

**ADRC COMMITTEE MEETING  
MINUTES  
October 24, 2023**

**COMMITTEE MEMBERS PRESENT:** Mr. Ted Cushing, Chairman, Mr. James Unger, Ms. Joan Hauer, Ms. Melanie Fralick, Ms. Rita Mahner

**COMMITTEE MEMBER EXCUSED ABSENT:** None

**STAFF PRESENT:** Ms. Mary Rideout, Ms. Jeri Driscoll

**OTHERS PRESENT:** None

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1. **Call to order:** Chairperson Mr. Ted Cushing called the meeting to order at 9:00 a.m. in the Balsam Room at the Aging and Disability Resource Center (ADRC), 100 Keenan Street, Rhinelander, WI and via Zoom. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.
2. **Approval of agenda:** Motion by Mr. James Unger, seconded by Ms. Melanie Fralick, to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.
3. **Public comment/communications:** None
4. **Minutes of September 27, 2023:** Motion by Mr. Ted Cushing, seconded by Mr. James Unger to approve the September 27, 2023 ADRC Committee minutes as presented. All ayes; motion carried.
5. **Date for next meeting:** Monday, November 20, 2023 at 9:00 a.m. at the Aging and Disability Resource Center.
6. **Update on Human Service Structure in Oneida County:**
  - Initial meeting with other counties being scheduled for October.
  - Meeting scheduled with the Directors of Social Services Departments and the Human Service Center Executive Director for October 23, 2023.
  - Research consulting firms – two potential with Human Service backgrounds.
  - Drafted request for proposal for consulting work, currently being reviewed by Corporation Counsel.
  - Scheduling/holding meetings with Oneida County representatives on HSC Board.
  - Scheduled meeting with Department of Health Services Area Administration – they are able to assist with discussion regarding structure.
  - Reviewed State Statutes on development of Human Service Departments.
  - Meeting scheduled with Oneida County Department leadership to discuss what they would like to see in a new structure. (LE, Corporation Counsel, LRES, Public Health, Finance, ADRC) on October 16<sup>th</sup>.

- Update on Oneida County Board of Supervisors, October 17, 2023.
- Request funding for a consultant to Social Services Committee. Request is for funds not to exceed \$50,000 to be proportionally paid by Oneida, Vilas and Forest Counties.

We are in the very early stages. We need to retain the HSC Staff. This is an opportunity to see what we can do better as a system. Informational only, no action needed.

7. **Northwoods Transit Connection Update:** Report reviewed all seems to be going well. It was brought up that there is still a break in the system for Emergency, Evening Weekend transportation if the cab breaks down. Informational only, no action needed.
8. **Lakeland Care Inc. Provider Survey Results – Home Delivered Meals, Transportation:** Lakeland Care Inc. is a Managed Care Organization with Family Care. They did a survey regarding Home Delivered Meals and Transportation. They received 3 responses which the results were good to excellent. Informational only, no action needed.
9. **Update on Retired and Senior volunteer Program (RSVP) Expansion:** The RSVP Program was approved to expand into Vilas County for Meals on Wheels. Lori Ring, the RSVP Coordinator, will be looking at expanding other activities into Vilas County. Informational only, no action needed.
10. **Nutrition Program Update – Request for BIDs:** We have requests out for BIDs for the Nutrition Program. This will be brought to the committee once BIDs are received. Informational only, no action needed.
11. **Update on Marketing – WJFW Promotion:** There was a link to the commercial but it did not work. Mr. Gottsacker will contact to get it reposted and view at the next meeting. Informational only, no action needed.
12. **2023 Financial & Statistical Reports and Vendor Payment Report:** The ADRC is doing very well. The committee reviewed Statistical Report and Vendor Payment. Informational only, no action needed.
13. **Monthly Reports/Advocacy Update:** Nothing new to report.
14. **Future agenda:** Transportation, Marketing Commercial, BIDs, Update regarding the HSC.
15. **Public Comment:** No public comment
16. **Adjournment:** 1:31 p.m.

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Committee Chairman

Committee Secretary

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