

**BOARD OF HEALTH COMMITTEE  
MEETING MINUTES  
July 14, 2020**

**COMMITTEE MEMBERS PRESENT:** Chairperson Tom Kelly, Steven Schreier, Billy Fried, Stephanie Sowatzka, Dr. Amy Slette

**COMMITTEE MEMBERS EXCUSED:** Ann Ovsak, Ryan Zietlow

**STAFF PRESENT:** Linda Conlon, Todd Troskey, Tom Wiensch and Joneil Tess

**OTHERS PRESENT:** Bill Freudenberg, Dorothy Skye

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**Call to order:** Chairman Kelly called the meeting to order at 9:00 a.m. on the first floor of the Health & ADRC Building, 100 W. Keenan Street, Rhinelander, WI. The meeting was posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

**Minutes of June 9, 2020:** Motion by Schreier/Fried to approve the June 9, 2020, Board of Health Committee minutes. All ayes; motion carried.

**Approval of agenda:** Motion by Fried/Schreier to approve today's agenda with the order of items at the Chair's discretion with changes identified. All ayes; motion carried.

**Public Comment/Communications:** None

**Contracts (Battelle) – Tom Wiensch:**

Conlon stated Battelle is the company the state has gone with to decontaminate N95 masks. Conlon said the reason OCHD is looking into this process because they are having a hard time finding the N95 masks they are currently using. Conlon explained the biggest type of risk is running out of these masks and not being able to provide services.

Wiensch reviewed contract and went over suggested changes he sent to Battelle. Wiensch stated he is concerned with several portions of the contract. Discussion followed. After further discussion, it was decided the board will come back to this next month to review some more. Conlon and Wiensch will work on this further to see if there is any other company to work with.

**Intern Approval:** Conlon explained OCHD has interns who are current students but this applicant has completed schooling. The intern who applied is a UW Oshkosh graduate who majored in Health Care Management. Corp Counsel told Conlon this internship is a business decision for the Board of Health to make. Conlon went over

what type of administrative projects the intern would work on and discussion followed. Wiensch is not concerned this will be an issue. Motion made by Kelly/Schreier to approve the intern as presented. All ayes: motioned carried.

**Board of Health Orientation Website:** Conlon introduced the Wisconsin Department of Health Services website page containing orientation materials for local boards of health. Conlon said the website that has some great information on it for board members to review. Conlon went over the website and discussion followed.

**NEW WWWP Nurse:** Conlon said OCHD hired a new WWWP Coordinator/Public Health Nurse, Ally Stahl, who started on Monday, July 13. Conlon stated Stahl came to OCHD from Aspirus Wausau with some great experience.

**LTE positions:** Conlon stated five new LTE's were hired to work part-time for contact tracing. LTE Contact Tracer job duties include calling PUI's to let them know what they need to do until they receive their test results and working in the WEDSS program. Conlon said each LTE Contact Tracer was assigned an OCHD mentor.

**Monthly Updates:**

**Environmental Health – Board Member Revenue**

Troskey went over the Oneida County -Tourist Rooming House Operations (TRHO) Emergency Revenue Generation Plan Robert Thomes has introduced. Troskey said the plan is to have existing county staff (furloughed staff) search online advertising to identify all TRHO in Oneida County that are not licensed as TRHO. Conlon said the investigation is going to take some time and Planning and Zoning and Environmental Health will both have to be involved. Conlon stated the Board of Health does not need to do anything at this time. This was just to update anyone on the board who has not been involved.

**Communicable Diseases (6/1/20-6/30/20):**

Conlon reviewed and discussion followed.

<b>Disease</b>	<b>Closed</b>	<b>Closed and Confirmed/Probable</b>
Anaplasmosis, A. phagocytophilum	3	2
Arboviral Illness, West Nile Virus, Unspecified	1	0
Babesiosis	1	0
Coronavirus, Novel 2019 (COVID-19)	1006	12

Erlichiosis, E. chaffeensis	1	0
Haemophilus Influenzae, Invasive Disease	1	1
Hepatitis B, Chronic	1	0
Lyme Disease (B.Burgdorferi)	5	4
Non TB Mycobacterial Disease	1	1
Streptococcal Disease, Invasive Group B	2	1
Varicella (Chicken Pox)	2	0

Coronavirus (COVID-19) - Data:

Conlon stated the weekly data reporting will switch to Thursday or Friday due to the timing of the data. Conlon reported OCHD had eight positive cases yesterday, July 13, and are seeing a significant increase since July 3. Conlon stated National Guard testing was requested by our local healthcare systems, which is schedule for today, July 14, from 11am – 7pm or until tests are gone. Discussion followed. No action taken.

Coronavirus (COVID-19) - Onward Oneida County Phases:

Conlon reviewed the data from last week for the Onward Oneida County phases. If more than 70% the metrics in Oneida County are green, and no metrics in Oneida County or the Northern Region are red, move to Phase 3.

If criteria are not met after 28 days, assess regularly until criteria are met.

Flu: Conlon stated OCHD is working on holding a drive thru site for flu vaccines in both Rhinelander and Minocqua. OCHD will continue to hold clinics at the health department.

Outreach/Communication Report (6/6/20-7/12/20):

Conlon shared the outreach report.

Facebook	132
Press Release	11
Presentation	
Board of Health	
Interview	15
Health Fair	
School	
Lobby Slides	
Mailings	
Phone Outreach	
Newsletter	

<b>Total</b>	<b>158</b>
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**Facebook Reporting (6/6/20-7/10/20):**


Conlon shared Facebook report and discussion followed.

Posts	132
Total Reach	472,513
Average Reach per Post	3,580
Total Engagement (Likes, shares, comments)	33,346
Average Engagement per post	253
Boosts during timeframe	No
Post with largest reach	Contact Tracing Boomerang Video w/ nurse; reach 190,894
Post with most engagement	Contact Tracing Boomerang Video w/ nurse; engagement 7,169
New Page Likes	310
Total Page Likes	2,631
Total Page Followers	3,311

**Vouchers, purchase orders and line item transfers:** Conlon discussed the purchase orders and vouchers in detail. There were no line item transfers at this time. Motion by Fried/Schreier to accept the purchase orders and vouchers as presented. All ayes; motion carried.

**Agenda items for next meeting:** August 11 at 9am; Battelle Contract update

**Public comment/communications:** Skye asked if she could be added to the Zoom online login for the meeting so she can see what is being presented on the screen. Conlon said she needed to talk to Corp Counsel to see if this could be done.

  
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Committee Chairman or Designee

*Joneil Tess*  
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Committee Secretary