

**ADRC COMMITTEE MEETING
MINUTES
March 22, 2023**

COMMITTEE MEMBERS PRESENT: Mr. Ted Cushing, Chairman Mr. Russ Fisher, Ms. Melanie Fralick, Ms. Debbie Condado, Mr. James Unger, Ms. Nancy Watry, Ms. Linnaea Newman (Zoom)

COMMITTEE MEMBER EXCUSED ABSENT: Ms. Rita Mahner, Ms. Joan Hauer

STAFF PRESENT: Ms. Mary Rideout (Zoom), Mr. Joel Gottsacker, Ms. Jeri Driscoll, Ms. Jean Sutherland-Kreger, Ms. Traci Caswell

OTHERS PRESENT: Mr. Anthony Rio (Zoom), Ms. Barbara Newman, Northwoods Transit Connection

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1. **Call to order:** Chairperson Mr. Ted Cushing called the meeting to order at 9:00 a.m. in the Tamarack Room at the Aging and Disability Resource Center (ADRC), 100 Keenan Street, Rhinelander, WI and via Zoom. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.
 2. **Approval of agenda:** Motion by Ms. Nancy Watry, seconded by Ms. Melanie Fralick to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.
 3. **Public comment/communications:** No public comment.
 4. **Minutes of February 20, 2023:** Motion by Mr. James Unger, seconded by Mr. Russ Fisher to approve the February 20, 2023 ADCR Committee minutes as presented. All ayes; motion carried.
 5. **Date for next meeting:** Wednesday, April 26, 2023 at 9:00 a.m. at the Aging and Disability Resource Center.
 6. **Northwoods Transit Connection Update:** Ms. Barbara Newman explained that there was nothing out of the ordinary last month. They are struggling with snowy and icy driveways. They are also in need of a dispatcher.
 7. **ADRC Website Review:** Ms. Heidi Chavez went over the ADRC Website with the committee. The only issue identified was the Meal Calendar and Healthy Living and Recreation calendar is not accessible for sight-impaired users of text to speech

software. They will need to change how it is created. Will try to correct for the April calendars.

8. **Oneida County Commission on Aging 50 year anniversary – discuss recognition event(s)**: A draft invitation was reviewed by the committee. There was a couple of changes to be made. The date needs to be May 24, 2023, the word “followed” was misspelled and add RSVP by May 17, 2023. The committee suggested that Mr. Gottsacker do a short presentation at the April County Board Meeting.
9. **Conflict of Interest Policy Assurance – ADRC Committee Members**: The Conflict of Interest Policy was reviewed with the committee. If you feel you have any conflict of interest or potential conflict see Mr. Joel Gottsacker or Ms. Mary Rideout.
10. **Adult Protective Services – Staff Presentation**: Ms. Jean Sutherland-Kreger and Ms. Traci Caswell did a presentation on Adult Protective Services (APS). They are the social workers that investigate reports of Abuse, Neglect and Exploitation for adults 18 years and older. The forms of abuse are: Physical abuse, Emotional abuse, Sexual abuse, Financial exploitation, Neglect and Self-neglect. They receive reports from various people i.e. in-home caregivers, neighbors, family members, meal delivery drivers, etc. During an investigation, they gather information and make referrals for services the person may need. In financial exploitation cases, the person involved does not always want APS involved.

They also get reports of hoarding homes. They have a company that they primarily work with to assist with clean-up of hoarding homes. In these situations if a person is competent they can only offer services. If a person does not want assistance we cannot force them. In hoarding situations there may be many different people involved i.e. Social Services, Health Department, and Law Enforcement etc. Each area has different duties dealing with the hoarding home. A hoarding task force was developed last year to help identify what each area can do.

APS also helps with Guardianships and protective placements. People don't always have advanced directives to deal with situations so a guardianship may be pursued. In the cases where protective placement is needed. Guardianships are also requested for youth who will be turning eighteen and are in need of a guardian due to an intellectual and/or developmental disability.

If an APS call comes in and it does not meet the definition then it may fall into the category of Adult Welfare concern. In these cases we offer voluntary services in the hopes to reduce urgent calls. Adult Welfare Concerns are unique to Oneida County as other counties do not do this.

11. Vouchers, Purchase Orders and Line Item Transfers: The committee was informed that in 2023 the ADRC and Social Services budgets were fully combined into a single budget. The committee was asked if they want reports on the full departmental budget, or ADRC specific budgetary items. The committee would still like to review financial information related to the ADRC. Expenditures of \$1,152.65 were presented to the committee. Motion by Mr. Russ Fisher, seconded by Ms. Debbie Condado to approve the expenditures. All ayes; motion carried.

12. Monthly Reports: The ADRC ended 2022 with a surplus of \$95,429. Once combined with Social Services the department as a whole had a surplus of \$74,896 that will be returned to the general fund.

13. Future agenda: If you have any additional agenda items, please see Mr. Joel Gottsacker or Mr. Ted Cushing.

14. Public Comment: No public comment

15. Adjournment: 10:02 a.m.

Committee Chairman

Committee Secretary