

COUNTY FACILITIES COMMITTEE MINUTES
Oneida County Courthouse • Committee Room #1
Tuesday, March 10, 2020 • 9:00 a.m.

COMMITTEE MEMBERS PRESENT: Billy Fried/Chairman, Lance Krolczyk and Greg Oettinger

ABSENT: Russ Fisher (excused)

ALSO PRESENT: LuAnn Brunette, Troy Huber (Buildings & Grounds); Lindsey Kennedy (Labor Relations/Employee Services)

CALL TO ORDER

Chairman Fried called the County Facilities Committee to order at 9:00 a.m. in Committee Room #1 at the Oneida County Courthouse. This meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and complies with the Americans with Disabilities Act.

APPROVE AGENDA

Motion by Oettinger to approve the agenda for the County Facilities meeting. Second by Krolczyk. All Committee members present voting 'Aye'. Motion carried.

APPROVE MINUTES

Motion by Krolczyk to approve the minutes from the January 30, 2020 committee meeting. Second by Oettinger. All Committee members present voting 'Aye'. Motion carried.

BILLS, VOUCHERS, BLANKET PURCHASE ORDERS, LINE ITEM TRANSFERS

Brunette provided the committee members with an overview handout of the bills and vouchers and explained the large amounts. Brief discussion held.

Motion by Fried to approve the bills and vouchers as presented. Second by Oettinger. All Committee members present voting 'Aye'. Motion carried.

Brunette also reviewed the line item transfer for the purchased of the County Clerk's new copier. The purchase has already been approved by the Administration Committee. Approval from the County Facilities committee is needed for the line item transfer from the continuing appropriations budget to cover the cost of the copier.

Motion by Fried to approve the line item transfer as presented. Second by Oettinger. All Committee members present voting 'Aye'. Motion carried.

2019 YEAR END LINE ITEM TRANSFERS

Brunette provided the committee with a spreadsheet of the 2019 line items transfers and reviewed each of the transfers on the list. The total transfers for 2019 is \$70,964.

Motion by Fried to approve the 2019 year end line item transfers as presented. Second by Krolczyk. All Committee members present voting 'Aye'. Motion carried.

UW-EXTENSION

- a. Agreement for delegation of financial budget authority
- b. Lease cancellation for UW-Extension offices at the Rhinelander-Oneida County Airport
- c. Cost of UW-Extension move from airport to Nicolet College
- d. Damage to Airport office space
- e. Contract with Oneida County
- f. Lease agreement with Nicolet

Agenda item tabled until next meeting.

UPDATES/ACTION ON BUILDINGS & GROUNDS PROJECTS/ACTIVITIES

- a. Timeline review

Agenda item tabled until next meeting.

NON-BUDGETED ITEM REQUEST

None

MAINTENANCE REPORT

Huber stated Buildings & Grounds staff have started the dispatch center remodel/upgrade and nothing is being hired out on this project.

PUBLIC COMMENT

None

ITEMS FOR NEXT AGENDA

- UW Extension move update
- Courthouse Security
- Update on Buildings & Grounds projects

FUTURE MEETING DATE(S)

Monday, April 6, 2020 at 9:00 am

ADJOURNMENT

Fried adjourned the meeting at 9:32 a.m.

/s/ Billy Fried
Billy Fried, Chairman

06-01-2020
Date

/s/ Lindsey Kennedy
Lindsey Kennedy, recording secretary

06-01-2020
Date