

**BOARD OF HEALTH COMMITTEE  
MEETING MINUTES  
September 8, 2020**

**COMMITTEE MEMBERS PRESENT:** Chairperson Tom Kelly, Steven Schreier, Stephanie Sowatzka, Dr. Amy Slette

**COMMITTEE MEMBERS EXCUSED:** Ann Ovsak, Billy Fried

**STAFF PRESENT:** Linda Conlon, Marta McMillion, Brian Desmond, Breanne Vos, Ally Stahl, Paige Swanson, Kyla Waksmonski, and Joneil Tess

**OTHERS PRESENT:** Dorothy Skye; Jane Banning

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**Call to order:** Chairman Kelly called the meeting to order at 9:00 a.m. on the first floor of the Health & ADRC Building, 100 W. Keenan Street, Rhinelander, WI. The meeting was posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

**Minutes of August 11, 2020:** Motion by Schreier/Zietlow to approve the August 11, 2020, Board of Health Committee minutes. All ayes; motion carried.

**Approval of agenda:** Motion by Schreier/Sowatzka to approve today's agenda with the order of items at the Chair's discretion with changes identified. All ayes; motion carried.

**Public Comment/Communications:** None

**Introduction of New Staff Members:**

Breanne Vos- Conlon introduced Public Health Nurse/PNCC Coordinator, Breanne Vos, who has been with the health department since January 20, 2020. Vos came to the health department from Marshfield Clinic pediatrics.

Ally Stahl- Conlon introduced Public Health Nurse/WWWP Coordinator, Ally Stahl, who has been with the health department since mid-July 2020. Stahl came from the Wausau Aspirus Hospital.

Paige Swanson- Conlon introduced New Community Health Specialist, Paige Swanson, who started with the health department on August 18. Swanson came from AmeriCorps at another health department. Swanson is on her fourth week here at the health department. Swanson will be working with the Tobacco, AODA and Opioid grants.

**Employee Service Award:**

Kyla Waksmonski: Conlon shared that Waksmonski celebrated her 10<sup>th</sup> year anniversary with the county in May of 2020. Conlon stated Waksmonski is instrumental in our success in Quality Improvement, Strategic Planning and is our Accreditation Coordinator.

**TB Contract – Brian Desmond:** Conlon said the TB contract is an annual contract they have with the state. Conlon explained, under this contract the health department is able to get medications for active TB cases in the county. Corp Counsel Desmond stated he reviewed contract and sent over suggested changes to the state. Discussion followed. Schreier/Sowatzka made motion to accept contract as presented. All ayes; motion carried.

**2021 Budget:** Conlon passed out and reviewed new revised 2020 & new 2021 budgets. Discussion followed. Schreier/Sowatzka made a motion to accept budget as presented. All ayes

**2020-2021 Fee Schedule:** Conlon reviewed changes on 2020-2021 fee schedule. Discussion followed. Sowatzka/Zietlow made a motion to accept fee schedule as presented. All ayes; motion carried.

**Monthly Updates:**

**Communicable Diseases (8/1/20-8/31/20):**  
 Conlon reviewed and discussion followed.

<b>Disease</b>	<b>Closed</b>	<b>Closed and Confirmed/Probable</b>
Anaplasmosis, A. phagocytophilum	1	1
Babesiosis	1	1
Brucellosis	1	-
Chlamydia Trachomatis Infection	10	10
Coronavirus, Novel 2019 (COVID-19)	2,022	126
Giardiasis	1	-
Gonorrhea	2	2
Mumps	1	-
Non TB Mycobacterial Disease	1	1
Varicella (Chicken Pox)	1	-

Flu: Conlon stated the ADRC has allowed us to use the downstairs for the health department's walk-in flu clinic. Conlon explained the health department is working with partners to make sure to provide a safe clinic environment and the utilization of the more open ADRC is going to work well for this. The first mass clinic is scheduled for Saturday, September 26, 2020, at the Wisconsin DOT building, which will be a drive-thru clinic.

Coronavirus (COVID-19) - Data: McMillion reviewed our data dashboard found on our website. Discussion followed.

Coronavirus (COVID-19) - Schools: Conlon said the health department is working with each school in the county and is working with Vilas County Health Department and Vilas county schools. Conlon said there is a meeting every Monday with schools and they are working hard to implement mitigation strategies and keep students, staff, and the community safe.

Coronavirus (COVID-19) - Role: Our role is trying to bring everyone together in a response. Our role as public health is everywhere. This document does go into how critical our role is. Discussion followed.

Outreach/Communication Report (8/8/20-9/4/20):  
McMillion shared the outreach report.

Facebook	132
Press Release	11
Presentation	
Board of Health	
Interview	15
Health Fair	
School	
Lobby Slides	
Mailings	
Phone Outreach	
Newsletter	
<b>Total</b>	<b>158</b>

Facebook Reporting (8/8/20-9/4/20):  
McMillion shared Facebook report and discussion followed.

Posts	83
Total Reach	218,605
Average Reach per Post	2,634

Total Engagement (Likes, shares, comments)	26,250
Average Engagement per post	316
Boosts during timeframe	No
Post with largest reach	OCHD Press Release: 1st COVID death; reach 8,598
Post with most engagement	OCHD Press Release: 1st COVID death; engagement 1,789
New Page Likes	162
Total Page Likes	3,226
Total Page Followers	4,259

**Closed Session:** Motion made by Schreier/Sowatzka to enter into closed session pursuant to WI Stats Sec. 19.85(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. (Topic: Public Health Director Goals) Roll call vote: All ayes

**Return to Open Session:** Motion made by Zietlow/Sowatzka to return to open session at 10:44AM. Chairman Kelly announced there is nothing to report back from closed session.

**Vouchers, purchase orders and line item transfers:** Conlon discussed the purchase orders and vouchers in detail. There were no line item transfers at this time. Motion by Schreier/Sowatzka to accept the purchase orders and vouchers as presented. All ayes; motion carried.

**Agenda items for next meeting:** October 13, 2020, at 9am

**Public comment/communications:** Skye commended all of the health department staff for doing a splendid job. Banning commended the staff on the training received for contact tracing.

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Committee Chairman or Designee

*Janeil Fess*

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Committee Secretary