

**RSVP ADVISORY COMMITTEE MEETING  
MINUTES  
July 20, 2023**

**COMMITTEE MEMBERS PRESENT:** Dawn Winquist; Bill Vancos, Joan Hauer, Nancy Brisse, Lori Bushong

**COMMITTEE MEMBERS EXCUSED ABSENT:** Mary Patterson-Delap, Nancy Sattler

**STAFF PRESENT:** Dawn Johnson, Joel Gottsacker, Mary Rideout

**OTHERS PRESENT:**

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**Call to order:** Chairperson Dawn Winquist called the meeting to order at 10:30AM on the first floor in the Balsam Room of the ADRC of Oneida County, 100 W. Keenan St., Rhinelander, WI. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

**Approval of agenda:** Motion by Bushong/Brisee to approve today's agenda All ayes; motion carried.

**Approval of Minutes:** Motion made by Vancos/Brisee to approve the minutes from April 20, 2023. All ayes; motion carried.

**Public comment/communications:** Johnson and Gottsacker reported on Michael Buff, CNCS Portfolio Manager's visit. Johnson also announced that Mary Patterson Delap has resigned from the RSVP Advisory Committee and a press release has already been sent out and as this meeting today there have been 2 interested candidates. Informational only. no action taken.

**Date/time/location of next meetings:** The next meeting will be Thursday, October 19, 2023 at 10:30 a.m. on the first floor, Balsam Room ADRC, 100 W Keenan St, Rhinelander, WI. 54501. Informational only, no action taken.

**Cycling Without Age Update:** Gottsacker gave the Cycling Without Age, Wisconsin bike federation trained volunteers from Friendly Village, Milestone and the community. The Trishaws will be in Woodruff also, at the hospice house this weekend. Working on getting liability insurance will be writing up a plan to submit to the insurance. Informational only, no action taken.

**CNCS Reporting System:** Johnson reported on the CNCS reporting system. Participant surveys then the data is then used to be able to generate the CNCS Progress report and Federal Financial report into EGrants the CNCS reporting system. Informational only, no action taken.

**RSVP Volunteer Coordinator Position:** Gottsacker reported that the position was posted internally and there were 3 applicants. Yesterday July 19 interviews were held with Jenni from LRES, Heidi Chavez from Social Services and Joel Gottsacker. They made their recommendation for the position and forwarded the position will be offered to the candidate selected. It was approved this morning at the LRES that the candidate will be able to start as soon as possible to train. Informational only, no action taken.

**Current Report on Volunteer Stations:** Johnson presented a handout on the current volunteer stations Informational only, no action taken.

**2023 Volunteer Banquet:** Johnson reported on the Volunteer Banquet is scheduled for Thursday August 17. With Lynn's Catering location at the Cabaret Cove. Informational only, no action taken.

**Marketing:** Johnson reported in the marketing for RSVP to gain more volunteers and volunteer stations Press releases seem to have the best responses Informational only, no action taken.

**Financial Report:** Gottsacker gave the financial report. Informational only, no action taken.

**Future Agenda Topics:** Cycling Without Age, Vilas joining RSVP, RSVP Coordinator Introduction, Volunteer Banquet, Virtual Volunteer Fair, CNCS Reporting System and all usual agenda items.

**Public Comment:** Johnson wanted to thank the committee members for being on the committee and for all they do. This was her last meeting due to Johnson retiring September 1, 2023.

**Adjournment:** 11:03

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Committee Chairman

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Committee Secretary