

**JOINT MEETING OF ADMINISTRATION COMMITTEE  
LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE  
JANUARY 7, 2020  
Minutes**

**Committee members present:** Chairman Dave Hintz, Ted Cushing, Robb Jensen, Bob Mott and Billy Fried.

**Call to order:** Chairman Hintz called the meeting to order at 9:00 a.m. in the First Floor Conference Room of the Oneida County Courthouse. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible. Hintz reviewed the agenda.

**Approve agenda:** Motion by Cushing/Mott to approve today's agenda as presented. All aye; motion carried.

**Approve minutes:** Mott was not present at the meeting, however, he was listed in the minutes. The minutes will be corrected and brought to the next meeting.

It is anticipated that the committee may meet in closed session pursuant to Wisconsin Statutes, Section 19.85 (1)(g), conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved (Topic: PFAS). A roll call vote will be taken to go into closed session and it is anticipated that the Committee will return to open session by roll call vote to consider the remainder of the meeting agenda.

Announcement of action taken in closed session, or take action based on closed session (NOTE: If the announcement of action taken in closed session would compromise the need for the closed session, the action taken will not be announced. Any action taken in closed session may be announced when the need for the closed session has passed).

**Motion/Second: Jensen/Cushing** to go into Closed Session at 9:03 a.m.

**Roll Call Vote:** Fried, aye; Hintz, aye; Cushing, aye; Jensen, aye; Mott, aye.

**Motion/Second: Cushing/Mott** to return to Open Session at 10:32 a.m.

**Roll Call Vote:** Fried, aye; Hintz, aye; Jensen, aye; Mott, Aye; Cushing, Aye.

Hintz announced that while in closed session the committee conferred with legal counsel regarding PFAS and no further action was taken by the Committee.

**Financing options for Capital Improvement Projects** – Hintz stated that there are a number of Capital Improvement Projects that were not funded through the budget hearings and today will be a discussion regarding funding for those remaining projects. Hintz reported that there are nine unfunded projects for 2020. Smith presented a document listing the 2020 capital improvement projects (CIP). Of those projects 4 projects were approved at the Budget Hearing at a cost of \$4,104,225 with \$4,038,225 presented to the County Board for approval and 9 projects that were not funded at a proposed cost of \$2,716,020 with \$2,297,635 needed. Smith presented the committee with an Analysis of Uses of General Fund Balance handout. Smith explained to the committee the general fund balance and what the general fund is used for. Smith reported that as of 12/31/2019 the estimated general fund balance excess is \$7,315,642. Smith reported that there was \$376,000 approved for Operations from the General Fund and \$4,038,225 approved for CIP Projects to come from the General Fund which leaves \$2,901,417 in the general fund. Smith reported that if the remaining CIP projects were to come from the general fund that would leave \$633,782 in excess in the general fund plus \$8,883,280 set aside for 3.5 months of operating reserves. Smith discussed with the committee future CIP projects and the estimated cost. Discussion regarding the general fund, the 3.5 months of operating reserves and how that money can be used. Smith explained that if the general fund is depleted to \$633,782 it would affect the AA rating if we need to borrow in the future. Discussion regarding the bond rating and the additional interest that could be realized if our rating drops. Smith presented the committee with a handout that explains borrowing money from the Bureau of Commissioners of Public Lands (BCPL). Hintz stated that there are a few things that need to be addressed at County Board regarding what projects need to be completed and how to fund them. Hintz stated that he feels we need to be able to present two options to the County Board on how to fund the CIP projects: 1) Borrowing and 2) using the general fund. Hintz would like to see the projects presented to the County Board to see which ones should be funded and then after that present to two options on how to fund the projects. Motion by Cushing/Mott

to approve the remaining CIP projects and move them forward to the County Board and to give the County Board the two options for funding, BCPL Borrowing or using the General Fund. Jensen expressed a concern with approving the CIP projects prior to determining the funding source as the projects may be changed based on the type of funding. Discussion regarding the funding and the projects and what should be presented to the County Board and which should be presented first. All aye; motion carried.

**Public comment/communications:** Tom Jerrow stated that another consideration for the funding is that if the general fund is reduced by another \$2 million it will affect the interest earned on the general fund money.

**Dates and items for future agenda/meetings:** The next administration committee meetings are scheduled for January 15<sup>th</sup> at 1:00 p.m.

**Adjourn** - Hintz adjourned the meeting at 11:47 a.m.

/s/ dave hintz  
David Hintz, Chair

Respectfully submitted,  
/s/tracy Hartman  
Tracy Hartman, Recording Secretary  
Oneida County Clerk