

**BOARD OF HEALTH COMMITTEE
MEETING MINUTES
March 10, 2020**

COMMITTEE MEMBERS PRESENT: Chairperson Tom Kelly, Steven Schreier, Jim Winkler, Ryan Zietlow, Dr. Amy Slette, Ann Ovsak

COMMITTEE MEMBERS EXCUSED:

STAFF PRESENT: Linda Conlon, Marta McMillion, Kyla Waksmonski, Bonnie Fralick, Tom Wiensch, Todd Troskey and Joneil Tess

OTHERS PRESENT: Dr. Dorothy Skye

Call to order: Chairman Kelly called the meeting to order at 9:00 a.m. on the second floor of the Health & ADRC Building, 100 W. Keenan Street, Rhinelander, WI. The meeting was posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

Minutes of February 11, 2020: Motion by Schreier/Winkler to approve the February 11, 2020, Board of Health Committee minutes. All ayes; motion carried.

Approval of agenda: Motion by Winkler/Zietlow to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

Internship Contracts: Wiensch reviewed the UW system contracts for the internships. The contract allows Oneida County to have one contract for all UW schools. Discussion followed. Motion by Kelly/Winkler to accept the contract as is. All Ayes: motion carried.

Introduction of New Staff Member: Breanne Vos: Postponed for Vos. Conlon introduced the new Public Health Nurse, Bonnie Fralick. Fralick did an internship with the health department this past fall. Fralick said she is a Rhinelander native who came to us from Ascension St. Mary's and was previously in the military.

Public Health Nurse Vacant Position: Conlon gave update on vacant WWWP Coordinator position. The position will stay posted until filled.

Grants: Conlon stated OCHD recently wrote for Tobacco and Opioid grants and received a grant for Sexual Violence. The Tobacco grant will have funds available for the next two to three years before they will need to write for it again and we will be working on the Sexual Violence grant for the next two to three years as long as funds are available.

Staff Report: QI Summary – Kyla Waksmonski: OCHD is coming up on a decade of working on quality improvement. Waksmonski presented handout and reviewed. Discussion followed.

Waksmonski stated the QI team works on an administrative project during monthly meetings. The project for 2019 was for FMLA. The QI team sent out a survey to OCHD staff to see who used FMLA asking if they had any problems. In addition to internal work, the QI team worked with LRES to make sure the information provided was correct. The QI team has staff members piloting at this time.

BOH Actions and Summary Log: Conlon reviewed handout for the 2019 BOH Action and Summary log. Discussion followed.

Reaccreditation: Conlon reviewed the report from the Public Health Accreditation Board (PHAB) site visitors who did OCHD reaccreditation review. It was a very positive review. Discussion followed.

Adult Drug Court: Conlon said there was a meeting on Friday but does not have an update because she was not able to attend. The state has given some statistics with some gaps showing there is a need here in our community. Conlon said the purpose of the adult drug court is about getting drug related offenders to not be continually in the court system with the hope to develop a more holistic approach to their addiction problem. This affects whole families and the current system is not working. Many community partners are working on this project. The ones who qualify for this are mostly one-time offenders.

Call Pay: At this time, there is no on call pay language in the county handbook related to health department and Conlon would like to add it. Conlon stated between the public health nurse and community health specialist there are six people who would be able to take call on the weekends. Conlon is proposing to give those who are on call during the weekend \$50 per day for carrying the phone and log any time spent checking WEDSS for communicable disease and providing assistant to any calls coming in. This is similar language to the social workers. Other departments also have on call workers such as I.T. and Highway. Kelly/Schreier made a motion to accept call pay. All Ayes: motion carried.

Monthly Updates:

PH Legislative Update: The state assembly passed a bill to raise the minimum age of 18 to 21 for purchasing tobacco products which gives state law enforcement the ability to enforce the law. Wisconsin Public Health Association (WPHA) sent letters of support legislature bills AB805, AB806 and AB809. WPHA is pushing for more alternative

treatment programs for nonviolent crimes. If nonviolent offenders are in diversion programs, they are more likely to succeed and there will be less of an impact on their family. There was a public hearing on updating the student immunization law, which ended by sending it to committee.

Environmental Health Report: Troskey mentioned there would be a temporary large event June 18-21, 2020, called Bubba's Bog Bash on property in Nokomis. Troskey plans to attend a public meeting about Bubba's Bog Bash. The bash will promote tourism in the area and will have races, vending, entertainment, camping and food. Emergency management program is involved in these type of events. The water is tested for bacteria and provisions made for hand washing sinks for people to use. Troskey is hoping to take care of inspections in one or two days. Part of the money from this event will go towards the Nokomis ATV club and Wildlife Refuge.

