

**RSVP ADVISORY COMMITTEE MEETING  
MINUTES  
April 20, 2023**

**COMMITTEE MEMBERS PRESENT:** Dawn Winquist; Bill Vancos, Nancy Sattler, Joan Hauer, Nancy Brisse

**COMMITTEE MEMBERS EXCUSED ABSENT:** Lori Bushong Mary Patterson-Delap

**STAFF PRESENT:** Dawn Johnson

**OTHERS PRESENT:**

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**Call to order:** Chairperson Dawn Winquist called the meeting to order at 10:30AM on the first floor in the Balsam Room of the ADRC of Oneida County, 100 W. Keenan St., Rhinelander, WI. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

**Approval of agenda:** Motion by Brisse/Hauer to approve today's agenda All ayes; motion carried.

**Approval of Minutes:** Motion made by Vancos/Brisse to approve the minutes from October 20, 2022. All ayes; motion carried.

**Public comment/communications: none**

**Date/time/location of next meetings:** The next meeting will be Thursday, July 20, 2023 at 10:30 a.m. on the first floor, Balsam Room ADRC, 100 W Keenan St, Rhinelander, WI. 54501. Informational only, no action taken.

**Cycling Without Age Update:** Tabled until next meeting

**CNCS Reporting System:** Johnson reported on the CNCS reporting system. All volunteer forms were presented where the volunteer's hours and mileage are recorded on and then entered into the state database. The data is then used to be able to generate the CNCS Progress report and Federal Financial report into EGrants the CNCS reporting system. Informational only, no action taken.

**Current Report on Volunteer Stations:** Johnson presented a handout on the current volunteer stations Informational only, no action taken.

**Volunteer Banquet:** Johnson reported on the Volunteer Banquet is scheduled for Thursday August 17. With Lynn's Catering location to be determined. The Cabaret Cove is for sale; however, Lynn will have another venue if it is sold by August. Informational only, no action taken.

**Marketing:** Johnson reported in the marketing for RSVP to gain more volunteers and volunteer stations. Starting another mailing throughout Oneida County. Sattler, (Northwoods United Way) reported also that she ran an article in the newspaper and so far no responses for volunteers. Informational only, no action taken.

**Financial Report:** Johnson gave the financial report. Committee received and reviewed the budget. Johnson also reported that the Oneida County RSVP has been awarded the grant renewal for another three years until March 31, 2026. Informational only, no action taken.

**Future Agenda Topics:** Cycling Without Age, Vilas joining RSVP, Virtual Volunteer Fair, CNCS Reporting System and all usual agenda items.

**Public Comment:** none

**Adjournment:** 10:57am

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Committee Chairman

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Committee Secretary