

**JOINT MEETING OF ADMINISTRATION COMMITTEE/LABOR RELATIONS & EMPLOYEE
SERVICES COMMITTEE
MAY 14, 2019
Minutes**

Committee members present: Chairman Dave Hintz, Robb Jensen, Ted Cushing, Bob Mott and Billy Fried.

Call to order: Chairman Hintz called the meeting to order at 9:30 a.m. in the County Board Room of the Oneida County Courthouse. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.

Approve agenda: Motion by Cushing/Mott to approve today's amended agenda with the order of items at the Chair's discretion. All aye; motion carried.

Approve minutes: Motion by Jensen/Cushing to approve the minutes of 4/10/2019 with changes as discussed. All aye; motion carried.

Out-of-state / out-of-county travel request(s)

- a) Treasurer's Office – WI County Treasurers District Meetings – Spring and Fall – Ostermann explained that she would like to attend two district meetings this year.
- b) Treasurer's Office, Information Technology Services, Land Information Department – Blanket approval to travel to other Counties to view Real Property Tax Applications. Ostermann stated that the funding for this would come out of the land records budget if needed at the end of the year.

Motion by Jensen/Mott to approve out-of-county travel requests A and B as presented. All aye; motion carried.

Rhineland Police Department Pre-Employment Agreement for future Deputy Sheriff hire – Sheriff Grady Hartman stated that they have offered a job to a current Rhineland Police Officer, Luke Linsmeyer. Linsmeyer was a jailer for Oneida County and they would like to bring him back as a Deputy. The City of Rhineland has a pre-employment agreement that if an officer leaves in the first four years he/she would need to reimburse the city part of the cost of their uniform. The agreement would require Linsmeyer to pay \$4000. Sheriff Hartman has requested that the City waive the pre-employment fee, however, they haven't received an answer from the city. Discussion regarding the precedent this set for future employees coming to the County. Discussion regarding the proposal. Motion by Mott/Jensen to pay \$2000 of the termination amount with the employee paying or the city forgiving the remaining \$2000. Fried expressed strong support for the entire \$4000. Jensen, aye; Fried, nay; Cushing, aye; Hintz, aye; Mott, aye. Motion carries.

Transit Commission Update and charter changes, including audit requirements – Hintz stated that he has communicated with the Transit Commission regarding the audit and why it should or should not be required. Hintz stated that he spoke with the Vilas County Chair, Ronald De Bruyne, yesterday and he firmly supports the need for an audit. Hintz stated that he has a number of concerns regarding the transit and why the audit is needed. Hintz presented an email that was received from Chad Reuter, WisDOT, regarding the audit that will be completed by the WisDOT. Hintz requested that Tom Wiensch draft a letter to the transit commission requiring an audit be contracted within 30 days and started within a reasonable

amount of time. Cushing stated that he is in agreement with the letter, the need for an audit to be completed and Cushing will not vote for any changes to the charter until the audit is completed. Fried questioned if the audit is not completed will the transit need to return the money that they received from Oneida County. Jensen stated that the charter requires an audit and has since the beginning and therefore it needs to be completed. Discussion regarding the audit, the loan money and what happens if Oneida County were to pull out of the transit commission. Mott expressed concern with threatening the elimination of the transit commission over the lack of an audit being completed. Mott stated that there has been growing pains over the last three years, however, the transit is providing a valuable service to the community. Mott stated that the transit commission has discussed the audit and is planning to complete the audit in an effort to move forward. Discussion regarding the letter and the need to complete the audit. Motion by Jensen/Cushing to move forward on the 30-day letter as presented. Discussion regarding the timeline of when the audit would need to be started. All aye; motion carried.

Mott discussed the proposed charter changes. Mott stated that he and Wiensch have discussed the proposed changes and have come up with 8 changes. Discussion regarding 4 main concerns (1 – short-term borrowing, 2 – number of commissioners, 3 – weekly meetings, 4 – audit). Mott read a few statements from the email written by Chad Reuter, WisDOT. Wiensch asked for direction regarding rewriting the charter. Discussion regarding short-term borrowing and what should be written into the charter. Discussion regarding holding off on the charter re-write until after the audit is completed. Motion by Cushing/Fried to do no further work on the charter until the results of the audit are known. All aye; motion carried.

11:08 – Committee breaks for a recess

11:20 – Committee back in session

Motion by Hintz/Fried to reconsider line item five – Rhinelander Police Department Pre-Employment Agreement for future Deputy Sheriff hire. Hintz stated that after consideration he is in favor of supporting the Sheriff for the full \$4000 and should allow the Sheriff to run his office and recruit the candidate. Fried stated that it is a priority of the County to hire and retain good candidates and this would allow the Sheriff to do that. Jensen stated that he believes the committee has provided a great compromise. Mott, nay; Hintz, aye; Cushing, nay; Fried, aye; Jensen, nay.

