

**ADRC COMMITTEE MEETING
MINUTES
July 27, 2022**

COMMITTEE MEMBERS PRESENT: Chairperson Mr. Ted Cushing, Ms. Melanie Fralick, Ms. Linnaea Newman, Mr. Russ Fisher, Ms. Rita Mahner, Ms. Debbie Condado, Ms. Nancy Watry, Ms. Joan Hauer

COMMITTEE MEMBERS EXCUSED ABSENT: Mr. James Unger

STAFF PRESENT: Mr. Joel Gottsacker, Ms. Mary Rideout, Ms. Heidi Chavez, Ms. Jeri Driscoll

OTHERS PRESENT: None

OTHERS PRESENT VIA ZOOM: Ms. Barb Newman, Northwoods Transit Connection

1. Call to order:

Chairperson Mr. Ted Cushing called the meeting to order at 9:00 a.m. in the Spruce Room at the Aging and Disability Resource Center (ADRC), 100 Keenan Street, Rhinelander, WI and via Zoom. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

2. Approval of agenda:

Motion by Ms. Linnaea Newman seconded by Ms. Nancy Watry to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

3. Public comment/communications:

No public comment.

4. Minutes of June 22, 2022:

Motion by Ms. Linnaea Newman seconded by Ms. Melanie Fralick to approve the June 22, 2022 ADRC Committee minutes. All ayes; motion carried.

5. Date of next meeting:

August 24, 2022 at 9:00 a.m. at the ADRC.

6. Northwoods Transit Connections Update:

Ms. Barbara Newman reported:

- The numbers are down a little bit but that is normal due to being the summer months.
- We still have driver shortages. If you know of anyone that would like to drive please refer them.

Informational only, no action taken.

7. Cycling without Age:

Mr. Joel Gottsacker reported that he visited Cycling without Age in Stevens Point and he will be working with them to get our program started. Mr. Gottsacker reported that they will be setting up a 501(c)(3) to run the program. They got new estimates and the bid was lower than the previous one for the purchase of the bicycles. The hopes is that next month they will be asking the committee's approval to purchase bicycles. They are also working on getting estimates for a six-foot trailer to transport the bicycles that will also come to the committee. Informational only, no action taken.

8. Citizen Member Per Diem Resolution:

This will be going to the Administrative Committee in August. There was a couple of changes to the Resolution i.e. per diem was changed to stipend. On line 60 of the Resolution, it needs to be changed to stipend instead of per diem. Motion by Ms. Debbie Condado, seconded by Ms. Nancy Watry to submit to the Administrative Committee. All ayes; motion carried.

9. Resolution to Accept Donation of \$20,000:

The ADRC received a donation of \$20,000 from a man's estate in Three Lakes. Any donations greater than \$1000 must be approved by County Board. Motion by Ms. Nancy Watry, seconded by Ms. Linnaea Newman to submit to the County Board. All ayes, motion carried. The committee recommended that when the Resolution is approved to send a thank you letter to the attorney to give to the family.

10. Preliminary ADRC 2023 Budget:

The preliminary budget is almost final. It will just have a couple of slight changes that will not affect the tax levy. Also included in the preliminary budget is staff will be moving to 40 hours per week instead of 37.5. This can be done without an increase in tax levy by not filling the Account Tech, which was a 60% position. Of concern is the cost of the nutrition program, which could be an issue in the future. It should not be of concern in 2023 because of the ARPA dollars. Motion by Ms. Rita Mahner, seconded by Ms. Linnaea Newman to approve the preliminary 2023 budget. All ayes; motion carried.

11. Vouchers, Purchase Orders, and Line Item Transfers:

Mr. Joel Gottsacker presented vouchers and line item transfers to the committee. The line item transfers were additional funding that was received. Motion made by Ms. Nancy Watry, seconded by Ms. Melanie Fralick to approve the vouchers and line item transfers as presented. All ayes; motion carried.

12. Monthly Reports/Advocacy:

Mr. Joel Gottsacker presented the Monthly Report. He explained that they are watching the Nutrition Program costs. They are still projecting a surplus that can be returned to the tax levy. Informational only, no action taken.

13. Future Agenda topics:

- Usual agenda items.

14. Public comment/communications:

No public comment

15. Adjournment: 9:27 a.m.

Committee Chairman

Committee Secretary

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