

**ADRC COMMITTEE MEETING  
MINUTES  
March 24, 2021**

**COMMITTEE MEMBERS PRESENT:** Chairperson Mr. Steven Schreier, Mr. Russ Fisher, Ms. Joan Hauer, Ms. Nancy Watry, Mr. Ted Cushing, Ms. Rita Mahner

**COMMITTEE MEMBERS PRESENT VIA ZOOM:** Mr. Robert Thome, Jr, Ms. Monica Pritchard

**COMMITTEE MEMBERS EXCUSED ABSENT:** Ms. Carol Pederson

**STAFF PRESENT:** Mr. Joel Gottsacker, Ms. Mary Rideout, Ms. Jeri Driscoll

**OTHERS PRESENT:** Roger Youngren, Northwoods Transit Connections Manager

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1. **Call to order:**

Chairperson Mr. Steven Schreier called the meeting to order at 9:00 a.m. on the second floor of the Oneida County Board Room-Oneida County Courthouse, 1 S. Oneida Ave, Rhinelander, WI and via Zoom. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

2. **Approval of agenda:**

Motion by Ms. Nancy Watry, seconded by Mr. Ted Cushing to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

3. **Public comment/communications:**

None

4. **Minutes of February 24, 2021:**

Motion by Ms. Joan Hauer, seconded by Mr. Russ Fisher to approve the February 24, 2021 ADRC Committee minutes. All ayes; motion carried.

5. **Date/time/location of next meetings:**

The next meeting will be Wednesday, April 28, 2021 at 9:00 a.m. on the second floor, Oneida County Board Room-Oneida County Courthouse, 1 S. Oneida Ave, Rhinelander, WI 2<sup>nd</sup> floor and via Zoom.

6. **Welcome new members:**

- Ms. Monica Pritchard (via zoom) introduced herself. She is a retired Social Worker.

- Ms. Rita Mahner introduced herself. She has been working with Developmentally Disabled Individuals for 41 years and plans on retiring soon and looks forward to being a member of the ADRC Committee.
- All other Committee Members introduced themselves and gave a little background to the new members.

7. **Recommendations to LRES Committee to convert LTE to permanent part-time employee:**

Anne Sponable has been a 60% LTE for a period of time. Mr. Joel Gottsacker reports that they have work to keep her busy. Ms. Mary Rideout also explained that since the alliance with Social Services the ADRC has been helping with Adult intake and helps cover Adult Protective Services. The ADRC GPR and Federal match cover the cost and there is no tax levy supporting the position. We do not see having to do any reductions; rather we see an increase in referrals. It was discussed that if we want to keep employees we should not keep people on LTE for an extended period of time. Motion by Ms. Nancy Watry, seconded by Mr. Ted Cushing to convert LTE to permanent part-time employee. All ayes; motion carried.

8. **Medicare Improvements for Patients and Providers Act (MIPPA) Grant Contract:**

This grant is used for outreach to low income Medicare beneficiaries. The ADRC uses this money for advertising and brochures. All the ADRC's are eligible for the Grant, needing only to apply. Motion by Mr. Ted Cushing, seconded by Ms. Joan Hauer to approve signing the MIPPA Grant Contract. All ayes; motion carried.

9. **2022-2024 Aging Plan:**

Mr. Joel Gottsacker reported that they continue with work with GWAAR and hold monthly training sessions. The big push is public input. Forest and Vilas Counties have had success getting surveys completed at COVID Vaccine clinics. Oneida, Vilas and Forest Counties are working with the UW Extension who will be facilitating virtual meetings on April 27, 2021 and April 29, 2021. Have identified approximately 200 partners to invite to the events. If anyone has any ideas on how to reach the elderly or disabled population, please get the information to Mr. Joel Gottsacker. It was suggested to get some surveys at Oneida County's Vaccine Clinics. Mr. Joel Gottsacker will check with the Health Department, Ms. Lisa King. Informational only, no action taken.

10. **Coronavirus Pandemic Update:**

Mr. Joel Gottsacker updated the Committee that most staff will have received their second vaccine. There has been no one resistant to getting the COVID

vaccination. It is not mandated that staff receive the vaccination. The ADRC staff are starting to do home visits. Oneida/Vilas counties are going to be advertising on Channel 12 in mid-April for homebound people to be vaccinated. The ADRC will assist with transportation or help set up transportation to get to the clinic to get the vaccine. Some staff are still working from home. ADRC staff does 100% time reporting which keeps everyone accountable. In addition, staff's Outlook calendars are used to aid in accountability. Informational only, no action taken.

**11. ADRC/DSS Alliance Update:**

Ms. Mary Rideout reported:

- The County Code Updates that were reviewed last month have been finalized.
- There has been a vacant Lead Supervisor open since 2019. This was posted internally for current supervisors. Mr. Joel Gottsacker will be in that position. The name has changed to Assistant Director. Mr. Joel Gottsacker will learn all aspects of Social Services and Ms. Mary Rideout will continue to learn all aspects of the ADRC. Office space at each location is currently being worked on.
- There is a shared directory on the computer system for both Oneida County Social Services and the ADRC to access. Staff access is limited by folder on a need to know basis.

Informational only, no action taken.

**12. Northwoods Transit Connections Update:**

Mr. Roger Youngren, Transit Manager gave an update via Zoom.

- There were 1440 rides in February and 1662 in January. There was a decrease in February due to COVID at Headwaters as well as a driver having COVID. They are fully functional now.
- The plan was to resume regular routes on April 1<sup>st</sup>. Due to not all drivers being vaccinated this will not occur at this time.
- Northwood's Transit Connection currently is located on Hwy 47. They may need to relocate as their building may be sold. They are currently looking at alternate locations.

Informational only, no action taken.

**13. Advocacy Update:**

Mr. Joel Gottsacker distributed Badger Bounceback from Governor Evers' budget that affect the aging and people with disabilities. The Joint Finance Committee will be at the Hodag Dome on April 21, 2021 and a virtual meeting on April 28, 2021. Mr. Gottsacker encouraged committee members to advocate as the governor's proposed budget has significance for both Social Services and ADRCs. Informational only, no action taken.

**14. Vouchers purchase orders, and line item transfers:**

Mr. Joel Gottsacker presented vouchers to the committee. Motion made by Mr. Russ Fisher, seconded by Mr. Steven Schreier to approve the vouchers, purchase orders and line item transfers as presented. All ayes; motion carried.

**15. Monthly Reports:**

Mr. Joel Gottsacker presented the monthly reports to the Committee. He reported that approximately \$75,000 county tax levy will be returned to the county. Informational only, no action taken.

**16. Future Agenda topics:**

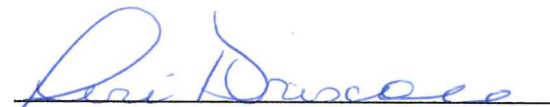
- Update on plan to open ADRC
- RSVP update
- Usual agenda items

**17. Public comment/communications:**

None

**18. Adjournment: 10:00 a.m.**

  
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Committee Chairman

  
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Committee Secretary