Funding Opportunities Committee Update – Hintz reported that the Funding Opportunities Committee has come up with a list of 25 potential cost savings ideas to be looked at. Hintz also reported that the committee sent out a questionnaire to the Department Heads with cost savings/improvements that possibly can be made. Mott suggested that the committee look at bundling/borrowing, what can be afforded for wage increases instead of only \$800,000 and look at reductions in programs and services and the offsetting employee changes.

Contingency Transfer for Carlson – Dettmann reclassification – Charbarneau reported that there is a need for \$10,633.79 to be paid from contingency. Motion by Jensen to approve the Oneida County line item transfers as presented by the LRES department. All aye; motion carried.

Hiring independent hearing officer for contested case appeal of County Materials Corporation reclamation permit – Desmond stated that this relates back to the County Materials Corporation in Hazelhurst. The committee approved a Conditional Use Permit and a

reclamation plan and the Lakeland Area Property Owner's Association has filed an appeal on both. Desmond explained the process for both of these and as a part of the process an independent hearing officer needs to be hired. Due to the timeline requirements it was believed that the hearing would occur on Friday, May 17th and Dave Hintz approved up to \$3500 to hire Andy Smith as the independent hearing officer. Motion by Cushing/Mott to ratify Mr. Hintz decision in the hiring of the independent hearing officer for the contested case appeal of County Materials regarding the reclamation permit. – Discussion regarding who the independent hearing officer will be and if the Lakeland Area Property Owner's Association can object. Jensen, aye; Fried, aye; Cushing, aye; Hintz, abstained; Mott, abstained; motion carried.

Hiring outside legal counsel for the Jack Thiesen/Lakeland Area Property Owner's Association appeal against County Materials Corporation Conditional Use Permit – Desmond reported that Harland Lee has requested that the Board of Adjustment be allowed to hire outside counsel to represent them for the appeals. Oneida County has outside counsel that has been provided through the insurance company. Desmond explained that another attorney from the Corporation Counsel's office could represent them according to ethics and standards, however, Desmond expressed some concern with this process. Motion by Jensen/Cushing to hire outside legal counsel for item ten, Hiring outside legal counsel for the Jack Thiesen/Lakeland Area Property Owner's Association appeal against County Materials Corporation Conditional Use Permit, as presented with an initial budget of \$10,000. 4 ayes, 1 nay (Mott); all aye.

Desmond reported that Lakeland Area Property Owner's Association attorney has objected to Andy Smith as the independent hearing officer. Motion by Fried/Cushing to reconsider item 9, hiring independent hearing officer for contested case appeal of County Materials reclamation permit. All aye; motion carried.

Motion by Cushing/Mott to hire an independent hearing officer for the contested case appeal of County Materials Corporation on the reclamation permit. All aye; motion carried.

Discussion regarding a date for the next administration committee meeting. The next meeting will be held on June 10th at 9:30 a.m.

12:11 - Cushing excused

Resolution to Decrease the Social Services Account Technician from 1950 hours to 780 hours per year – Charbarneau reported that this position has been vacant for approximately 10 months and Social Services was hoping to eliminate this position entirely, however, they have determined that they need a part-time position.

Motion by Jensen/Mott to approve the resolution to decrease the social services account technician from 1950 hours to 780 hours per year and forward it onto the full county board. All aye; motion carried.

Resolution to extend Law Clerk contract with funding from Contingency – Charbarneau reported that the Judges would like to extend the contract for the law clerk past the one year contract. Charbarneau reported that there will be an additional cost of \$2237 which will be covered by contingency. Jennifer Allen, Judicial Assistant for Branch II, reported that Alexandra Francois is the current law clerk and all three Judges have requested that this be

approved. Motion by Mott/Jensen to approve the resolution to extend the law clerk contract with funding coming from Contingency and forward it onto the full County Board. All aye; motion carried.

Consider soliciting insurance proposals – Motion by Mott/Jensen to send a letter to Wisconsin County Mutual Insurance Corporation indicating that we will be going out for proposals. All aye; motion carried.

Vouchers, reports, purchase orders, line item transfers and updates:

ITS

- Motion by Hintz/Jensen to approve the ITS vouchers and blanket purchase orders as presented by ITS. All aye; motion carried.
- IT Planning update – Rhodes gave a written and oral planning update.

Treasurer

- Statement(s) of cash – April: Ostermann presented and explained the April statement of cash report.
- Motion by Jensen/Hintz to approve the vouchers for the Treasurer’s office. All aye; motion carried.

County Clerk

- Motion by Mott/Jensen to approve the County Clerk vouchers and blanket purchase orders as presented. All aye; motion carried.

Public comment/communications: None

Dates and items for future agenda/meetings: The next administration committee meeting will be held on June 10, 2019 at 9:30 a.m. Future topics:

Hintz adjourned the meeting 12:35 p.m.

Respectfully submitted,

/s/tracy hartman
Tracy Hartman, Recording Secretary
Oneida County Clerk

/s/ dave hintz
David Hintz, Chair