

**ADRC COMMITTEE MEETING
MINUTES
November 17, 2021**

COMMITTEE MEMBERS PRESENT: Chairperson Mr. Steven Schreier, Ms. Nancy Watry, Mr. James Unger, Mr. Robert Thome, Jr., Ms. Rita Mahner, Mr. Ted Cushing

COMMITTEE MEMBERS PRESENT VIA ZOOM: Ms. Joan Hauer

COMMITTEE MEMBERS EXCUSED ABSENT: Mr. Russ Fisher, Ms. Monica Pritchard

STAFF PRESENT: Mr. Joel Gottsacker, Ms. Mary Rideout, Ms. Jeri Driscoll

OTHERS PRESENT: Ms. Barb Newman, Northwoods Transit Connection

OTHERS PRESENT VIA ZOOM: None

1. Call to order:

Chairperson Mr. Steven Schreier called the meeting to order at 8:46 a.m. on the second floor of the Oneida County Courthouse- County Board Room, 1 S. Oneida Ave, Rhinelander, WI and via Zoom. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

2. Approval of agenda:

Motion by Mr. James Unger, seconded by Mr. Ted Cushing to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

3. Minutes of October 27, 2021:

Motion by Mr. Ted Cushing, seconded by Mr. Robert Thome, Jr. to approve the October 27, 2021 ADRC Committee minutes. All ayes; motion carried.

4. Public comment/communications:

None

5. Date/time/location of next meetings:

The next meeting will be Wednesday, December 29, 2021 at 9:00 a.m. on the second floor, Oneida County Board Room-Oneida County Courthouse, 1 S. Oneida Ave, Rhinelander, WI 2nd floor and via Zoom.

6. 9:00 a.m. – Open Public Hearing on the Oneida County Elderly/Disabled Transportation Plan for 2022:

Mr. Joel Gottsacker gave an overview of the \$85.21 Elderly/Disabled Transportation Application for 2022. There was not any public present either in person or via Zoom. No communication regarding the application was received by other means. Public Hearing was closed at 9:05 AM.

7. Open Public Hearing on the 2022-2024 Oneida County Aging Plan:

Mr. Joel Gottsacker gave an overview of the 2022-2024 Oneida County Aging Plan. There was not any public present either in person or via. No communication regarding the plan was received by other means. Public Hearing closed at 9:10 AM.

8. Reconvene regular ADRC Committee Meeting for the purpose of taking action on additional agenda items:

The regular ADRC Committee Meeting reconvened at 9:10 a.m.

9. Approve §85.21 Transportation for the Elderly and Disabled application for 2022:

Reviewed the 2022 application. Motion by Mr. Robert Thome, Jr., seconded by Ms. Nancy Watry to approve the §85.21 Transportation for the Elderly and Disabled Application for 2022. All ayes; motion carried.

10. Approve 2022-2024 Aging Plan:

Reviewed the 2022-2024 Aging Plan. Motion by Mr. Ted Cushing, seconded by Mr. James Unger to approve the 2022-2024 Aging Plan. All ayes; motion carried.

11. Northwoods Transit Connection:

Ms. Barb Newman, Interim Manager gave an update to the committee.

- The current building they are in is sold as of December 16, 2021. They do have a lease that is effective until March but can be terminated with a 90-day notice.
- They are working on purchasing property using Grant funding.
- They are currently down two drivers, which they are still looking for. There is one interview scheduled for Friday.
- It was suggested that Northwoods Transit Connection check with their attorney regarding subsidizing if they are required to move out of their current building.

12. Procedure for filing citizen committee vacancies – final draft:

Mr. James Unger explained that he tested the electronic form. The check boxes will not let him check on the form and needs to have a text box for the signature and date. Ms. Mary Rideout explained she sent this procedure to Mike Fugle in Corporation Counsel but has not heard back from him yet. Motion by Mr. Ted Cushing, seconded by Ms. Nancy Watry to approve the procedure contingent on Corporation Counsel approval. The electronic form needs to be corrected but it does not affect the procedure. All ayes; motion carried.

13. New committee member orientation packet – final draft:

Ms. Mary Rideout distributed final orientation binders to the committee. If we had a new board member, each new board member would receive one. These will also be available electronically as well. Mr. James Unger did request that when starting a new area could we use headers as it makes it easier to find specific areas in the electronic version. Great job on the binders. It was suggested that other committees that have community members may benefit from this. Motion by Ms. Nancy Watry, seconded by Mr. Robert Thome, Jr to approve the New Committee Orientation Packet. All ayes; motion carried.

14. Vouchers, Purchase Orders, and Line Item Transfers:

Mr. Joel Gottsacker stated that we do not have financial documents, as the meeting is early in the month. These will be emailed to the committee members once they are prepared.

15. Monthly Reports:

Mr. Joel Gottsacker stated that he has nothing to report, as the meeting is early in the month. These will be emailed to the committee members once they are prepared.

16. Future Agenda topics:

- Update on the website.
- Meals/In Person Activity.
- Nutrition Contract – Continuation.
- Update UW Extension – Joel will invite Terri Kolb from UW-Extension.

17. Public comment/communications:

No public present. Mr. James Unger asked how people are notified that they can attend the meeting. It was explained that the Notice of Meeting is posted online, in the front of the courthouse and it is sent to the media. The media list was reviewed and we may want to add the News Review that includes Three Lakes.

18. Adjournment: 9:25 a.m.

Committee Chairman

Committee Secretary