

**ADRC COMMITTEE MEETING
MINUTES
June 22, 2022**

COMMITTEE MEMBERS PRESENT: Chairperson Mr. Ted Cushing, Ms. Melanie Fralick, Mr. James Unger, Ms. Linnaea Newman, Mr. Russ Fisher, Ms. Rita Mahner, Ms. Debbie Condado (Zoom)

COMMITTEE MEMBERS EXCUSED ABSENT: Ms. Joan Hauer, Ms. Nancy Watry

STAFF PRESENT: Mr. Joel Gottsacker, Ms. Jeri Driscoll

OTHERS PRESENT: Ms. Barb Newman, Northwoods Transit Connection

OTHERS PRESENT VIA ZOOM: None

1. Call to order:

Chairperson Mr. Ted Cushing called the meeting to order at 9:00 a.m. in the Spruce Room at the Aging and Disability Resource Center (ADRC), 100 Keenan Street, Rhinelander, WI and via Zoom. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

2. Approval of agenda:

Motion by Ms. Linnaea Newman seconded by Mr. Russ Fisher to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

3. Public comment/communications:

No public comment.

4. Minutes of May 25, 2022, 2022:

Motion by Ms. Linnaea Newman seconded by Mr. James Unger to approve the May 25, 2022 ADRC Committee minutes. All ayes; motion carried.

5. Date of next meeting:

July 27, 2022 at 9:00 a.m. at the ADRC.

6. Northwoods Transit Connections Update:

Ms. Barbara Newman reported:

- They have developed an *ad hoc* Committee dedicated to finding a building, land to purchase to build a building etc.
- They currently have a two part-time driver position open, which are split shifts.
- The committee reviewed the Ridership Report with no comments or concerns.

Informational only, no action taken.

7. Cycling without Age:

Mr. Joel Gottsacker reported that he has met with different trail organizations. The Oneida County Bike and Trail may agree to be a sponsor. The total cost of a bike is \$14,182 and are shipped from Denmark. The goal is to bring to the committee to purchase bikes in the coming months.

8. Citizen Member Per Diem Resolution:

This will be going to the County Board in August. Bring to next ADRC Committee Meeting for approval.

9. Update on Dining Sites and Home Delivered Meals:

The Committee reviewed the numbers of both Congregate Meals and Home Delivered Meals from each location. Mr. Joel Gottsacker reported that Holy Family Catholic Church re-opened to congregate meals on May 16, 2022 and Lake tomahawk was scheduled to re-open on June 6, 2022 but they had a COVID outbreak. Informational only, no action taken.

10. Request to Increase Fodo Service Contract – Lynn’s Catering:

Lynn’s Catering is requesting a 50-cent increase per meal due to fuel cost and the cost of food. A three or six month rate increase is being requested and then will be re-evaluated at that time. The committee had a discussion on three versus six months. The committee recommended a 50-cent increase for six months. Motion by Mr. James Unger, seconded by Ms. Linnaea Newman to increase meals by 50 cents per meal for six months. All ayes; motion carried.

11. Appointment of Nancy Brissee to RSVP Advisory Committee:

Mr. Joel Gottsacker reported that the RSVP Committee had someone resign from the committee so a replacement is needed. Ms. Nancy Brissee was the only one who applied to be a member. Motion by Mr. Russ Fisher, seconded by Ms. Rita Mahner for Ms. Nancy Brissee to be a member of the RSVP Advisory Committee. All ayes; motion carried.

12. Staffing Update:

Mr. Joel Gottsacker reported that Tracy Caswell has accepted a position with Oneida County Department of Social Services as an Adult Protective Service Social Worker. She started her new position on June 13, 2022. Sarah Phelps who is a Social Worker at Oneida County Department of Social Services will be moving to the ADRC. Her start date is July 5, 2022. Maria Cox who is in Financial Services has resigned her position effective July 7, 2022. This position will not be filled at this point due to the possibility of all Oneida County Full-Time employees going to 40 hours in 2023. Her duties will be redistributed. Informational only, no action taken.

13. Vouchers, Purchase Orders, and Line Item Transfers:

Mr. Joel Gottsacker presented vouchers to the committee. Motion made by Ms. Melanie Fralick, seconded by Ms. Linnaea Newman to approve the vouchers as presented. All ayes; motion carried.

14. Monthly Reports/Advocacy:

Mr. Joel Gottsacker presented the Monthly Report. He explained that there is a large deficit in the Home Delivered Meals. This number is a little deceiving as ARPA funds will be added so it won't be that much of a deficit. Informational only, no action taken.

15. Future Agenda topics:

- Transportation System – Coordinate with City Transportation System in Rhineland as some services are duplicate.
- Usual agenda Items.

16. Public comment/communications:

No public comment

17. Adjournment: 9:26 a.m.



Committee Chairman



Committee Secretary