

**Capital Improvement Program (CIP) Subcommittee**  
**July 15, 2020**  
**Minutes**

**Committee members present:** Chairman Billy Fried, Supervisor Steven Schreier, Supervisor Jack Sorensen, Darcy Smith, Mike Romportl.

**Call to order and Chairperson's announcements:** Chairman Billy Fried called the meeting to order at 8:00 a.m. in the County Board Room, second floor of the Oneida County Courthouse. The meeting was properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.

**Approve agenda:** Motion by Sorensen/Schreier to approve today's agenda. All ayes; motion carried.

**Approve minutes of June 24, 2020 meeting:** Motion by Fried/Sorensen to approve the minutes of June 24, 2020. All aye; motion carried.

**Public Comment:** Robb Jensen encouraged the committee to tour the highway department and see the concerns. Jensen stated that equipment sits outside year round and there is little security to protect the equipment.

**Future Highway Facility Improvements including discussion of a New Facility:**

Ted Cushing, Public Works Committee Chair, reported that a new facility was discussed during the last public works committee meeting and it was a unanimous vote to keep the highway department where they are and improve the current buildings and location. Bruce Stefonek, Highway Commissioner, presented a plan and estimated budget for future upgrades and additions. Stefonek described current projects that are occurring. Discussion regarding mandated projects. Discussion regarding the vehicle storage areas and how future needs will be met due to increased vehicle size. Discussion regarding improvements versus a new building. Cushing stated that the committee will look hard at the improvements and attempt to project out 15 years to determine cost of improvements and needed improvements. Jensen stated that there are a number of issues with the current facility and the functions of that facility. Stefonek stated that the items that are listed for upgrades were taken from the Barrientos Study and the list includes the majority of the recommendations, however, there are a few smaller items that have already been completed.

**Department Updates of Approved Open Capital Improvement Program Projects.**  
**Highway**

- **Vehicle Service Bay Exhaust System** – Stefonek reported that an Engineering company has been hired to draw up the project and it will be going out for bids.
- **County Road Construction-** Stefonek reported that County C is being repaved this year and should be within budget.

- **Fuel System Upgrade** – Stefonek reported that this has been delayed for a year, however, it is still considered a 2020 approved project. Stefonek reported that this project will be coming in over budget and a portion of the upgrade will come forward as a 2021 CIP.
- **Brine Building and Storage Building** – Stefonek reported that plans will be presented next week and reviewed by the Public Works Committee.
- **Highway Facility Upgrades** – Stefonek presented a list of upgrades that are being completed this year and that are proposed for future years.

#### **Buildings and Grounds**

- **LEC/Health Video Surveillance Upgrade – Change in Project Scope (ITS project also)** – Hess reported that they are getting proposals at this time regarding the number of cameras that will be needed to meet PREA (Prison Rape Elimination Act) requirements. This project is budgeted for \$242,290. Discussion regarding the scope of the project and potential overages. Rhodes reported that the IT request was for \$34,290 for 65 cameras, however, the plan is for more cameras and the cost will double and possibly triple. Fried would like the updated numbers presented at the next meeting.

Schreier left the meeting at 8:50 a.m.

#### **Sheriff**

- **Next Generation 911** – Dan Hess, Chief Deputy, reported that this is still under development by the state.
- **PowerPhone System in E911 Center** – Hess reported that this is completed and was within budget.
- **Mobiles for Squad Cars** – Hess reported that 10 are in and the rest of the order is coming. They anticipate coming in under budget by almost \$100,000.
- **LEC Body Scanner and Property Room Retrofit** – Hess reported that this has been completed and paid for and they have already seized methamphetamine due to the scanner.
- **Radio Tower Infrastructure, E911 Center and Minocqua Dispatch Backup** Hess reported that the E911 Center has been completed and was under budget. Hess reported that the radio tower upgrade will be started in September and with plans to be done in November.

**2020 Project – Landfill Vinyl Roof Replacement** – Lisa Jolin, Solid Waste Director, reported that they will be replacing the roofs on the MRF building and the cold storage building this year. Jolin reported that \$86,000 would come from a glass recycling fund balance and the remainder of the money would come from the solid waste fund balance. Discussion regarding funding of the projects and approval. Motion by Sorensen/Fried to approve the landfill vinyl roof replacement to be funded by the department fund balance. All aye; motion carried.

**Community Development Block Grant (CDBG) Close Program and Projects** – Jeff Verdoorn, OCEDC Director, reported that there is \$770,000 that is available to the County to be used for a project. If the money isn't spent it will be returned to the state. Verdoorn gave examples of projects that have been approved. Discussion regarding projects that would fit the requirements and the process that should be followed. Verdoorn stressed that a project needs to be chosen soon and the highway department would be a project that would meet the requirements. The county can present a project that would be funded by the CDBG funds and then the money that had been budgeted by the County for that project would be available for other projects within the county. Discussion regarding how this will be moved forward.

### **Buildings and Grounds**

- **Courthouse Repair Historic Exterior Façade** – Troy Huber reported that this was completed this week and will be in budget.
- **Law Enforcement Center (LEC) Doors Replacement** – Huber reported that the doors have been replaced and there are only a few things needing to be finished.
- **Courthouse Wheel Chair Lift** – Huber reported that this is out for bids.
- **Courthouse Security – Branch I and II Office Barriers** – Huber reported that these projects have been completed and were within budget.

### **Information Technology Services (ITS)**

- **Exchange Upgrade** – Rhodes reported that this should be completed by the end of this year and will be in budget.
- **New World Implementation Support** – Rhodes reported that it is anticipated that this will come in under budget.
- **Redundant Internet Connection to LEC** – Rhodes reported that this is tied to the Next Generation 911 and will wait for that project to be started.
- **Infrastructure Upgrade** – Rhodes reported that they are in phase 2 of the project and the switches will be installed by the end of the year.
- **Server/Storage Upgrade** – Rhodes reported that this is on schedule and will be completed by the end of this year.

### **Land Information**

- **Real Property Software** – Romportl reported that \$122,000 has been spent to date out of the \$330,000 project. Romportl reported that the project will be completed by February of 2021 and will come in within budget. Romportl reported that August 14<sup>th</sup> the Land Information office will go live and the Treasurer's Office will go live in September.
- **Impervious Surface Mapping from Aerial Imagery** – Romportl reported that this project is on schedule and on budget.

**Public Comment** – None

**Dates and items for future agenda/meetings** – August 24, 25 and 26 at 8:00 a.m.  
Items for future agendas will be the CDBG Grant program.

**Adjourn** – Chairman Fried adjourned the meeting at 9:55 a.m.

Respectfully submitted,

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Tracy Hartman, Recording Secretary  
Oneida County Clerk

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Billy Fried, Chair

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