

**ADRC COMMITTEE MEETING
MINUTES
January 08, 2020**

COMMITTEE MEMBERS PRESENT: Vice Chair Steven Schreier, Carol Pederson, Nancy Watry, Dr. Walt Gager, Jim Winkler, Ed Hammer

COMMITTEE MEMBERS EXCUSED ABSENT: Chairperson Tom Kelly

STAFF PRESENT: Joel Gottsacker, Dawn Johnson

OTHERS PRESENT: Victoria Ellgass, Nicolet College Intern

Call to order: Vice Chair Steven Schreier called the meeting to order at 9:01 a.m. on the first floor of the Health & ADRC Building, 100 W. Keenan Street, Rhinelander, WI. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

Approval of agenda: Motion by Hammer/Winkler to approve today's agenda with the order of items at the Vice Chair's discretion. All ayes; motion carried.

Public comment/communications: Gottsacker introduced Victoria Ellgass, an intern from Nicolet College in the Administration Professional program. Gottsacker also reported that Barbara Young has resigned, as a citizen member of the committee and nutrition advisory council effective January 1, 2020 because she is moving out of the state. A press release was sent out to the Media for the committee position on 01/07/2020. Gottsacker also will be reaching to others like County Supervisors for recommendations on applicants from their areas. Informational only, no action taken

Minutes of December 11, 2019: Motion by Winkler/Pederson to approve the December 11, 2019 ADRC Committee minutes. All ayes; motion carried.

Date/time/location of next meeting: The next meeting will be Wednesday, February 12, 2020 at 9 a.m. on the first floor of the Health & ADRC building.

ADRC/Social Services Proposed Merger Update: Gottsacker reported that the ADRC scope of services and Older Americans Act services are mandated by the state and federal government, and so no services currently provided by the ADRC would be affected by a merger. Schreier noted that the primary goal should be services for the clients and not fiscally driven. However, Schreier stated that funding opportunities should be something to be looked at every year to see if all departments can come up with ways to cut costs. Informational only, no action taken.

2020 Department Budget Update: Gottsacker presented an amended budget which was updated to reflect changes occurring upon Dianne Jacobson's retirement. The original budget presented to the Administration Committee was decreased by \$62,000 and \$68,000 was placed in the Contingency Fund. The \$68,000 was returned at County Board, resulting in total of tax levy allocation of \$202,109. The amended budget covers moving to a 40-hour workweek. Moving the ADRC staff to a 40-hour workweek would have to be approved by LRES Committee, Administration Committee, and then County Board. The budget was sent to the finance director for a fiscal impact analysis, however no answer at this time. Motion made by Watry/Pederson adopt as presented and move forward to LRES & Administration Committees. All ayes, motion carried.

Budget Resolution: Gottsacker presented the 2020 Budget resolution. The resolution is to increase ADRC staff from 1950 to 2080 hours per year and mirrors the resolution sent to County Board by the Department of Social Services. Committee members agreed that to stay competitive in the work force with wages we need to offer a 40-hour workweek. Motion made by Hammer /Watry in support of moving forward to LRES & Administration Committees with the budget resolution. All ayes, motion carried.

2020 Contracts: Gottsacker reported that the State Greater Wisconsin Agency on Aging Resource (GWAAR) contracts are still coming in. The Alzheimer Family Care Program grant funding is less, but the National Family Caregiver Program grant funding has gone up slightly. The 85.21 (Specialized Transportation Grant) is being reviewed by Corporation Council. Informational only, no action taken.

Dementia Care Specialist Grant: Gottsacker reported on the Dementia Care Specialist Grant. The ADRC of Oneida County and the ADRC of Vilas County was not awarded the grant for the Dementia Care Specialist. Informational only, no action taken.

One-Time Integration funding and proposed expenditures: Gottsacker reported that all of updates have been completed except for a few sundry details. There have been many compliments to staff about the changes to the dining room and waiting area. Informational only, no action taken.

Donations: Gottsacker reported on the County donation policy. An anonymous donor donated \$5,000 to the ADRC which was applied to the Home Delivered Meals Program. However, the state has a statute that counties must have a process to receive donations over a certain amount if there is not a designated use by the donor. Oneida County chose to apply the process for donations over \$1,000. Donations must be approved by County Board to determine where the monies are to be applied unless the donor designates what the donation is for. In the future, Gottsacker will encourage donors to specify the intent of the donation. Informational only, no action taken.

Northwoods Transit Connections Update: Gottsacker presented a handout for the ridership for Northwoods Transit ridership for 2019. The ridership is staying consistent and 39,300 rides were given in 2019. Schreier informed that they would be starting a route in Manitowish Waters one day a week. Informational only, no action taken.

Vouchers, purchase orders and line item transfers: Gottsacker presented the vouchers, purchase orders, blanket purchase orders and line item transfers for approval. Motion made by Hammer/Winkler to approve the vouchers, purchase orders, blanket purchase orders and line item transfers as presented. All ayes, motion carried.

Monthly Reports: Staff and program reports: Gottsacker presented the monthly staff and program reports. Informational only, no action taken.

Legislative Update: Gottsacker reported that there is no legislation of note at this time; the Older Americans Act passed in the house and is still waiting to go to the senate. Informational only, no action taken.

Future Agenda items for next meeting: Possible Merger, 2020 Amended Budget, Northwoods Transit Connections, RSVP, furniture and all usual agenda items.

Public comment/communications: None

Adjournment: 10:08 AM

Committee Chairman

Dawn Johnson

Committee Secretary