

**COUNTY FACILITIES COMMITTEE MINUTES**  
**Oneida County Courthouse • Committee Room #2**  
**Tuesday, May 2, 2023 • 8:15 a.m.**

**COMMITTEE MEMBERS PRESENT:** Russ Fisher/Chairman, Billy Fried, Bob Almekinder and Robert Briggs

**COMMITTEE MEMBERS ABSENT:** Diana Harris (excused)

**ALSO PRESENT:** Troy Huber and Lindsey Kennedy (Buildings & Grounds)

**CALL TO ORDER**

Chairman Fisher called the County Facilities Committee to order at 8:15 a.m. in Committee Room #2 at the Oneida County Courthouse. This meeting has been properly posted in accordance with the Wisconsin Open Meetings Law and complies with the Americans with Disabilities Act.

**APPROVE AGENDA**

Motion by Briggs to approve the agenda for today's meeting, with the order of items at the chair's discretion. Second by Almekinder. All Committee members present voting 'Aye'. Motion carried.

**PUBLIC COMMENT**

No public comment.

**APPROVE MINUTES**

Motion by Almekinder to approve the minutes from the April 17, 2023 committee meeting. Second by Fried. All Committee members present voting 'Aye'. Motion carried.

**BILLS, VOUCHERS, BLANKET PURCHASE ORDERS, LINE ITEM TRANSFERS**

The committee was provided a list of the bills, vouchers and blanket purchases orders prior to the meeting for review. Huber provided a brief explanation of the larger expenses.

Motion by Fried to approve the bills, vouchers and blanket purchase orders as presented. Second by Briggs. All Committee members present voting 'Aye'. Motion carried.

**ADRC/PUBLIC HEALTH FACILITY GENERATOR REPLACEMENT UPDATE**

Huber updated the committee on the replacement of the ADRC/Public Health Facility generator replacement. The total cost for the replacement is \$6,390.87 and Public Health has \$5,000 in grant funds to offset the cost. The remaining \$1,390.87 will be covered by the building maintenance account.

Informational Only.

**UPDATES/ACTION ON BUILDINGS & GROUNDS PROJECTS/ACTIVITIES**

- a. **DSS OFFICE REMODEL (ARPA PROJECT):** 4/28/23 - State electrical inspection done 4/27/23 and passed. Samuels Group to return 05/24/23 to complete cabinet installation. DSS staff have started moving items into new rooms.
- b. **LEC JAIL PLUMBING & ICON SYSTEM (ARPA PROJECT):** BG staff continue with the installation.
- c. **COURTHOUSE FRONT STOOP REMOVAL:** No new updates.
- d. **JAIL DORM POD FIRE SUPPRESSION SYSTEM REPLACEMENT (ARPA PROJECT):** No new updates.
- e. **COURTHOUSE HVAC UPGRADES – PHASE I (ARPA PROJECT):** No new updates.
- f. **COURTHOUSE HVAC UPGRADES – PHASE II (ARPA PROJECT):** No new updates.
- g. **LEC AND ADRC/PH FACILITIES FIRE PANELS UPGRADES:** BG staff recommend holding off on this CIP until 2024 to allow for additional research on best panels to meet the needs of the County.

- h. LEC DISPATCH AND IT SERVER ROOM A/C UPGRADE:** Tweet Garot awarded bidder for \$47,800; components and parts have been ordered.
- i. LEC WATER SOFTENER INSTALLATION:** Advanced Water Solutions awarded bidder for \$47,129.40; components and parts have been ordered.

**NON-BUDGETED ITEM REQUEST**

None.

**PUBLIC COMMENT**

No public comment.

**ITEMS FOR NEXT AGENDA**

- Courthouse annexed roof bid award

**FUTURE MEETING DATE(S)**

Tuesday, June 6 at 8:15 a.m.

**ADJOURNMENT**

Fisher adjourned the County Facilities meeting at 8:44 a.m.

\_\_\_\_\_  
Russ Fisher, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Lindsey Kennedy, Recording Secretary

\_\_\_\_\_  
Date

