

**ADRC COMMITTEE MEETING  
MINUTES  
September 16, 2020**

**COMMITTEE MEMBERS PRESENT:** Chairperson Steven Schreier, Vice Chairperson Carol Pederson, Russ Fisher, Robert Thome Jr., Dr. Walt Gager, Joan Hauer

**COMMITTEE MEMBERS EXCUSED ABSENT:** Dawn Winqvist, Nancy Watry, Ted Cushing

**STAFF PRESENT:** Joel Gottsacker, Dawn Johnson

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**Call to order:** Chairperson Steven Schreier called the meeting to order at 9:00 AM on the second floor of the Oneida County Board Room -- Oneida County Courthouse, 1 S. Oneida Ave, Rhinelander, WI. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

**Approval of agenda:** Motion by Fisher/Hauer to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

**Public comment/communications:** None

**Minutes of August 19, 2020:** Motion by Thome/Gager to approve the August 19, 2020 ADRC Committee minutes. All ayes; motion carried.

**Date/time/location of next meeting:** The next meeting will be Wednesday, October 21, 2020 at 9:00 a.m. on the second floor of the County Board Room -- Oneida County Courthouse.

**Non-Budgeted Service Request:** Gottsacker presented a non-budgeted service request to build a wall in the ADRC to create a new office. Funding is available through §85.21, nutrition services, and the ADRC. The cost is anticipated to be around \$2,000.00. Motion made by Fisher/Gager to move forward to Buildings & Grounds with the request. All ayes, motion carried.

**§85.21 Public Hearing Date:** Gottsacker reported that the ADRC received the 2021 §85.21 grant award amount. A requirement of that grant is to hold a public hearing. In prior years, the public hearing was held at the ADRC before the congregate meal, but that will not be possible during the pandemic. Gottsacker suggested that the hearing be held the November ADRC Committee meeting. Gottsacker asked the committee to consider having the hearing at 9:00 AM and beginning the committee meeting at 9:30 AM. Thome stated that it would be perhaps better to hold the hearing after the meeting

so committee members don't have to sit idle for 30 minutes should there be no public comment. Gottsacker will check with corporation counsel on the manner in which to fulfill the requirements and reduce wasted time. Informational only, no action taken.

**ADRC/DSS Alliance/Public Hearing:** Gottsacker reported that the LRES committee will be discussing the hearing at their September 17, 2020 meeting. Public input is open until Friday, September 18, 2020, but there have been no submissions to the ADRC, to Lisa Charbarneau, or to Mary Rideout. Thome asked if there were any emails sent in prior to the public hearing because no one read any emails into the record. Gottsacker stated none were received. If any ADRC Committee members plan on attending the LRES meeting on 9/17/2020, they should contact Lisa Charbarneau because three members will already be present (Schreier, Cushing, Fisher) and a quorum should be avoided. Information only, no action taken.

**Coronavirus pandemic response:** Oneida County Public Health is using the ADRC space for their flu clinic in order to maintain adequate physical distancing and sanitation. Their space is too small to accommodate the number of people who come through at the beginning of flu season. Staff continues to alternate days in the office. The Elder Benefits Specialist will begin working daily at the office during open enrollment. Informational only, no action taken.

**RSVP Coordinator / Staffing Changes:** Gottsacker reported that Dawn Johnson was promoted to the new RSVP Coordinator position and Heather Beach is taking over the Nutrition & Transportation position. An LTE from UW Extension was brought in for the receptionist position and will be working from 9:00 AM to 1:00 PM. Her name is Ashley Croner. Discussion only, no action taken.

**RSVP Advisory Committee Bylaws:** Gottsacker referenced the RSVP Advisory Committee draft bylaws. Corporation council reviewed the bylaws prior to being sent out to the committee. Gottsacker solicited input on the bylaws. None given. Gottsacker suggested that the membership requirements on the Advisory Committee might be too prescriptive and recommended simplifying the language. Recommended changes were agreed to and Gottsacker instructed to have Corporation Counsel review and move to County Board for approval. Motion to approve Hauer/Pederson to approve the draft bylaws. All ayes motion carried.

**ADRC Committee representative on RSVP Advisory Committee nomination and confirmation:** Gottsacker stated that both Nancy Watry and Dawn Winquist expressed interest to be on this committee. Short discussion on nominating a committee member. Schreier suggested tabling the question to a later date when the bylaws have been approved.

**Northwoods Transit Connections (NTC) Update:** Schreier gave the report. The last meeting of OVTC was held on August 28<sup>th</sup>. Marv Anderson, Vilas County Supervisor was elected to serve as Vice Chairperson. OVTC approved disposing of two buses that

are unrepairable and will be probably sold for scrap. The phone budget is a little overspent because NTC went from using Garmin GPS units to using tablets through a wireless provider, which is working better for the drivers. Ridership report showed a 4% increase from June to July. NTC continues to try to limit rides to essential needs and to ensure social distancing. Informational only, no action taken.

**Vouchers purchase orders, and line item transfers:** Motion made by Gager/Hauer to approve the vouchers, purchase orders and line item transfers as presented. All ayes, motions carried.

**Monthly Reports:** Gottsacker presented the monthly reports. The annual nutrition survey was provided. Gottsacker would like to make it a goal to expand the menu to an eight-week cycle, up from a six-week cycle. The Revenue Balances report was reviewed. Schreier inquired if payments from the State have been delayed. Gottsacker responded that they appear to be timely. The payment from GWAAR takes longer just due to the number of parties the requests go through. Thome sought clarification on balances for program income and Title III-C. Informational only, no action taken.

**Legislative Update:** Gottsacker reported that there is nothing new to report. Congress continues to be gridlocked on additional spending to address the pandemic. The ADRC newsletter focused on voting and asking voters to develop a plan. Schreier asked if transit will provide transportation on Election Day. Gottsacker responded that he thought so, but a press release should be planned in advance of the election. Informational only, no action taken.

**Future Agenda topics:** RSVP Advisory Committee, ADRC/DSS merger proposal, §85.21 public hearing, and all usual agenda items.

**Public comment/communications:** none

**Adjournment:** 9:43am



Committee Chairman



Committee Secretary