

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE
MINUTES OF FEBRUARY 23, 2021**

Members present: Mr. Alan VanRaalte, Mr. Bob Thome Jr., Mr. Jim Winkler, Mr. Mike Roach
Via Zoom: Mr. Steven Schreier
Staff: Ms. Mary Rideout, Ms. Tammy Javenkoski, Ms. Jeri Driscoll
Public: None

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:30 a.m. by Mr. Alan VanRaalte, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Jim Winkler seconded by Mr. Bob Thome Jr., to approve the agenda as posted. Mr. VanRaalte called for a roll call vote, all yes, motion carried.

2. Minutes of Social Services Committee – January 26, 2021:

Motion made by Mr. Jim Winkler, seconded by Mr. Bob Thome Jr., to approve the Social Services Committee minutes of January 26, 2021. Mr. VanRaalte called for a roll call vote, all yes, motion carried.

3. Public Comment:

None

Veterans Services:

1. Update on the Northwood's National Cemetery:

Ms. Tammy Javenkoski reported that 13 Veterans/Spouses have been interred at the Northwood's National Cemetery. There are 10+ known families who are choosing to wait for the weather to improve before they have their loved ones interred at the cemetery. If this trend continues, it will be a very busy Spring/Summer at the Northwood's National Cemetery.

2. Update on National County Veterans Service Officer Association Conference:

Ms. Tammy Javenkoski reported that the National Conference has been cancelled. Wisconsin will be holding its conference June 6th – 11th, which will be a cost savings since the Wisconsin Conference costs less than the National Conference. Some people will be attending virtually but Ms. Tammy Javenkoski states that she would be attending in person as she learns a lot of things after conference hours networking with other Veterans Service Officers.

3. 2020/2021 Financial & Statistical Reports, Vouchers, Audit of Payments and Line Item Transfers:

- Ms. Tammy Javenkoski reported that they have scanned an additional 10 files.
- Ms. Tammy Javenkoski provided the committee with the Veterans Service Office's Report for January 2021 as well as 2020 Line Item Transfers. Motion made by Mr. Bob Thome, Jr, seconded by Mr. Jim Winkler to approve Veterans Financial and Statistical Report for the month of January 2021. Mr. Alan VanRaalte called for a roll call vote, all yes, motion carried.

4. Public Comment:

None

5. Agenda items for future meetings:

- Wreaths Across America

Social Services:

1. ADRC and Social Services Alliance – County Code Changes Review:

Ms. Mary Rideout went over the suggested changes to the County Codes:

- Page 1:4 – Official - Aging and Disability Resource Center (ADRC) Director – How Appointed – By Director of Social Services – Term – Indefinite, remove 59.07(93) as it does not exist.
- Page 1:6 – Change wording of Health and Social Services Committee as these were old terms still in County Codes
- Page 1:20 – Add as a division of Social Services.
- Page 1:83 – Identifies Committee and who has to be on the committee. Instead of defining individuals use that meet the requirements of ss 46.82(4) and 46.283(6).
- Page 1:88 – Change old terms from Aging Unit Director to Social Services and ADRC Director.
- Page 1:95 – Corrects statute 46.283(6)(b).
- Page 1:105: Remove language – These members are part of the Health and Aging Committee for purposes of Board of Health agenda items only as this is old and should have been removed when the code was updated.
- Page 1:110 – Change Department on Aging to Aging and Disability Resource Center.
- Chapter 11 – Page 1:229 – Add As authorized by 46.283(1)(a) 1 operates a resource center under 46.238.
- Page 1:232 – Add Board of Health instead of Health and Aging Committee.
- Page 1:245 – Add Board of Health instead of Health and Aging Committee.

Committee agreed with changes and felt that changes should go to the ADRC Committee. Motion by Mr. Jim Winkler, seconded by Mr. Bob Thome, Jr. to approve changes but should go to the ADRC Committee for their input. Mr. VanRaalte called for a roll call vote, all yes, motion carried.

2. Human Service Center System Review Update:

Ms. Tamara Feest gave the Human Service Center System Review Update. They are wrapping things up. They will be putting a summary together and getting it out

to everyone. Still outstanding is the conflict resolution protocol, which is waiting feedback from Forest and Vilas Counties as well as getting signatures. Tamara explained that the Joint Agreement for the Human Service Center is quite outdated, and the Counties may want to look at that. Mary Rideout will get a copy of the conflict resolution protocol to the Social Services Committee Members.

