

**BOARD OF HEALTH COMMITTEE  
MEETING MINUTES  
July 12, 2022**

**COMMITTEE MEMBERS PRESENT:** Chairperson Tom Kelly, Vice Chairperson Billy Fried, Dr. Amy Slette, Mike Roach, Ryan Zietlow; Marcy Davies, Debbie Condado

**COMMITTEE MEMBERS EXCUSED:**

**STAFF PRESENT:** Linda Conlon, Marta McMillion, Benjamin Young, Moriah Gross, Anne Buchmann and Joneil Tess

**OTHERS PRESENT:** Linnaea Newman, Dorothy Skye, Steven Schreier

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**Call to order:** Chairman Kelly called the meeting to order at 9:00 a.m. on the second floor of the Health & ADRC Building, 100 W. Keenan Street, Rhinelander, WI. The meeting was posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

**Minutes of June 14, 2022:** Motion by Fried/Zietlow to approve the June 14, 2022, Board of Health Committee minutes. All ayes; motion carried.

**Approval of agenda:** Motion by Zietlow/Fried to approve today's agenda with the order of items at the Chair's discretion to move around. All ayes; motion carried.

**Public Comment/Communications:** None

**Introduction of New Staff:**

- Benjamin Young – Conlon introduced Environmental Health intern, Benjamin Young. Young is a senior at UW Eau Claire majoring in geology. Young has been working on TRH (short-term rental) inspections and water sampling.
- Moriah Gross – Conlon introduced Community Health Specialist, Moriah Gross, who is working on the Sexual Violence Prevention, Tobacco Prevention and Control, and Overdose Data to Action grants. Gross is a graduate from UW Whitewater and has experience in community connections and case management.

**Recognition of Service:** Conlon presented recognition of service certificates to both Ryan Zietlow and Steven Schreier thanking them both for their service on the Board of Health.

**Board of Health Citizen Member Applications:** Conlon reviewed the applications for the Board of Health Citizen Member. Discussion followed. Motion by Zietlow/Kelly to bring in the selected two candidates to the August Board of Health meeting. Ayes - 6; Nays - 1

**Staff Report – Anne Buchmann:** Buchmann presented handouts and introduced herself as the Community Health Specialist for the 1815 Grant-Diabetes, Heart Disease & Stroke. Buchmann reviewed the high blood pressure management program she has been working on with the pharmacies in Oneida County.

**Mobile Clinic Vehicle Purchase:** Conlon said the Sheriff's Department is looking to sell one of their emergency vehicles to the Health Department to be used as mobile clinic. Conlon stated the mobile clinic vehicle will be able to be stored in cold storage at the Oneida County HazMat Building.

**Annual Report:** McMillion handed out annual report and summary for 2021. Conlon reviewed the executive summary. Discussion followed. Motion by Fried/Kelly to accept the 2021 annual report as presented and send to the County Board for approval. All ayes; motion carried.

**Update Ford Fusion Replacement:** Conlon stated the Health Department is on the waitlist for government vehicles.

**ARPA Funding:** Conlon proposed providing funds to Grace Foursquare Community Building to update outdoor lighting for potential future vaccination clinics with ARPA funding. Discussion followed. Motion made by Kelly/Fried to prepare resolution to go to Admin to approve but not to exceed \$25,000 to provide updated outdoor lighting for the Grace Foursquare Community Building. All ayes; motion carried.

**2023 LTE Requests:** Conlon reviewed all of the 2023 LTE requests. Motion made by Fried/Roach to approve 2023 LTE positions as presented and forward on to LRES. All ayes: motion carried.

**Monthly Updates:**

**Coronavirus (COVID-19) Update:** Conlon reviewed current COVID-19 case counts, COVID-19 vaccines and possible partnership with AMI for fall flu & COVID-19 vaccine mass clinics. Discussion followed.

**Communicable Disease & Notifiable Conditions:** McMillion handed out of the quarterly communicable disease & notifiable conditions report and reviewed. Discussion followed.

**Vouchers, purchase orders, line item transfers and other fiscal matters:** Conlon discussed the purchase orders, vouchers and line item transfers in detail. Motion by Kelly/Fried to accept the purchase orders and vouchers as presented. All ayes; motion carried.

**Agenda items for next meeting:** Next meeting: August 9, 2022 at 9am; Interviews for Citizen Member; Budget; County Health Rankings

**Public comment/communications:** Skye made comment via zoom.

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Committee Chairman or Designee

*Joneil Jess*  
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Committee Secretary