

COUNTY FACILITIES COMMITTEE MINUTES
Oneida County Courthouse • Committee Room #2
Tuesday, September 5, 2023 • 8:00 a.m.

COMMITTEE MEMBERS PRESENT: Russ Fisher/Chairman, Billy Fried, Bob Almekinder, Robert Briggs and Diana Harris

ALSO PRESENT: Troy Huber and Lindsey Kennedy (Buildings & Grounds)

CALL TO ORDER

Chairman Fisher called the County Facilities Committee to order at 8:00 a.m. in Committee Room #2 at the Oneida County Courthouse. This meeting has been properly posted in accordance with the Wisconsin Open Meetings Law and complies with the Americans with Disabilities Act.

APPROVE AGENDA

Motion by Briggs to approve the agenda for today’s meeting, with the order of items at the chair’s discretion. Second by Harris. All Committee members present voting ‘Aye’. Motion carried.

PUBLIC COMMENT

No public comment.

APPROVE MINUTES

Motion by Harris to approve the minutes from the August 7, 2023 committee meeting. Second by Fried. All Committee members present voting ‘Aye’. Motion carried.

INVOICE PAID REPORT

Kennedy noted finance did not run the August 2023 invoice paid report at the time of this meeting and added the August report will be provided at the September committee meeting.

Informational Only.

BUDGET/ACTUAL REPORT

The committee was provided a copy of the department’s year to date budget for review; Huber explained the overdrawn accounts and reviewed the budget/actual reports for the department’s CIP and ARPA projects.

Informational Only.

2024 PAGER PAY INCREASE UPDATE

Huber stated the LRES committee approved the pager pay increase of \$25 for weekdays and \$50 for weekends and holidays and made a motion to forward to the Administration committee for consideration during budget hearings. The increase would take effect in 2024. The current pager pay is \$20 for weekdays and \$40 for weekends and holidays. Brief discussion held.

Informational Only.

2024-2026 CIP REQUESTS UPDATE

Huber stated the CIP committee met on August 31, 2023 to consider future Capital Improvement Projects. The department submitted the following requests:

| Project | Year | Estimated Cost |
|--|-------------|-----------------------|
| Carpet/Flooring Replacement (Multiple Locations) | 2024 | \$276,600.00 |
| Garages (Courthouse and ADRC/Public Health Facilities) | 2024 | \$284,500.00 |
| Sidewalk Repairs (Courthouse and LEC) | 2024 | \$96,750.00 |
| ADRC/PH Facility Roof Replacement | 2025 | \$300,000.00 |

| | | |
|--|------|----------------|
| Courthouse Windows Replacement | 2025 | \$1,000,000.00 |
| LEC Garage Floor Epoxy | 2025 | \$125,000.00 |
| Courthouse Security Camera System Upgrade | 2026 | \$100,000.00 |
| DSS Front Reception Security Enhancement Remodel | 2026 | \$100,000.00 |
| Fire Panel Upgrades (Multiple Locations) | 2026 | \$100,000.00 |
| LEC Cooling Tower | 2026 | \$125,000.00 |
| Paint the exterior of the ADRC/PH Facility | 2026 | \$29,750.00 |

Brief discussion on the projects. The CIP committee is to meet again to determine which projects are approved.

Informational Only.

UPDATES/ACTION ON BUILDINGS & GROUNDS PROJECTS/ACTIVITIES

- a. **COURTHOUSE FRONT STOOP REMOVAL:** No new updates.
- b. **COURTHOUSE HVAC UPGRADES – PHASE II (ARPA PROJECT):** Update from contractor – Project to start in October when the A/C is not needed.
- c. **COURTHOUSE ANNEXED ROOF REPLACEMENT:** Contractors started the roof replacement the week of 08/28/23.

NON-BUDGETED ITEM REQUEST

None.

PUBLIC COMMENT

No public comment.

ITEMS FOR NEXT AGENDA

- Update on cost of housekeeping products for inmates

FUTURE MEETING DATE(S)

Monday, October 6, 2023 at 8:15 a.m.

ADJOURNMENT

Fisher adjourned the County Facilities meeting at 8:36 a.m.

Russ Fisher, Chairman

Date

Lindsey Kennedy, Recording Secretary

Date