

Minutes
JOINT CAPITAL IMPROVEMENT PROGRAM SUBCOMMITTEE/ADMINISTRATION COMMITTEE
COUNTY BOARD ROOM – SECOND FLOOR – ONEIDA COUNTY COURTHOUSE
Wednesday, August 17, 2022

Call to order: Chairman Fried called the meeting to order at 1:00 p.m.

Committee members present: Chairman Billy Fried, Supervisor Steven Schreier, Supervisor Scott Holewinski, Supervisor Bob Almekinder, Supervisor Ted Cushing.

Approve agenda for today's meeting (order of agenda items at Chairperson's discretion):

Motion/Second: Schreier/Cushing to approve today's agenda at the Chairperson's discretion. All "Aye"; Motion carried.

Approve the minutes of July 14, 2022 meeting:

Motion/Second: Holewinski/Almekinder to approve the Minutes of the 7/14/2022 CIP Meeting as presented. All "Aye"; Motion carried.

CDBG Report – Discuss Reallocation of Funds – Finance Director Tina Smigielski stated that only three entities remain in the CDBG program. Smigielski explained that they are the Oneida County Forestry Department, City of Rhinelander and the Town of Minocqua. Smigielski reported that some projects have dropped out but did not feel that a public hearing was needed to do the reallocation. Elizabeth Shumate of General Engineering Company reported that the extension request put in to the State was approved. Shumate stated that any construction costs incurred before December 31st will be eligible to be covered. Shumate noted that a number of projects have been withdrawn and there are now a total of five projects. Shumate explained that the five remaining projects will receive more money due to the withdrawn projects. Shumate stated that the five remaining projects are the Oneida County Forestry Almon park shelters, Oneida County Forestry walking path, Minocqua's Torpy Park, City of Rhinelander bike paths and City of Rhinelander replacement of fishing piers. Shumate reported that the award amount the County received was a total of \$770,976.16. Shumate notes that this is the total amount of CDBG money there is to draw from for these remaining projects. Shumate reviewed the status of each project. Almon Park is bid and awarded at this time in the amount of \$134,700. The estimate for the demolition of the existing shelters is just under \$2000, with a total estimated project cost of \$137,000. The walking path in Almon Park is going to be done by the Highway Department for an estimate of just under \$1700 with the total cost of both Forestry projects being just under \$140,000. Torpy Park is the largest in the estimated project cost of \$716,000. Rhinelander's walking path estimated base bid is just under \$78,000 and final numbers are not known as yet on the fishing pier project. Shumate stated that the Torpy Park project was not to be fully CDBG funded. Discussion regarding the increase in costs of projects. Discussion of contracts and the completion date. Oneida County has only the Forestry projects and is not responsible for any contracts or payments for the City of Rhinelander or Minocqua. Discussion of how the delay in approval of funds could affect the completion date of the Forestry project.

Motion/Second: Holewinski/Cushing to allocate up to \$140,000 of CDBG funding for the Forestry Projects of the pathway and Almon Park. All "Aye"; Motion carried.

Department Funding Requests -

Oneida County Broadband Expansion - Consulting Services-OCEDC – Jeff Verdoorn of the Economic Development Corporation stated that we need consulting help if the Broadband project is approved. Verdoorn stated that it was recommended that \$100,000 be set aside for that purpose. Verdoorn explained that this consultant would be used in determining the final route of the fiber and the placement and location of the towers. Holewinski asked if we had hired a consultant to help with the bonding issues. Verdoorn confirmed that. Verdoorn stated that this consultant would determine positioning of fiber and towers to get the best response for the County. Verdoorn feels that \$50,000 should be allocated to this year and \$50,000 to next year. Discussion of whether this was approved by County Board. Smigielski stated this portion of the request never came out of draft and was not formally approved. Verdoorn stated that no other dollars but ARPA dollars will be used for this. Smigielski reported that the US Treasury said you should only use the money for the broadband project. Smigielski reported that Ehlers has been paid out of contingency at this time. Discussion of payment options for the consultant.

Nicolet College Innovation Center-OCEDC – Verdoorn gave some background on the Innovation Center project. Verdoorn stated that this center will provide a space for small businesses. Toni Van Doren of Nicolet College stated that

this is a project in their three year building plan, the ARPA dollars would increase the speed at which this can be completed. Jeff Verdoorn stated that this project is happening and this funding will make it happen much quicker. Discussion of what the funding will be spend on. Verdoorn stated that this funding would be strictly for upgrading the facility. Discussion of the additional funding sources for this project.

Oneida County Outdoor Trail Improvements-OCEDC – Jeff Verdoorn stated that these are two projects that could be done this year and two more for next year. Verdoorn stated this is an investment in tourism. Holewinski noted that the Forestry Department develops hiking and biking trails. Verdoorn explained that this is not Oneida County land. Jackie Cody of the Oneida County Biking and Walking Trails Counsel stated that the trail on Hansen Lake has ruts, rocks and drainage problems. Cody reported that they have the approval of Mr. Lietner of the Airport and the City of Rhineland. Cody noted that the City of Rhineland, Oneida County and the Airport owns the property. Cody went over another project regarding the merging two trails. Verdoorn stated that this is a request of \$50,000 for these two projects and to reserve \$50,000 for two future projects.

