

**COUNTY FACILITIES COMMITTEE MINUTES**  
**Oneida County Courthouse • County Board Room**  
**Monday, January 10, 2022 • 8:00 a.m.**

**COMMITTEE MEMBERS PRESENT:** Billy Fried/Chairman, Russ Fisher and Lance Krolczyk

**COMMITTEE MEMBERS ABSENT (EXCUSED):** Bob Almekinder, Greg Oettinger

**ALSO PRESENT:** Lindsey Kennedy, Luke Lee (Buildings & Grounds)

**OTHERS PRESENT VIA ZOOM:** Troy Huber (Buildings & Grounds), Petra Pietrzak (County Board Candidate)

**CALL TO ORDER**

Chairman Fried called the County Facilities Committee to order at 8:00 a.m. in the County Board Room at the Oneida County Courthouse. This meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and complies with the Americans with Disabilities Act.

**APPROVE AGENDA**

Motion by Krolczyk to approve the agenda for today's meeting. Second by Fisher. All Committee members present voting 'Aye'. Motion carried.

**PUBLIC COMMENT**

No public comment.

**APPROVE MINUTES**

Motion by Fisher to approve the minutes from the December 13, 2021 committee meeting. Second by Krolczyk. All Committee members present voting 'Aye'. Motion carried.

**YEAR 2022 BLANKET PURCHASE ORDERS**

Motion by Fried to approve the year 2022 blanket purchase orders as presented. Second by Krolczyk. All Committee members present voting 'Aye'. Motion carried.

**BILLS, VOUCHERS, BLANKET PURCHASE ORDERS, LINE ITEM TRANSFERS**

Kennedy emailed the committee members a list of the bills, voucher, and blanket purchases orders prior to the meeting for review. Kennedy explained the large expenses for the committee.

Motion by Krolczyk to approve the bills and vouchers as presented. Second by Fisher. All Committee members present voting 'Aye'. Motion carried.

**MAINTENANCE TECHNICIAN LEAD PAINT CERTIFICATION**

- a. **REVIEW:** Kennedy stated the department is requesting approval to pay for lead paint certification for maintenance technician, Lucas Lee. Funding to come from existing Buildings and Grounds budget. Lee outlined the benefits to the County and ramifications if work is done without the certification.

- b. **APPROVAL:** Motion by Fried to approve funds be used from the Buildings and Grounds budget for Lucas (Lee) to get his Lead Renovator Certification. Second by Fisher. All Committee members present voting ‘Aye’. Motion carried.

**RELIEF FUNDING REQUEST FOR ADDITIONAL 2021 CLEANING SUPPLIES RELATED TO COVID-19 PANDEMIC**

Kennedy stated the department was previously reimbursed for the cost of additional cleaning supplies and materials related to the COVID-19 pandemic through the Routes to Recovery Grant. After the grant ended the former finance director, Smith, instructed the department to continue to track additional expenditures related to COVID, noting additional funding may become available.

The process to request ARPA relief funding is to first, get approval from your committee of jurisdiction with a bid, quote or proposal in hand. Kennedy stated the Buildings & Grounds department would like approval to request reimbursement for \$6,513.53 for additional expenditures related to COVID made in 2021. It is the finance department’s recommendation that projects/programs meet a \$100,000 minimum threshold to be considered.

Motion by Fried to approve moving forward to request ARPA for additional cleaning supply costs related to COVID. Second by Fisher. All Committee members present voting ‘Aye’. Motion carried.

The committee directed Kennedy to work with Finance Director, Smigielski, to see if this request could be combined with other related requests to meet the recommended minimum \$100,000 project/program threshold.

**LAW ENFORCEMENT CENTER CHILLER PROJECT BID**

- a. **APPROVAL:** Kennedy stated one bid was received for the Law Enforcement Center Chiller Project from Tweet Garot in the amount of \$383,037. That is approximately \$33,000 above the approved amount; Kennedy stated this is due to an increase in cost for raw material and equipment. Tweet informed Kennedy there would have been another 7.5% increase on the chiller effective January 7, 2022 which they avoided by issuing a purchase order to the manufacturer.

Motion by Fried to approve bid from Tweet Garot as received and move forward pending authorization from the Administration Committee and County Board to utilize ARPA funds. Second by Krolczyk. All Committee members present voting ‘Aye’. Motion carried.

- b. **RESOLUTION:** The committee reviewed the resolution that will be submitted by the Administration Committee to County Board for approval to utilize American Rescue Plan Act (ARPA) funds for the project. The committee members present support the resolution.

**UPDATES/ACTION ON BUILDINGS & GROUNDS PROJECTS/ACTIVITIES**

- a. **PROJECT LISTS AND PROJECTED TIMELINE:** Kennedy updated the committee on the current department projects.

**NON-BUDGETED ITEM REQUEST**

None

**CLOSED SESSION**

The committee did not go into closed session.

**RETURN TO OPEN SESSION**

The committee did not go into closed session.

**PUBLIC COMMENT**

No public comment.

**ITEMS FOR NEXT AGENDA**

- ADRC flooring project
- Update on Projects
- Facilities Director Annual Evaluation

**FUTURE MEETING DATE(S)**

Monday, February 14, 2022 at 8:00 a.m.

**ADJOURNMENT**

Fried adjourned the County Facilities meeting at 8:43 a.m.

/s/Billy Fried  
Billy Fried, Chairman

02/10/2022  
Date

/s/Lindsey Kennedy  
Lindsey Kennedy, Recording Secretary

02/10/2022  
Date