3. Family First Update:

Ms. Mary Rideout gave an update on Family First, which is effective in October 2021. They are currently doing presentations to different groups.

DCF developed a Candidacy for who is eligible. Most of the children that we serve qualify for the Federal Reimbursement.

4. Recovery Coach Presentation:

Erika Brigham and Brenda Lee presented "What is a Recovery Coach"?

- Erika stated that she will be with Social Services through August.
- Erika explained that she is the recovery Coach through AmeriCorps/Marshfield Clinic Health System, which is a federal program often referred to as a domestic Peace Corps, provides a number of benefits to both individuals and community agencies working to improve community health. A Recovery Coach is a person who helps remove individual and environmental obstacles to recovery, links the recovering person to the recovery community, and serves as a personal guide and mentor in the management of personal and family recovery.
- The Recover Coach is a benefit to the agency. Erika has developed different resources for Teen, Aging and Family.

5. Agency Update:

- Staffing Update – Currently there is one vacancy at the ADRC that is currently filled with a part-time LTE.
- Northwood's Community Garden – Northwood's Community Garden broke ground last October at Nicolet College. They were able to create 48 10 x 20 garden beds. At this time, two gardens will be dedicated to people with low income. The group reached out to Oneida County Department of Social Services to assist in spreading the word about the garden and locating individuals who are low income and interested in gardening. The Northwood's Community Garden will be open for planting this year around Memorial Day 2021. Gardeners will sign up for their plots and pay a small fee if not low income and people will have to make the commitment to maintain their gardens as well as follow rules and guidelines put into place by the Northwood's community Garden Organization.
- 2020 Department Call Stats – The December Call logs were reviewed. This is only calls to Social Services and not the ADRC.
- United Way Grant – The ADRC was awarded a grant for \$4500 for 2021. The grant funds will be used to support various aspects of the Retired and Senior Volunteer Program (RSVP). The RSVP grant requires a 20% match. Matching funds will be used to support staff, to recognize volunteers, and provide for reimbursement to volunteers for such things as meals and mileage.

6. **Closed Session:** It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into closed session pursuant to Section 19.85(1)(c), "Considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility." Topic: Employee compensation and placement on wage schedule and approve minutes of January 26, 2021 closed session. It is anticipated that the committee will return to open session by roll call vote to consider the remainder of the meeting agenda. Motion by Mr. Bob Thome, Jr., seconded by Mr. Jim Winkler to move into closed session at 10:08 a.m. Mr. VanRaalte called for a roll call vote, all yes, motion carried.

Motion to return to open session by Mr. Jim Winkler, second by Mr. Bob Thome, Jr. Mr. VanRaalte called for a roll call vote, all yes, motion carried. Committee returned to open session at 10:49 a.m.

Mr. VanRaalte announced that they approved the January 26, 2021 closed session minutes and no other action was taken.

7. **2020 Financial & Statistical Reports, Quarterly Workers Compensation Report, Vouchers, Audit of Payments and Line Item Transfers:**

- Ms. Mary Rideout explained that we are currently approximately \$98,000 in the black for 2020. There is currently other funds that are still pending and we could be \$200,000 in the black but the year-end will not close until the end of March.
- We are looking better in January than last year. Fiscally we are looking fine.
- There were some Line item transfers for 2020 to clean up accounts.
- Motion by Mr. Bob Thome, seconded by Mr. Jim Winkler to approve Financial and Statistical Reports, Vouchers and Line Item Transfers as presented. Mr. VanRaalte called for a roll call vote, all yes, motion carried.

9. **Public Comment:**

None. Mary thanked the committee for their support for Social Workers during Social Work Month.

10. **Agenda Items for future Meetings:**

Families First Update.

Human Service Center System Review Update.

11. **Adjourn:**

There being no further business to be brought before the Committee, it was moved by Mr. Alan VanRaalte to adjourn the meeting at 11:09 a.m. The next meeting of the Social Services Committee will be Tuesday, March 23, 2021 at 9:30 a.m. in the County Board Room.



Mr. Bob Thome Jr.



Mr. Alan VanRaalte, Chairperson

Date: February 23, 2021