

COUNTY FACILITIES COMMITTEE MINUTES
Oneida County Courthouse • County Board Room
Thursday, July 13, 2023 • 10:30 a.m.

COMMITTEE MEMBERS PRESENT: Russ Fisher/Chairman, Billy Fried, Bob Almekinder, Robert Briggs and Diana Harris

ALSO PRESENT: Troy Huber and Lindsey Kennedy (Buildings & Grounds)

CALL TO ORDER

Chairman Fisher called the County Facilities Committee to order at 10:33 a.m. in County Board Room at the Oneida County Courthouse. This meeting has been properly posted in accordance with the Wisconsin Open Meetings Law and complies with the Americans with Disabilities Act.

APPROVE AMENDED AGENDA

Motion by Briggs to approve the amended agenda for today's meeting, with the order of items at the chair's discretion. Second by Fried. All Committee members present voting 'Aye'. Motion carried.

PUBLIC COMMENT

No public comment.

APPROVE MINUTES

Motion by Fried to approve the minutes from the June 6, 2023 committee meeting. Second by Harris. All Committee members present voting 'Aye'. Motion carried.

BILLS, VOUCHERS, BLANKET PURCHASE ORDERS, LINE ITEM TRANSFERS

Prior to the meeting, the committee was provided a list of the invoices paid in the month of June.

Informational Only.

DEPARTMENT BUDGET REVIEW

The committee was provided a copy of the department's year to date budget for review; Kennedy explained the budget and clarified the overdrawn accounts. The committee directed Kennedy to get clarification from finance on the Rent of Other Facilities revenue account line.

Informational Only.

ADRC/PUBLIC HEALTH FACILITY SIDEWALK REPAIRS

Huber stated Chippewa Concrete Services has completed the sidewalk repairs and front entrance ramp at the ADRC/Public Health Facility. The cost of the repairs will be covered within the department's Sidewalks/Blacktop continuing appropriations and ADRC/Public Health Facility Buildings maintenance accounts. The department is working on obtaining quotes for landscaping to the areas where the sidewalk was removed.

Informational Only.

COURTHOUSE MEMORIAL BENCHES UPDATE

Kennedy stated there has been little public interest with the purchase of a memorial bench so the department will keep the application process open. The committee directed Kennedy to repost the application form to Facebook and share with the news media email distribution list.

Informational Only.

COURTHOUSE CHILLER FOCUS ON ENERGY REIMBURSEMENT CHECK UPDATE

Kennedy informed the committee that the County received a Focus on Energy reimbursement check for \$1,798.14 for the Courthouse Chiller replacement.

Informational Only.

STATE INMATE EXPENSES REVIEW

Huber stated the department is receiving 4% reimbursement from the revenue for housing State inmates. The reimbursement is used to offset the additional costs related to housekeeping supplies, maintenance repairs, water, electric, etc. The department will receive \$16.47 for the month of May and \$2,406.27 for the month of June.

Informational Only.

UPDATES/ACTION ON BUILDINGS & GROUNDS PROJECTS/ACTIVITIES

- a. **DSS OFFICE REMODEL (ARPA PROJECT):** Project completed.
- b. **LEC JAIL PLUMBING & ICON SYSTEM (ARPA PROJECT):** Project completed.
- c. **COURTHOUSE FRONT STOOP REMOVAL:** No new updates.
- d. **JAIL DORM POD FIRE SUPPRESSION SYSTEM REPLACEMENT (ARPA PROJECT):** Project completed.
- e. **COURTHOUSE HVAC UPGRADES – PHASE II (ARPA PROJECT):** Components ordered.
- f. **LEC DISPATCH AND IT SERVER ROOM A/C UPGRADE:** Project started week of July 10, 2023.
- g. **LEC WATER SOFTENER INSTALLATION:** Project completed.
- h. **COURTHOUSE ANNEXED ROOF REPLACEMENT:** Project anticipated to start in August 2023.

NON-BUDGETED ITEM REQUEST

None.

PUBLIC COMMENT

No public comment.

ITEMS FOR NEXT AGENDA

- Rent of Other Facilities Revenue Account Line Clarification
- Prisoner Revenue Update
- Final budget numbers for completed CIP and ARPA projects

FUTURE MEETING DATE(S)

Monday, August 7 at 8:00 a.m.

ADJOURNMENT

Fisher adjourned the County Facilities meeting at 11:08 a.m.

/s/Russ Fisher
Russ Fisher, Chairman

08/03/2023
Date

/s/Lindsey Kennedy
Lindsey Kennedy, Recording Secretary

08/03/2023
Date