Non-Profit Covid Relief - Wild Instincts-OCEDC – Verdoorn stated that they are still under strict COVID protocols required by the DNR. Verdoorn explained that due to these requirements this greatly increases the yearly operating costs and reduces the fund-raising and educational opportunities. Mark Naniot of Wild Instinct stated this is for an educational expansion and to add a nature center. Verdoorn stated that this is the only nonprofit that is still suffering from COVID restrictions.

Aerial Photography/Imagery –LI – Land Information Director Sarah Chiamulera stated that this was a 2024 request and they would like to move it up to 2023. Chiamulera stated this would be to have a new aerial flight in 2024, the current imaging is from 2019. Chiamulera explained that they would like to have a contract signed in 2023 to get that ready. Chiamulera stated that they try to do it every five years. Holewinski questioned how this was funded in the past. Chiamulera stated that in the past this was funded through a Continuing Appropriations Fund. Per Chiamulera, this fund is now being used for the maintenance of the new software programs. Chiamulera noted that this would be a Capital Improvement request if not funded with ARPA funding. Discussion regarding software maintenance expenses. Chiamulera stated that this was submitted for ARPA funding or a Capital Improvement Project. Fried stated that a Continuing Appropriation Fund may need to be set if this is to be a regular five-year expense.

LiDAR (Elevation Data)-LI – Chiamulera stated that this is a two year project in the amount of \$100,000 in 2022 and \$100,000 in 2023. Chiamulera stated that we are under contract at this time for this project, \$100,000 for 2023 needs to be approved. Smigielski stated that there is state aid that will also pay after it is completed.

Morgue/ Transportation Project-ME- Medical Examiner Crystal Schaub distributed a hand out. Schaub stated that \$17,200 is the estimate for the body cooler. Schaub reported that they had 70 deaths in 21 days. Holewinski asked how many counties have a county owned morgue. Schaub stated that Marathon County is in the process of working on one. Schaub discussed the location and set up for this facility, it would be placed in an existing County building. Discussion of the need for the morgue. Fried questioned the additional items on the list. Schaub stated that currently there is a van and a truck in the fleet at this time and the van may need to be replaced shortly. Fried asked if the cooler was the highest need. Schaub stated that it was. Fried stated that ongoing expenses should not be listed for CIP or ARPA funding. Holewinski stated that some of the other items should be in the regular department budget. Schaub clarified that the total ask is approximately \$261,793.17. Discussion ensued regarding the other items listed in the request. Discussion regarding the process and issues with morgue storage.

Almon Park Shelters – FR – Per Smigielski, Fiene asked to withdraw this project as this is being funded through CDBG.

Field Data Collector – L&W – Fried went over the request, this is for one tablet in the amount of \$1500. Smigielski stated this is a relief funding request. Fried stated that per the request form, the Committee directed this to be submitted. Smigielski feels that this may be an IT request.

Vaccine Administration & Promotion – PH – Discussion of whether this is an operating cost. Fried stated that Four Square Church was used as a resource during COVID. Fried noted that this it to update the church facility as a thank you. Fried reported that the EMS mobile headquarters would be purchased and outfitted as a mobile vaccination unit. Holewinski commented that every municipality has a town hall that could be utilized for this purpose. Smigielski explained that \$17,800 is the total for the repairs to the church, \$50,000 is for the purchase and outfitting of the mobile vaccination unit and \$8000 is for COVID, Flu and children's vaccine outreach efforts.

Back Indexing On-line Documents – ROD – Fried stated this is withdrawn as this was approved at County Board.

Medical Rescue Services – OSO – Smigielski stated that this is the medical rescue services for the outsourced ambulance and is a double digit increase. Smigielski reported that she spoke with the US Treasury and that you are not allowed to supplant Tax Levy with relief funding. Smigielski explained that if it is not on your levy now this would be permissible to use the funding. Smigielski clarified that because the increase is unique given the current environment, inability to hire and only one viable provider that we could use relief dollars for the next 3 years to defray the cost. Smigielski stated that this would be a band-aid and just another option to pay for this cost. Holewinski stated this is an ongoing operating cost.

Next Generation 9-1-1 Dispatch, Date UNK-OSO – Smigielski stated this is just to keep on your radar. Smigielski reminded that the first phase was done and the second phase will happen, we do not know when. Per Smigielski, we do not know when or how much at this time.

Social Worker Position-SSD – This topic will be addressed at the next meeting.

Substance Abuse Mitigation-SSD - This topic will be addressed at the next meeting.

Information Technology Systems Cybersecurity Programs & Projects –ITS – Withdrawn as already approved.

Replacement of Polycom Video Conferencing in Court System-ITS – Smigielski stated this is a CIP. Holewinski questioned why this is a request if we have an existing video system. Rhodes stated that they are no longer supportable and our contract will not be renewed. Rhodes stated this is vital to the judges and the jails. Rhodes reported that this allows to securely communicate with the jail, other courtrooms and other counties. Rhodes explained that they will install four that they can use and the Sheriff's Office will pay for the fourth. Rhodes clarified that two would be in the courtrooms and two would be placed at the jail. Holewinski questioned the availability jail assessment money. Rhodes stated that the Sheriff's Office is paying for one of them.

Replacement of County Wide Phone System, 2024 Request-ITS – Rhodes stated that this is just a heads up for 2024. Rhodes reported that Mitel will no longer be supported and will need to be replaced in 2024.

Public comment/communications: No comments.

Next meeting date August 18, 2022 at 1 p.m.

Adjournment:

Chairman Fried adjourned the meeting at 3:25 p.m.

Respectfully submitted,
Heidi Nehls
Recording Secretary