

**ADRC COMMITTEE MEETING  
MINUTES  
September 22, 2021**

**COMMITTEE MEMBERS PRESENT:** Chairperson Mr. Steven Schreier, Mr. Russ Fisher, Ms. Joan Hauer, Mr. James Unger, Ms. Nancy Watry, Ms. Monica Pritchard

**COMMITTEE MEMBERS PRESENT VIA ZOOM:** Mr. Ted Cushing, Mr. Robert Thome Jr.

**COMMITTEE MEMBERS EXCUSED ABSENT:** Ms. Rita Mahner

**STAFF PRESENT:** Mr. Joel Gottsacker, Ms. Mary Rideout, Ms. Jeri Driscoll, Ms. Heidi Chavez, Ms. Brianna Retzlaff

**OTHERS PRESENT:** None

**OTHERS PRESENT VIA ZOOM:** None

---

**1. Call to order:**

Chairperson Mr. Steven Schreier called the meeting to order at 9:00 a.m. on the second floor of the Oneida County Board Room-Oneida County Courthouse, 1 S. Oneida Ave, Rhinelander, WI and via Zoom. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

**2. Approval of agenda:**

Motion by Mr. Ted Cushing, seconded by Ms. Nancy Watry to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

**3. Public comment/communications:**

None

**4. Minutes of August 25, 2021:**

Motion by Ms. Joan Hauer, seconded by Mr. James Unger to approve the August 25, 2021 ADRC Committee minutes. All ayes; motion carried.

**5. Date/time/location of next meetings:**

The next meeting will be Wednesday, October 27, 2021 at 9:00 a.m. on the second floor, Oneida County Board Room-Oneida County Courthouse, 1 S. Oneida Ave, Rhinelander, WI 2<sup>nd</sup> floor and via Zoom.

**6. Northwoods Transit Connection Update:**

- Conditional Use Permit for the current property fell through. There are currently no other offers. Question arose if the Trust Fund Money could be used to purchase property. It can be used but OVTC cannot enter into a mortgage. Would need to

look for a lease or rent to own until the money from the grant is received to purchase a building.

- OVTC had just under 2000 riders in the month of July which is consistent with other months.

**7. Options for Evidenced Based Health Promotion Programming – Contract with UW-Extension:**

The ADRC is working on formal contract with UW Extension to provide this service rather than hiring an employee. UW already has an employee to provide this service and it is less expensive. There would be no new county tax levy just a shift in money that is already in the budget. This is a great collaboration. This would be effective January 2022. Motion by Ms. Nancy Watry, seconded by Ms. Joan Hauer. All ayes; motion carried.

**8. Dementia Care Specialist:**

In the last budget, the Dementia Care Specialist program was expanded statewide. Oneida County will receive \$40,000 for this position. This is not enough money for a full-time position. Currently have budgeted a part-time 0.6 FTE ADRC Specialist position. Anticipate combining these two positions to be a full-time position of part-time Dementia Care Specialist and part-time ADRC Specialist. This would be more appealing to hire. No need for an increase in county tax levy. Motion by Mr. Ted Cushing, seconded by Mr. Robert Thome, Jr. All ayes; motion carried.

**9. ADRC Board Technical Assistance – Roles and Responsibilities of the ADRC Board:**

These were updated in June of 2021. This is for review regarding the board composition and responsibilities. Joel is working on an orientation packet for the new board members. There is language in the Technical Assistance that requires clarification regarding a person having an intellectual disability versus representation for that target group. A meeting is scheduled this afternoon with ORCD and will try to get that clarification. These documents are provided yearly to the board members. The duties have not changed. Informational only, no action taken.

**10. Addressing transportation needs of the elderly and persons with disabilities:**

We are looking at different options for wheelchair individuals. We are leaning toward purchasing transportation from a private provider. This would give us the data we need on whether to purchase a vehicle. Bring topic back in November.

**11. Recommendation for RSVP Advisory Committee Member:**

Received an application for the RSVP Advisory Board Application. Motion by Ms. Nancy Watry, seconded by Mr. Ted Cushing to accept this person to the board. All ayes; motion carried.

**12. Closed Session:** It is anticipated that the committee will go into closed session pursuant to section 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or likely to become involved. **Topic: Complaint regarding ADRC staff and pending EEOC response and approve minutes of August 25, 2021 closed session.** Motion by Mr. Russ Fisher, seconded by Mr. James Unger to move into closed session at 9:41 a.m. All ayes; motion carried.

**13. Return to Open Session Plan:**

Motion to return to open session by Cushing seconded by Thome. All ayes; motion carried. Committee returned to open session at 10:20 a.m.

**14. 2021 Blanket Authorization:**

- Removed from agenda. Discussed at the last meeting.

**15. Vouchers purchase orders, and line item transfers:**

Mr. Joel Gottsacker presented vouchers, purchase orders and line item transfers to the committee. Motion made by Ms. Nancy Watry, seconded by Ms. Monica Pritchard to approve the vouchers, purchase orders and line item transfers as presented. All ayes; motion carried.

**16. Monthly Reports:**

Fiscal report not complete yet as this meeting is early in the month. Other monthly report presented to the committee. Informational only, no action taken.

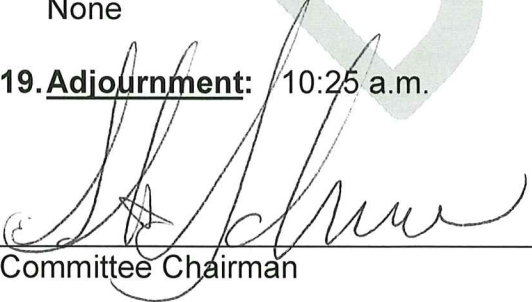
**17. Future Agenda topics:**

- ADRC Board Member Draft Orientation Packet.
- Filling Vacancies

**18. Public comment/communications:**

None

**19. Adjournment: 10:25 a.m.**



---

Committee Chairman



---

Committee Secretary