirus Local Fiscal Recovery Fund (CLFRF) allocated to Oneida County through the American Rescue Plan Act (ARPA) for the purpose of Back Indexing Online tract with the Register of Deeds documents –** Franson stated that back indexing is a project that his office works on throughout the year, however, it is only completed during slow times. Franson reported that back indexing involves taking the information on paper documents and entering it into the system. Franson reported that this project was submitted last year to the committee that was reviewing the ARPA projects and was ranked in the mid-range for importance. Fried asked if this could wait to go through the CIP Process for 2023. Franson stated that this could wait, however, he feels strongly that this is a valid project that should be completed. Discussion regarding the process to approve these funds and if this should go back to the CIP Committee or go to the full County Board. Franson clarified that this approval will only back index approximately 7-10 years and the Register of Deeds staff will need to continue back indexing older years. Motion by Schreier/Kelly to move the resolution to the County Board for consideration. Roll call vote: Schreier, aye; Kelly, aye; Fisher, aye; Fried, aye. All aye motion carried.

**Resolution to Authorize the Proper Officials to Execute a Service Agreement/Contract with US Imaging, Inc. and the Register of Deeds.** Motion by Fried/Schreier to approve the resolution as presented and move to the county board for approval. Clarification that these will not be consent agenda items. All aye; motion carried.

**Resolution to Request the State Revise the Current Real Estate Transfer Fees Revenue Sharing Formula –** Fried explained that this resolution is to encourage the state to change the real estate transfer fee revenue sharing formula. Fried asked Franson to explain the Real Estate Transfer Fees and how this works. Discussion regarding the resolution. Motion by Fried/Fisher to support the resolution as stated and forward to the County Board. All aye; motion carried.

It is anticipated that a motion will be made, seconded, and approved by Roll Call Vote to enter into Closed Session pursuant to Section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Topic: Ambulance Service Agreement, and Ehlers Public Finance report and analysis of Bug Tussle financing) and 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Topic: Discussion regarding retaining Bond Counsel and Technology Consultant) It is anticipated that the Committee will return to Open Session by Roll Call Vote to consider the remainder of the meeting agenda.

Motion by Kelly/Schreier at 10:05 a.m. to go into closed session for the reason stated. Roll call vote; Fisher, aye; Fried, aye; Kelly, aye; Schreier, aye. Motion carried.

Motion by Kelly/Schreier to return to open session at 11:48 a.m. Roll call vote; Fisher, aye; Fried, aye; Kelly, aye; Schreier, aye. Motion carried.

Announcement of action taken in Closed Session, if such announcement will not undermine the need for the closed session.

- Chair Fried reported that while in closed session the committee passed a motion to forward the ambulance contract to the full county board.

**Public comment/communications:** None

**Adjourn** – Fried adjourned the meeting at 12:12 p.m.

Respectfully submitted,  
Tracy Hartman, Recording Secretary  
Oneida County Clerk