Water Update: Conlon said they continue conference calls every 3 weeks with state for an update relating with PFAS. Public Health is encouraging them to create a website and asking to speed up the rule making process.

Communicable Diseases (2/1/19-2/29/19): Conlon reviewed and discussion followed.

| Disease | Closed | Closed and Confirmed/Probable |
|----------------------------------|---------------|--------------------------------------|
| Anaplasmosis, A. phagocytophilum | 3 | 2 |
| Chlamydia Trachomatis Infection | 5 | 5 |
| Giardiasis | 3 | 3 |
| Hepatitis B, Chronic | 1 | 0 |
| Pertussis (Whooping Cough) | 14 | 0 |

Flu: Conlon reviewed the hospitalizations for Oneida County with February containing seven and three in March so far.

Coronavirus (COVID-19): Conlon stated information regarding COVID-19 is on our website, which contains some brief information with links to the CDC and Wisconsin Department of Public Health sites where information is updated regularly. The health department promotes the CDC and WI Department of Public Health because they have the most accurate information. In addition, OCHD will begin posting on Facebook. We are expecting this to get bigger. At this time, there are only two labs in Wisconsin testing for COVID-19, Milwaukee and Madison.

Health Hazards (2/6/2020 – 3/6/2020): McMillion reviewed and discussion followed.

| Hazard Description | New | Existing |
|--|----------|--------------|
| Air Quality | | |
| Animals | | |
| Asbestos | | |
| Dilapidated Structure | | |
| Hazardous Material | | |
| Housing | 1 | |
| Lead Hazards | | |
| Meth | | |
| Mold | 1 | 4 |
| Noxious Smoke/Fumes | | |
| Occupational Hazard | | |
| Other Environmental Hazard | | 1 (Fuel Oil) |
| Other Vector | | |
| Radiation Hazards | | |
| Radon | | |
| Sewage Disposal System | | |
| Sewage | | |
| Solid Waste/Garbage | | 1 |
| Water Quality | | |
| Subtotal | 2 | 6 |
| New Cases Closed | | 0 |
| Total Open Cases | 2 | + 6 |
| | | 8 |
| Total Cases from Previous Month | | 9 |

Outreach/Communication Report (2/8/20-3/6/20):
 McMillion shared the outreach report.

| | |
|-----------------|----|
| Facebook | 37 |
| Press Release | 1 |
| Presentation | 1 |
| Board of Health | |
| Interview | |
| Health Fair | |

| | |
|----------------|-----------|
| School | |
| Lobby Slides | |
| Mailings | |
| Phone Outreach | |
| Newsletter | 1 |
| Total | 40 |

Facebook Reporting (2/8/20-3/6/20):
 McMillion shared Facebook report.

| | |
|--|--|
| Posts | 37 |
| Total Reach | 4,397 |
| Average Reach per Post | 119 |
| Total Engagement (Likes, shares, comments) | 256 |
| Average Engagement per post | 7 |
| Boosts during timeframe | No |
| Post with largest reach | #ThankfulThursday on 2/27/2020, reach 753 |
| Post with most engagement | #ThankfulThursday on 2/27/2020, engagement 128 |
| New Page Likes | 3 |
| Total Page Likes | 714 |
| Total Page Followers | 721 |

Out of State Travel Request: Conlon and McMillion received a grant/scholarship to attend the NACCHO 360 Public Health Conference July 7-9, 2020, in Denver, CO. Lohagen received a grant/scholarship to attend the NACCHO Preparedness Summit March 31-April 3, 2020, in Dallas, TX. Admin has approved Lohagen out of state request already. Conlon asked for permission to go to these conferences. Conlon stated the grant/scholarship would cover the costs. Motion made by Winkler/Schreier to accept the out of state travel requests for Conlon, McMillion and Lohagen. All ayes: motion carried.

Buildings and Grounds position for Health & ADRC building update: OCHD needs to make sure our facilities are clean especially with COVID-19. Zietlow asked if there is an online process to submit requests, which Conlon responded there is not at this time. Schreier would like to see this to continue to be on the agenda.

Vouchers, purchase orders and line item transfers:

Conlon discussed the employee expense vouchers and other expense vouchers in detail and line item transfers. Motion by Winkler/Schreier to accept the vouchers and line items transfers as presented. All ayes; motion carried.

Agenda items for next meeting: April 14, 2020 at 9am; Call Pay update; Buildings and Grounds

Public comment/communications: None

Committee Chairman or Designee

Joneil Tess

Committee Secretary