

COUNTY FACILITIES COMMITTEE MINUTES
Oneida County Courthouse • Committee Room #2
Monday, March 6, 2023 • 8:15 a.m.

COMMITTEE MEMBERS PRESENT: Russ Fisher/Chairman, Bob Almekinder, Robert Briggs, Diana Harris and Billy Fried

ALSO PRESENT: Troy Huber (Buildings & Grounds); Tracy Hartman (County Clerk); Justin Fralick (ITS); Steven Schreier (County Board Supervisor)

CALL TO ORDER

Chairman Fisher called the County Facilities Committee to order at 8:15 a.m. in Committee Room #2 at the Oneida County Courthouse. This meeting has been properly posted in accordance with the Wisconsin Open Meetings Law and complies with the Americans with Disabilities Act.

APPROVE AGENDA

Motion by Fried to approve the agenda for today's meeting, with the order of items at the Chair's discretion. Second by Briggs. All Committee members present voting 'Aye'. Motion carried.

PUBLIC COMMENT

No public comment.

APPROVE MINUTES

Motion by Fried to approve the minutes from the February 13, 2023 committee meeting. Second by Harris. All Committee members present voting 'Aye'. Motion carried.

BILLS, VOUCHERS, BLANKET PURCHASE ORDERS, LINE ITEM TRANSFERS

The committee was provided a list of the bills, vouchers, blanket purchases orders and line item transfers prior to the meeting for review. Huber provided a brief explanation of the larger expenses. Huber reviewed the year end line item transfers.

Motion by Fried to approve the bills, vouchers, blanket purchase orders and line item transfers as presented. Second by Harris. All Committee members present voting 'Aye'. Motion carried.

COUNTY REFUSE COLLECTION VENDOR CHANGE UPDATE

Huber stated the County switched refuse collection vendors from Republic Services to GFL Environmental and the change will show a significant saving for refuse collection costs of approximately \$15,000 per year. The County has a three-year contract with GFL Environmental.

Informational Only.

DISCUSS/APPROVE COUNTY BOARD ROOM ADDITIONAL TELEVISIONS REQUEST

Fisher stated County Board Chairman, Holewinski, requested additional televisions in the County Board Room because the individuals sitting at the round table in front of the existing television are unable to see the screen. The request is for one television mounted on the left wall next to the sound cabinet, which could be swiveled toward the round table and the other television mounted on the right wall for audience viewing.

Justin Fralick with the IT Department stated that the best option to split the signal from the current Clickshare is with an HDMI Distribution Amplifier. Huber added the estimated budget for this project is \$2,800 for 2 television monitors, heavy-duty television wall mounts with swivel, HDMI distribution amplifier and HDMI cable. Clerk Hartman stated the cost could be covered within the County Board budget.

Motion by Briggs to approve the additional televisions for the County Board room as presented with the funding coming from the commissions and committees line item. Second by Almekinder. Discussion regarding cost and included items. All Committee members present voting ‘Aye’. Motion carried.

UPDATES/ACTION ON BUILDINGS & GROUNDS PROJECTS/ACTIVITIES

- a. **COURTHOUSE ELEVATOR UPGRADE:** Project completed.
- b. **DSS OFFICE REMODEL (ARPA PROJECT):** 3/3/23 Contractor update – Doors have been delivered and are being painted; door frames delivery pushed back to 3/6/23; 3/3/23 State electrical inspection passed and ceiling tile install being completed. 2/21/23 County Board approved additional ARPA funds for paint and carpet replacement through the hallways of the department; 3/1/23 hallway painting began.
- c. **LEC JAIL PLUMBING & ICON SYSTEM (ARPA PROJECT):** BG staff continue with the installation.
- d. **COURTHOUSE FRONT STOOP REMOVAL:** No new updates.
- e. **JAIL DORM POD FIRE SUPPRESSION SYSTEM REPLACEMENT (ARPA PROJECT):** No new updates.
- f. **COURTHOUSE HVAC UPGRADES – PHASE I (ARPA PROJECT):** No new updates.
- g. **COURTHOUSE HVAC UPGRADES – PHASE II (ARPA PROJECT):** Solicitation for bid started, bid opening date set for 03/28/2023.
- h. **LEC AND ADRC/PH FACILITIES FIRE PANELS UPGRADES:** Bid documents being prepared.
- i. **LEC DISPATCH AND IT SERVER ROOM A/C UPGRADE:** Solicitation for bid started, bid opening date set for 03/28/2023.
- j. **LEC WATER SOFTENER INSTALLATION:** Solicitation for bid started, bid opening date set for 04/11/2023.

NON-BUDGETED ITEM REQUEST

None.

PUBLIC COMMENT

No public comment.

ITEMS FOR NEXT AGENDA

- Bid award for Courthouse HVAC Upgrades – Phase II
- Bid award for LEC Dispatch and I.T. Server Room Cooling Replacement

FUTURE MEETING DATE(S)

Monday, April 3 at 8:15 a.m.

ADJOURNMENT

Fisher adjourned the County Facilities meeting at 8:37 a.m.

Russ Fisher, Chairman

Date

Tracy Hartman, Recording Secretary

Date