

**COUNTY FACILITIES COMMITTEE MINUTES**  
**Oneida County Courthouse • County Board Room**  
**Monday, March 7, 2022 • 8:00 a.m.**

**COMMITTEE MEMBERS PRESENT:** Billy Fried/Chairman, Russ Fisher, Bob Almekinder and Greg Oettinger

**COMMITTEE MEMBERS PRESENT VIA ZOOM:** Lance Krolczyk

**ALSO PRESENT:** Troy Huber, Lindsey Kennedy (Buildings & Grounds); Dan Hess (Sheriff's Office)

**CALL TO ORDER**

Chairman Fried called the County Facilities Committee to order at 8:01 a.m. in the County Board Room at the Oneida County Courthouse. This meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and complies with the Americans with Disabilities Act.

**APPROVE AGENDA**

Motion by Oettinger to approve the agenda for today's meeting. Second by Almekinder. All Committee members present voting 'Aye'. Motion carried.

**PUBLIC COMMENT**

No public comment.

**APPROVE MINUTES**

Motion by Fisher to approve the minutes from the February 14, 2022 committee meeting. Second by Oettinger. All Committee members present voting 'Aye'. Motion carried.

**BILLS, VOUCHERS, BLANKET PURCHASE ORDERS, LINE ITEM TRANSFERS**

Kennedy emailed the committee members a list of the bills, voucher, blanket purchases orders and line item transfers prior to the meeting for review. Huber explained the large expenses to the committee.

Motion by Fried to approve the bills, vouchers and line item transfers as presented. Second by Oettinger. All Committee members present voting 'Aye'. Motion carried.

**MAINTENANCE TECHNICIAN PEPPER SPRAY REQUEST**

Kennedy stated that at the last committee meeting the committee asked that this item be tabled until the next meeting to give them time to digest the information. Fried provided an overview of the request. Hess stated the Sheriff's Office is all right with the maintenance technicians carrying pepper spray but not in support of the pepper-ball gun dispenser; the committee agrees.

The committee directed the department to determine the cost associated with the request and to work with LRES and Corporation Counsel to determine if any ordinances or County Codes need to be change prior to making a formal motion.

**REQUEST TO INCREASE THE LIMIT OF COMP TIME SAVED TO 80 HOURS FOR HOURLY EMPLOYEES UPDATE**

Huber stated the LRES (Labor Relation Employee Service) committee approved the request to increase the limit of comp time saved to 80 hours for hourly Buildings & Grounds employees and the staff are happy with the change.

Informational Only.

**REQUEST TO USE CLFRF FUNDS FOR DISINFECTION OF COUNTY FACILITIES AND VEHICLES UPDATE**

Kennedy stated at a previous committee meeting the committee made a motion to direct the department to move forward with requesting relief money for the disinfection of County Facilities and Vehicles. The funding would be used to continue cleaning and disinfection efforts to combat the COVID-19 Virus in all County facilities and vehicles. The extra funds would cover the increase in both the demand and cost of cleaning supplies and PPE (Personal Protective Equipment) such as disinfectant, hand sanitizer, gloves and masks.

Smigielski and Fugle did not feel this request met UST (United States Treasury) regulation for use of relief funds. Building & Grounds and the Sheriff's Office have withdrawn the request. Buildings & Grounds does not have additional funds in their budget to cover the cost of hand sanitizer, gloves and masks so once the current supplies are depleted funding for additional supplies will have to be evaluated.

Informational Only.

**LEC (LAW ENFORCEMENT CENTER) SOLAR PROJECT DISCUSSION**

Huber stated he has been exploring options for the installation of solar panels at the Law Enforcement Center. This is still very early in the planning stages but Huber has been working with a Sales Operations Analyst with EnergySage. EnergySage generated a feasibility study and then will work with the County to find a Solar panel installation company to execute the project. EnergySage is also researching grant-funding options for the project. Huber stated that right now the data he has received shows a life expectancy and payoff period of 15 years for both. He is still exploring grant-funding options but at this time, the data does not show financial benefits for the County.

Informational Only.

**FACILITIES ELECTRIC USAGE REVIEW**

Huber presented the committee a spreadsheet showing the electric usage at the Law Enforcement Center, Courthouse and ADRC and Public Health Facilities for years 2016 through 2021. The trend for all facilities show a significant decrease in kWh usage and total electric cost. The decrease is due to energy saving measures implemented by the department including the transition to LED lighting and energy efficient equipment.

Informational Only.

**LEC WATER USAGE REVIEW**

Huber presented the committee a spreadsheet showing the water usage at the Law Enforcement Center for years 2017 through 2021. The trend shows a decrease in water usage and total water cost. The decrease is due to the ICON water saving system that the department installed in the secure side of the jail in 2019. The installation of the ICON system in the dorm side of the jail will perpetuate the savings.

Informational Only.

**UPDATES/ACTION ON BUILDINGS & GROUNDS PROJECTS/ACTIVITIES**

- a. **ADRC/PH GARAGE:** Project discontinued due to the bids received were much higher than the proposed budget.
- b. **COURTHOUSE ELEVATOR UPGRADE:** Project has been awarded to Otis Corporation. Counsel reviewed contract documents and requested additional insurance language be added; Otis complied. Department is working with Otis to select the cab interior design.

- c. **LEC CHILLER:** Tweet Garot and CR Meyer were on site the week of 2/14/2022. The chiller is expected to be delivered in early June. The department informed jail administration of projected system downtime.
- d. **DSS OFFICE REMODEL:** Preliminary plan were approved by the Social Services Committee and they directed Buildings & Grounds to consult an engineer on the project.
- e. **LEC JAIL PLUMBING & ICON SYSTEM:** Final project cost being determined.
- f. **LEC JAIL SECURITY GLASS REPLACEMENT:** County Facilities awarded project to Stronghold Industries for \$99,500. Use of CLFRF funds needs to be approved at March 7, 2022 Administration Committee and March 15, 2022 County Board prior to formal award of the project.
- g. **CDBG PROJECT – COURTHOUSE FRONT STOOP REMOVAL:** No updates.

**NON-BUDGETED ITEM REQUEST**

None

**PUBLIC COMMENT**

No public comment.

**ITEMS FOR NEXT AGENDA**

- Maintenance Technician Pepper Spray cost estimates
- LEC Jail Plumbing & ICON System final cost

**FUTURE MEETING DATE(S)**

Monday, April 11, 2022 at 8:00 a.m.

**ADJOURNMENT**

Fried adjourned the County Facilities meeting at 8:46 a.m.

/s/Billy Fried  
Billy Fried, Chairman

04/11/2022  
Date

/s/Lindsey Kennedy  
Lindsey Kennedy, Recording Secretary

04/11/2022  
Date