

**ADRC COMMITTEE MEETING  
MINUTES  
July 28, 2021**

**COMMITTEE MEMBERS PRESENT:** Chairperson Mr. Steven Schreier, Mr. Russ Fisher, Ms. Rita Mahner, Ms. Joan Hauer

**COMMITTEE MEMBERS PRESENT VIA ZOOM:** Mr. Robert Thome, Jr., Mr. Ted Cushing, Ms. Monica Pritchard

**COMMITTEE MEMBERS EXCUSED ABSENT:** Ms. Nancy Watry

**STAFF PRESENT:** Mr. Joel Gottsacker, Ms. Jeri Driscoll

**OTHERS PRESENT:** Mr. Roger Youngren, Northwoods Transit

**OTHERS PRESENT VIA ZOOM:** None

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**1. Call to order:**

Chairperson Mr. Steven Schreier called the meeting to order at 9:00 a.m. on the second floor of the Oneida County Board Room-Oneida County Courthouse, 1 S. Oneida Ave, Rhinelander, WI and via Zoom. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

**2. Approval of agenda:**

Motion by Mr. Robert Thome, seconded by Mr. Russ Fisher to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

**3. Public comment/communications:**

None

**4. Minutes of June 23, 2021:**

Motion by Mr. Russ Fisher, seconded by Ms. Rita Mahner to approve the June 23, 2021 ADRC Committee minutes. All ayes; motion carried.

**5. Date/time/location of next meetings:**

The next meeting will be Wednesday, August 25, 2021 at 9:00 a.m. on the second floor, Oneida County Board Room-Oneida County Courthouse, 1 S. Oneida Ave, Rhinelander, WI 2<sup>nd</sup> floor and via Zoom.

**6. Northwoods Transit Connections (NTC) Update:**

Mr. Roger Youngren gave an update:

- NTC has resumed the remaining two routes as of July 2, 2021. They are providing transportation in Rhinelander, Lakeland and Eagle River.
- NTC provided 1796 rides in June, which is up 16% from May.
- NTC will be working on preparing the budget next month.
- Mr. Youngren had nothing to report on an office location, but he has heard there are a few people looking at the property. He has not received anything in writing to vacate the property.
- Informational only, no action taken.

**7. Citizen member application review and recommendation:**

- The committee received three citizen applications. Mr. James W. Unger was recommended to become a member of the committee. Motion by Ms. Joan Hauer, seconded by Mr. Bob Thome, Jr. to recommend to Oneida County Board of Supervisor to appoint Mr. James W. Unger to become a member of the ADRC Committee. All ayes; motion carried.

**8. Addressing transportation needs of the elderly and persons with disabilities:**

- Northwoods Transit provides transportation services within an 8-mile radius of Woodruff, Minocqua and Rhinelander. Other smaller communities in the area can only get transportation to a larger community three days per week. The ADRC had approximately \$132,000 returned to the Trust Fund. Prior surveys done in the community indicated that transportation is a perennial issue. It was suggested for the ADRC to take this money and purchase a vehicle that is wheelchair accessible to help provide these services to the smaller communities. The question is whether RSVP Volunteers could drive these and provide the service or have Northwoods Transit drive this vehicle. Doing this would not be very positive with the private providers as they could not compete with this service. The committee felt it would be a good idea to explore buying a vehicle a little further. Get Corporation Counsel's advice as to whether volunteers could drive. Then get the opinion of the RSVP Volunteers to see if they would be interested. Motion by Ms. Joan Hauer to approve exploring the ADRC buying a vehicle and determining who would drive, seconded by Ms. Rita Mahner. Mr. Joel Gottsacker then explained that they could also contract with a private provider to provide this service rather than buy a vehicle. Ms. Joan Hauer amended her motion to looking into the possibility of contracting with a private party to provide this service rather than buying a vehicle, seconded by Ms. Rita Mahner. All ayes; motion carried.

**9. Staffing Update:**

- The ADRC currently has a Part-Time ADRC Specialist who is on a leave of absence and they are not sure of what the outcome will be. They will be talking with LRES to see what the next step is. Informational only, no action taken.
- Traci Caswell, ADRC Specialist accepted the position as Lead ADRC Specialist and she started in this role on July 24, 2021.
- Informational only, no action taken.

#### **10. 2022-2024 Aging Plan:**

Mr. Joel Gottsacker explained the goals of the 2022-2024 Aging Plan:

- Homemaker/Chore (Title III-B): To administer a homemaker/chore program to provide in-home support to older adults in Oneida County. Provide homemaker/chore services to at least ten residents by December 2024.
- Nutrition and Consumer Choice (Title III-C): Develop a My Meal My Way demonstration to increase consumer choice in the Elder Nutrition Program. Increase congregate dining participation by 10% over 2019 by December 2024 (from 236 participants to 260) for the Rhinelander site.
- Health Promotion/Evidence-Based Programs (Title III-D): Develop a health promotion delivery system to provide consistent and ongoing health promotion offerings for the Oneida County residents to increase participation by 10% over 2019 (from 85 participants to 94). Provisions of at least two Healthy Living series, one Stepping On class, one PALS class, and four Strong Bodies courses in each of the three year plan period.
- Caregiver Programs (Title III-E): Start and maintain a caregiver support group to meet monthly and serve 10 individuals over the triennium. Average attendance of at least three individual caregivers at monthly meetings.
- Community Engagement: Include one article in the ADRC Newsletter bi-monthly addressing Older Americans Act program areas and write one letter to the editor annually highlighting Older Americans Act Programs.
- Health Equity: Identify or develop and deliver three (3) educational programs addressing the effects of unconscious bias in health care, social determinants of health outcomes, and the impacts of ethnicity and race in Alzheimer's Disease to at least ten (10) persons per program.
- Informational only, no action taken.

#### **11. Health Promotions Programming:**

- The ADRC is working with Terri Kolb at the UW Extension. It is estimated that she will provide 25% of her time to assist working on health promotion / evidence-based programs. Informational only, no action taken.

**12. ADRC/DSS Alliance Update:**

- Mr. Joel Gottsacker reported they are working on the financial integration. Their Accounting Clerk has been working with Social Services to input information into the current system of Social Services so there will only be one system rather than two. Informational only, no action taken.

**13. Advocacy Update:**

- National aging advocates are currently looking for people to support the Better Job, Better Care Act, which is federally funded. They have not gotten very far as of yet. Informational only, no action taken.

**14. 2021 Blanket Authorizations:**

Not discussed at this meeting, bring to next meeting.

**15. Vouchers purchase orders, and line item transfers:**

Mr. Joel Gottsacker presented vouchers, purchase orders and line item transfers to the committee. Motion made by Mr. Ted Cushing, seconded by Mr. Russ Fisher to approve the vouchers, purchase orders and line item transfers as presented. All ayes; motion carried.

**16. Monthly Reports:**

Mr. Joel Gottsacker presented the monthly reports to the Committee. Informational only, no action taken.


**17. Future Agenda topics:**

- Project Life Saver.
- Usual agenda items

**18. Public comment/communications:**

None

**19. Adjournment: 9:45 a.m.**

  
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Committee Chairman

  
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Committee Secretary