

COUNTY FACILITIES COMMITTEE MINUTES
Oneida County Courthouse • Committee Room #2
Monday, January 8, 2024 • 8:15 a.m.

COMMITTEE MEMBERS PRESENT: Russ Fisher/Chairman, Billy Fried, Diana Harris, Bob Almekinder and Robert Briggs

ALSO PRESENT: Troy Huber and Lindsey Kennedy (Buildings & Grounds); Steven Schreier (County Board Supervisor)

CALL TO ORDER

Chairman Fisher called the County Facilities Committee to order at 8:15 a.m. in Committee Room #2 at the Oneida County Courthouse. This meeting has been properly posted in accordance with the Wisconsin Open Meetings Law and complies with the Americans with Disabilities Act.

APPROVE AGENDA

Motion by Fried to approve the agenda for today's meeting, with the order of items at the chair's discretion. Second by Briggs. All Committee members present voting 'Aye'. Motion carried.

PUBLIC COMMENT

No public comment.

APPROVE MINUTES

Motion by Fried to approve the minutes from the December 11, 2023 committee meeting. Second by Harris. All Committee members present voting 'Aye'. Motion carried.

INVOICE PAID REPORT

Huber reviewed the invoices paid report for the month of December 2023.

Informational Only.

BUDGET/ACTUAL REPORT

The department provided the committee with a copy of the year-to-date budget for review.

Informational Only.

REVIEW/APPROVE LEC ADDITIONAL RECYCLING PICK-UP REQUEST

Kennedy stated that with the increase in inmates, the Law Enforcement Center is generating more recycling refuse. Recycling is currently picked up once a week, and it is insufficient to keep up with the demand. Therefore, the department is requesting a modification to the current refuse collection contract to increase recycling pick-up at the Law Enforcement Center to twice a week. The additional pick-up will cost \$139.00 per month. GFL, the County's refuse collection vendor, agreed to the addendum to the contract but noted that it would result in a new 36-month contract. The current 36-month contract began in March 2023. Kennedy confirmed with GFL that the current rates would continue to be locked in for the new 36-month term of the contract.

Motion by Harris to approve additional recycling pick-up for the Law Enforcement Center. Second by Briggs. Harris, Briggs, Almekinder and Fisher voting 'Aye'; Fried voting 'Nay'. Motion carried.

REVIEW/DISCUSS PRISONER REVENUE

Huber stated that he had a meeting with the Sheriff's department administration to discuss an increase in Buildings and Grounds reimbursement from prisoner revenue. They agreed to reimburse for Dane County inmates, resulting in approximately \$13,000-\$15,000 more annually. Huber is pleased with the increase and is more confident in the department's ability to stay within budget for 2024.

Information Only.

UPDATES/ACTION ON BUILDINGS & GROUNDS PROJECTS/ACTIVITIES

- a. **COURTHOUSE HVAC UPGRADES – PHASE II (ARPA PROJECT):** Contractors have been on-site for several weeks; completion date TBD.
- b. **COURTHOUSE ANNEXED ROOF REPLACEMENT:** No new updates – Project on hold until spring.
- c. **COURTHOUSE AND ADRC/PUBLIC HEALTH FACILITIES GARAGES:** Solicitation for bid started, bid opening date set for 02/01/2024.
- d. **FLOORING/CARPET REPLACEMENT:** Quotes and bid documents being prepared.
- e. **SIDEWALK IMPROVEMENTS:** The CIP committee is reviewing the project on 01/12/2024 with the aim of funding with ARPA funds.
- f. **COURTHOUSE WINDOWS REPLACEMENT:** Department applying for grants to fund the project. Grants will be awarded in March 2024.

NON-BUDGETED ITEM REQUEST

None.

PUBLIC COMMENT

Schreier stated that he referenced the City of Rhinelander website and noted the following rates for 2024: Wastewater Rate at \$10.35 per 1000 gallons, Stormwater Rate at \$13.39 per ERU, and Water Utility with no rate change at this time, as of 12/23.

ITEMS FOR NEXT AGENDA

- Award Garages Bid
- Sidewalk Project Update

FUTURE MEETING DATE(S)

Monday, February 12, 2023 at 8:15 a.m.

ADJOURNMENT

Fisher adjourned the County Facilities meeting at 8:53 a.m.

Russ Fisher, Chairman

Date

Lindsey Kennedy, Recording Secretary

Date