

## RSVP ADVISORY COMMITTEE MEETING MINUTES October 19, 2023

**COMMITTEE MEMBERS PRESENT:** Dawn Winqvist; Bill Vancos, Lori Bushong, Nancy Sattler

**COMMITTEE MEMBERS EXCUSED ABSENT:** Joan Hauer, Nancy Brisse

**STAFF PRESENT:** Lori Ring, Joel Gottsacker

**OTHERS PRESENT:**

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**Call to order:** Chairperson Dawn Winqvist called the meeting to order at 10:33 AM in the first floor Balsam Room of the ADRC of Oneida County, 100 W. Keenan St., Rhinelander, WI. The meeting was properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

**Approval of Agenda:** Motion by Vancos/Sattler to approve today's agenda All ayes; motion carried.

**Approval of Minutes:** Motion made by Vancos/Bushong to approve the minutes from July 20, 2023. All ayes; motion carried.

**Public comment/communications:** None

**Date/time/location of next meeting:** The next meeting will be Thursday, January 18, 2024 at 10:30 a.m. in the first floor Balsam Room of the ADRC, 100 W Keenan St, Rhinelander, WI 54501. Informational only, no action taken.

**RSVP Volunteer Coordinator Position:** Ring shared her background and asked for each member's background. She shared history of the RSVP program and its requirements and her initial goals for the position. Changes to the position since September 1, 2023 were explained. Informational only, no action taken.

**Current Report on Volunteers and Stations:** Ring presented a handout on the current volunteer stations and the unduplicated volunteers. A handout of our current requirement for unduplicated volunteers was explained. There was clarity given on volunteer stations that are within our grant focus. Informational only, no action taken.

**2023 Volunteer Banquet Recap:** Ring reported on the Volunteer Banquet held on Thursday, August 17 with Lynn's Catering at the Cabaret Cove. Discussion for future recognition events and locations followed. Informational only, no action taken.

**Cycling Without Age Update:** Gottsacker gave the Cycling Without Age update, covering donations given to date from the fundraising picnic and private donors, the promotional video status, and recruitment goals for next year's pilots. The program is wrapping up for this year. Informational only, no action taken.

**Grant Updates:** Gottsacker announced the amendment of Vilas county and the work toward the Grant continuation application due at the end of October for year two of our grant cycle. Ring shared that she has completed all online training required by the grant to date. Informational only, no action taken.

**Marketing:** Ring and Gottsacker reported on the new commercial ready to air and Ring described proper branding from AmeriCorps. The RSVP advisory committee vacancy was discussed with a press release being the best way to advertise for that vacancy. Informational only, no action taken.

**Financial Report:** Gottsacker gave the financial report. Ring added that a one time amount of 2,500 will be added to next year's budget for the AmeriCorps convention 2024 and that unexpended funds may be requested. Informational only, no action taken.

**Future Agenda Topics:** Streamlined paperwork, volunteer leadership development, suitability standards, capacity building, new committee member introduction and all usual agenda items.

**Public Comment:** None

**Adjournment:** 11:35 a.m.

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Committee Chairman

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Committee Secretary