

JOINT MEETING OF ADMINISTRATION COMMITTEE/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE
Minutes

Committee members present: Chairman Dave Hintz, Alan VanRaalte, Ted Cushing, Bob Mott and Billy Fried.

Call to order: Chairman Hintz called the meeting to order at 9:30 a.m. in the County Board Room of the Oneida County Courthouse. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.

Approve agenda: Motion by VanRaalte/Cushing to approve today's agenda with the order of items at the Chair's discretion. All aye; motion carried.

Approve minutes: Motion by Fried/VanRaalte to approve the minutes of July 30, 2020. All aye; motion carried.

Public comment –

- Tom Kelly spoke against the resolution regarding redistricting.

Resolution providing for an advisory referendum concerning whether or not corporations should be considered persons for the purposes of political speech in the form of political contributions to influence elections - Hintz stated that the resolution before the committee today is the resolution that has been drafted by Corporation Counsel. Motion by VanRaale/Mott to approve the resolution providing for an advisory referendum concerning whether or not corporations should be considered persons for the purposes of political speech in the form of political contributions to influence elections, to be submitted to the electors in conjunction with the general election November 3rd, 2020 and providing requisite language for submission to the electors. Fried stated that he is against this going forward. VanRaalte stated that he is in support of giving the electors a chance to speak. Hintz expressed concern with the timing of the referendum and the potential for further division. Steven Schreier spoke in support of moving this to the County Board. Roll Call Vote; Fried, nay; VanRaalte, aye; Cushing, nay; Hintz, nay; Mott, aye. Motion fails.

Resolution providing for an advisory referendum concerning a nonpartisan procedure for preparation of legislative and congressional redistricting plans - Motion by VanRaalte/Mott to approve the resolution and forward to the full county board for consideration. VanRaalte spoke in favor of moving the resolution to the County Board and giving the electors the opportunity to vote. Hintz gave some history of redistricting issues and federal lawsuits. Fried spoke against approving the resolution and expressed concern with the wording of the question. Discussion regarding redistricting. Roll Call Vote; Fried, nay; VanRaalte, aye; Cushing, nay; Hintz, nay; Mott, aye. Motion fails.

Resolution amending 3.10(7)(a) of the General Code of Oneida County – Reimbursement for Expenses -Procedures for per Diem and Expense Payment – Hintz stated that the pandemic changed the way in which supervisors would attend meetings and during the emergency order he approved supervisors attending meetings via zoom and allowing them to receive a per diem for the meeting. When the emergency order was reversed that approval was no longer valid, however, Hintz stated that he believes this still needs to be an option for

supervisors and citizen members. This would be retroactive to the date that the emergency order ended. Motion by Hintz/VanRaalte to forward the resolution to the County Board for their consideration. VanRaalte would like to see a sunset provision in the resolution. Cushing stated that this isn't going to go away and this can always be addressed if it's determined to no longer be needed. Discussion regarding the County Boards accountability to the electors and issues with technology impacting a meeting. Schreier spoke regarding the obligation of the board to be in-person and available for people to address. All aye; motion carried.

Memorandum of Understanding with municipalities for purchase of voting equipment – Motion by Cushing/Mott to approve the MOU All aye; motion carried – County Clerk, Tracy Hartman, explained that the machines that are currently in use in Oneida County will no longer be supported after 2022 and all municipalities in the county will need to purchase new machines. Hartman explained that due to the large number of machines that need to be purchased there is an opportunity for the towns to receive \$1800 off the purchase of the ICE voting machine if the county purchases the machines and the towns reimburse the county for the purchase. This needs to be completed by the end of August in order for the towns to get the reduced purchase price. Motion by Cushing/Fried to approve the Memorandum of Understanding pending Corporation Counsels review for municipalities for the purchase of voting equipment. All aye; motion carried.

North Central Wisconsin Regional Planning Commission letter of request to help with redistricting – Cushing explained that historically the NCWRPC helped with redistricting during the last census. Desmond gave some information regarding the last time that NCWRPC assisted with redistricting. Motion by Mott/Cushing to move that the County send a letter to NCWRPC requesting assistance with redistricting. All aye; motion carried.

10:33 a.m. – Cushing excused.

Tourism 2020 Budget Update – Hintz stated that this is being brought forward due to questions that were raised regarding an invoice that was received. Fried stated that he has received more information regarding the invoice and is comfortable paying the invoice at this time. Motion by Fried/VanRaalte to approve the voucher from Pilch and Barnett that was previously pulled from approval at a previous meeting for a total of \$23,450. All aye; motion carried.

Transit Repayment of \$50,000 Advance Update – Smith reported that the transit commission has been researching if they could use any grant funding to repay the advance. Smith reported that they have found that they can use local matching funds to repay the advance and they are looking at planning for a \$5,000/year repayment plan. This will be addressed at a future transit commission meeting. Smith reported that this will be updated at a future administration meeting. Mott reported that he will be resigning from the transit and presented the committee with a letter of resignation. Fried expressed concern with a discussion regarding the letter. Schreier reported that the advance was to be discussed at a transit meeting this coming Friday, however, with the resignation of Mott they will no longer have a quorum and may be unable to meet. Hintz requested that Corporation Counsel, Brian Desmond, be called to weigh-in on the resignation of Mott.

