

**ADRC COMMITTEE MEETING
MINUTES
August 24, 2022**

COMMITTEE MEMBERS PRESENT: Chairperson Mr. Ted Cushing, Ms. Melanie Fralick, Mr. Russ Fisher, Ms. Rita Mahner, Ms. Debbie Condado, Ms. Joan Hauer, Mr. James Unger

COMMITTEE MEMBERS PRESENT VIA ZOOM: Ms. Linnaea Newman

COMMITTEE MEMBERS EXCUSED ABSENT: Ms. Nancy Watry

STAFF PRESENT: Mr. Joel Gottsacker, Ms. Jeri Driscoll

OTHERS PRESENT: Mr. Anthony Rio, Ms. Barbara Newman, Northwoods Transit Connection

1. Call to order:

Chairperson Mr. Ted Cushing called the meeting to order at 9:00 a.m. in the Spruce Room at the Aging and Disability Resource Center (ADRC), 100 Keenan Street, Rhinelander, WI and via Zoom. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

2. Approval of agenda:

Motion by Mr. James Unger seconded by Ms. Joan Hauer to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

3. Public comment/communications:

No public comment.

4. Minutes of July 27, 2022:

Motion by Mr. Ted Cushing seconded by Ms. Debbie Condado to approve the July 27, 2022 ADRC Committee minutes. All ayes; motion carried.

5. Date of next meeting:

September 28, 2022 at 9:00 a.m. in the Balsam Room at the ADRC.

6. Art Start Spark Alliance:

Ms. Ashley McLaughlin missed the meeting. Mr. Joel Gottsacker gave an overview of the program. This program is an arts and cultural program for people with Dementia. They will be applying for a grant to get this program up and running. The ADRC as well as the RSVP Program at the ADRC will be collaborating with Art Start to assist with this program.

7. Northwoods Transit Connections Update:

Ms. Barbara Newman reported:

- The numbers are down a little bit but that is normal due to being the summer months.
- We have hired four part-time drivers. We are now fully staffed.

Informational only, no action taken.

8. Update on Citizen Member Stipend Resolution:

This Resolution was approved by the County Board and will go into effect in January 2023.

9. Cycling without Age:

Mr. Joel Gottsacker reported that the ADRC of Oneida County will assist in the creation of a separate 501(c)(3) non-profit organization in conjunction with the ADRC of Vilas County. The newly created non-profit will administer the Cycling Without Age (CWA) program. The non-profit will be called Cycling Without Age – Vilas Oneida (CWA-VO).

CWA-VO will be a sub-recipient of \$85.21 funds to administer the CWA program. Funding is expected to be minimal and used for operating expenses like insurance and mileage reimbursement. Trust funds will be requested for repair costs to trishaws. CWA-VO will actively seek donations for operation and expansion of the program.

The initial focus of CWA-VO will be to provide rides to nursing home and assisted living residents. Each facility will be contacted to gauge interest and develop a schedule for providing rides. As the program develops, schools and agencies like Headwaters, Inc. will also be included.

Once the trishaws have been purchased, the ADRCs will engage in a publicity campaign to raise interest of the general public and to secure interested volunteers to act as pilots. Pilots will be required to undergo background checks through the Retired and Senior Volunteer Program.

The Bike Fed of Wisconsin will be contracted to provide initial pilot training, like in the spring 2023. Pilots will also be trained in understanding the aging process, dementia, and working with frail older adults.

Policies and procedures will be developed to include waivers of liability, trishaw operation by pilots, maintenance of trishaws, etc.

The ADRC Committee is asked to authorize the purchase of two trishaws and a trailer using \$85.21 trust funds: Two Trishaw & accessories (including shipping) \$32,180 and a Trailer \$6,475 for a total of \$38,655. Motion by Ms. Melanie Fralick, seconded by Mr. Jim Winkler to purchase the Two Trishaws and Trailer. All ayes, motion carried.

10. Use of Donated Funds:

The County Board approved the Resolution to accept the \$20,000 donation. This donation will be banked for use once the Cycling Without Age 501(c)(3) is established and

will be requested to help fund the start-up of this program. Informational only, no action needed.

11. Vouchers, Purchase Orders, and Line Item Transfers:

Mr. Joel Gottsacker presented vouchers to the committee. There were no line item transfers. Motion made by Mr. James Unger, seconded by Ms. Debbie Condado to approve the vouchers as presented. All ayes; motion carried.

12. Monthly Reports/Advocacy/Workers Compensation:

Mr. Joel Gottsacker presented the Monthly Report and Worker's Compensation. Mr. Gottsacker explained that they do not have any Workers Compensation claims but Social Services had a fall that was very costly. In addition, at the ADRC Home Delivered Meals is getting very costly. They may be able to request additional funds from the state. The ADRC is still projecting a surplus but Social Services is projected to have a deficit due to out-of-home care. Informational only, no action taken.

13. Future Agenda topics:

- Aging Plan and Goals Review.
- Dementia Innovations.
- Insurance company buying Family Care Agencies.
- Art Start – Spark Alliance.
- Usual agenda Items.

14. Public comment/communications:

No public comment

15. Adjournment: 9:20 a.m.

Committee Chairman

Committee Secretary