

## **ONEIDA-VILAS TRANSIT COMMISSION (OVTC) MINUTES**

**August 26, 2021**

**ATTENDANCE:** Marvin Anderson, Billy Fried, Steven Schreier, and Fred Radke. Dawn Winquist excused. **PRESENT:** Roger Youngren, Transit Manager; Sue Richmond, Director ADRC of Vilas County; Joel Gottsacker, Manager ADRC of Oneida County. Others present via zoom and phone Brian Jopek of the Lakeland Times.

**CALL TO ORDER:** Anderson called the meeting to order at 9:00AM at the Vilas County Court House, 330 Court Street, Conference Room B, Eagle River noting this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the Americans with Disabilities Act.

**ESTABLISH A QUORUM:** 5 of 6 members present establishing a quorum.

**APPROVAL OF AGENDA:** Motion by Hayes to approve the agenda in any order as per the Chair with a second by Radke. All ayes. Motion carried.

**APPROVAL OF THE MINUTES:** Motion by Radke to approve the minutes of July 29, 2021. Second by Schreier. All ayes. Motion carried.

**PUBLIC COMMENTS:** None.

**TRANST CHARTER EDIT UPDATE:** It was agreed by all that instead of making a motion on every item change, it would be easier and quicker to establish a consensus and agree on the changes to be made. Hayes began the discussion with Article VI, section 2 deleting several lines. All changes were documented by Transit Manager to be given to Barb Newman to re-type for next board meeting for review and approval. Motion by Schreier to present revised charter at next board meeting for approval. Second by Anderson. All ayes. Motion carried.

**3611 HIGHWAY 47 PROPERTY UPDATE:** Youngren informed the board that the previous offer on the property has expired. The owner is interested in OVTC making an offer to purchase the property. Fried is interested in developing a long-term solution for transit to include all necessary costs. Schreier expressed although the asking price for the existing facility is reasonable, we should look at other possible properties rather than placing all of our eggs in one basket. Hayes suggested moving forward with the owner and WisDOT. Direction to Youngren to explore costs of repairs and/or other items to existing facility a short- and long-term solution and to explore other facility options in the Rhinelander area.

**WISDOT CONFERENCE CALL CONCERNING TRUST FUNDS:** Youngren had a recent conference call with WISDOT's Section Lead and Joel Gottsacker and Sue Richmond to inquire whether or not ADRC Trust Fund Monies could be used as local match to purchase a facility/property. The answer was a definitive yes. The question still remains if Vilas ADRC Trust Fund money could be used to purchase in Oneida County as well as could we have a mortgage on the property that

Page 2 Minutes-August 26, 2021

would be reimbursed as part of our operating expenses. Youngren to work with WisDOT to receive final answers.

ACTUAL VS BUDGET THROUGH JULY 2021: Radke was concerned that some budgeted items appeared to be over, but Youngren clarified the report.

TRANSIT MANAGER PERFORMANCE EVALUATION: Hayes reviewed the form and presented arguments as to how it was developed versus other options. Motion by Fried to accept the form as developed. Second by Schreier. All ayes. Motion carried.

RIDERSHIP REPORT: Schreier expressed concern over riders waiting over 40 minutes at times in Rhinelander even though there are now 3 public transportation options in the area. He questioned, "are we utilizing routes effectively? And should we be looking at other routes to provide better service?" A discussion followed specific to the Bear Paw and Whitetail Routes ridership and how it worked. Anderson asked Youngren to provide costs for those two routes for the next board meeting.

APPROVAL OF TRANSIT MANAGER'S VACATION SEPTEMBER 7&8 AND 15-17, 2021. Motion by Hayes to approve. Second by Anderson. All ayes. Motion carried.

DRIVER SHORTAGE: Youngren is concerned we have 3 drivers retiring and no new applications for those positions although they have been advertised for several weeks.

LETTERS AND COMMUNICATIONS: None.

NEXT MEETING DATE: Wednesday, September 29, 2021 at 9:00 AM at the Vilas County Courthouse, Conference Room to be determined.

Meeting was adjourned at 11:13 AM.

Minutes reflect the recorder's notations and are subject to approval by the appropriate committee. Respectfully submitted by:

Roger J. Youngren  
Regional Manager