UW Extension Delegation of Financial Budget Authority – Smith explained that at the March Administration Committee meeting the committee approved a letter granting the

delegation of financial budget authority to the UW-Extension Director. Smith reported that this allows the area director, who is not a county employee, to have budget authority. This includes signing time cards, vouchers, creating the budget, etc. This was approved through December 31st and now they would like it approved indefinitely. Motion by Mott/VanRaalte to extend the expiration date of the DOA on file indefinitely or until either party decides a change is necessary referring to the agreement with the UW-Extension. Discussion regarding who should be listed on the document. Art Lersch, interim director, stated that his name should be included on the letter. All aye; motion carried.

Transit Repayment of \$50,000 Advance Update – Desmond rejoined the meeting. Hintz gave an overview of the discussion that occurred regarding Mott’s resignation. Desmond stated that the resignation letter could be accepted, however, any further discussion should be moved forward to another meeting. Desmond stated that Hintz could appoint another county board member to take Mott’s vacant seat.

Social Services Payment of 2019 Bills – Smith stated that on July 13th Social services received bills from Rapid Cab that were 2019 and 2020 invoices. Social services has been actively trying to get the invoices from Rapid Cab and only recently received the invoices. Smith reported that the 2019 amount was budgeted in 2019, however, the 2019 amount was not budgeted in 2020 and therefore needs to be approved by the Administration Committee. Motion by Fried/VanRaalte to pay Rapid Cab for 2019 charges provided that Social Services can confirm that services were rendered with money to come out of the current 2020 Social Services Budget. Discussion regarding the invoices. Schreier stated that this should be looked at during the next Social Services Committee meeting. All aye; motion carried.

Vouchers, reports, purchase orders, line item transfers and updates:

a. Finance

- General Investments for June, 2020 – Smith presented the general investments report through June 2020.
- Review of 2019/2020 Contingency Budget – Smith presented the 2019/2020 Contingency budget report.
- Finance Capital Improvement Program Project – Smith presented a 2022 CIP project for an electronic reporting package will replace the AS 400 and is currently proposed to cost \$750,000. Smith also presented a 2023 CIP Project for electronic timekeeping software for \$250,000. Discussion regarding the projects and the funding. Discussion regarding the value the projects will bring. Smith presented the CIP forms that need to be completed for the projects. The electronic reporting package project was determined to be necessary and priority number one and the electronic time keeping necessary was determined to be important and priority number two.
- 2021 Budget Update – Smith reported that the draft equalized value has been released and the equalized value went up by \$294 million, however, net new construction went down from the year before. Currently it appears that the increase to levy limit will be \$108,343.

b. ITS

- Rhodes presented a line item transfer for \$24,291. Discussion regarding the line item transfer and vouchers that were presented. Motion by Fried/VanRaalte to approve the ITS Department Vouchers and Line Item Transfers as presented at today’s meeting. All aye; motion carried.

- IT Planning update – Rhodes presented the IT Planning Update.
 - ITS Capital Improvement Projects
 1. Infrastructure Upgrade – Rhodes presented the CIP projects for ITS. Rhodes reported that this is an on-going project. Rhodes ranked the project as urgent and a priority of one.
 2. Server Refresh – Rhodes presented the server/storage upgrade CIP project. Discussion regarding contracting out the projects and if there is an option that is more affordable. Rhodes ranked the project as necessary and a priority of two.
- c. Treasurer
- July Statements of cash - Ostermann presented and explained the July statement of cash reports.
 - 2021 Proposed budget – Kris Ostermann appeared via zoom and reported that she will be retiring at the end of 2020. Tara Ostermann presented a proposed budget with no reduction and a budget with a 5% reduction. T. Ostermann reported that the treasurer's largest non-personnel item is postage. T. Ostermann reported that the 2nd half notices for taxes could be eliminated, however, it has been a very effective way to remind the tax payer regarding the taxes due and the amount. T. Ostermann reported that another area would be to eliminate the LTE budget, however this would cause an increase in OT to the budget. K. Ostermann also reported that if the LTE hours are eliminated or reduced the tax payments will not be processed as quickly and may impact when that money is deposited and interest that is received. Motion by VanRaalte/Hintz to approve the 2021 budget request as presented for the Treasurer. Fried asked that T. Ostermann speak with the finance department regarding the accounts payable and how those mailing occur. All aye; motion carried.
 - Ostermann presented a line item transfer for \$250 to move the overtime budget to the LTE Budget. Motion by VanRaalte/Mott to approve the treasurer's line item transfer as presented. All aye; motion carried.
- d. County Clerk
- Motion by Fried/Hintz to approve the County Clerk vouchers as presented. All aye; motion carried.

Public comment/communications: Collette Sorgel, Three Lakes Chamber of Commerce, requested that the committee review the information that was provided to the board regarding the Tourism Committee. Jackie Cody spoke regarding the fair mapping referendum. Cody also stated that originally the committee was asked not to present a referendum question, they were asked to consider the resolution. Cody stated that 52 Counties have already passed the resolution supporting fair mapping.

Dates and items for future agenda/meetings: The next administration committee meeting will be held on Monday, August 24th at 1:00 p.m. and Tuesday, September 8th at 9:30 a.m. Future topics: Transit, Single Point Entry, COVID expenses

Adjourn – Hintz adjourned the meeting at 12:09 p.m.

/s/ dave hintz
David Hintz, Chair

Respectfully submitted,
/s/tracy Hartman
Tracy Hartman, Recording Secretary
Oneida County Clerk